

SN3-HOW2-FlipRotateResize-manual



Scrap It Now

How to Flip, Rotate, Resize and Reposition the Templates Manual

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Flip, rotate, resize and reposition the Scrap It Now template or template parts to exponentially increase the number of options you have to work with when scrapbooking.

As I showed you in the Welcome section of this class, flipping, rotating, and repositioning the Scrap It Now template parts will exponentially increase the number of options you have to work with. Here's how to do that.

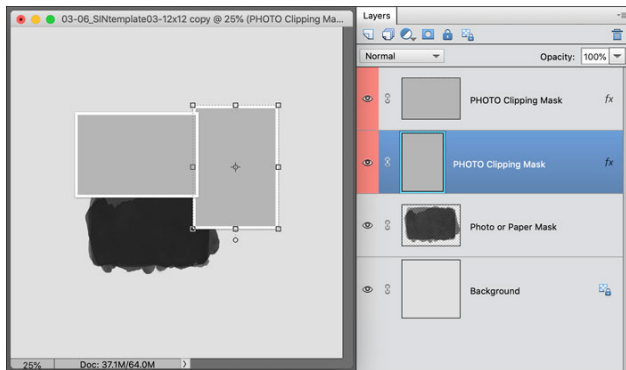
- Open a template (File > Open).
- In the Menu Bar, choose File > Duplicate and click OK. (PS: Choose Image > Duplicate.)
- Close the original file.

Note: Best practice is to work with only the template parts, not the Background layer.

There are many ways to activate layers. Here are one's I use most.

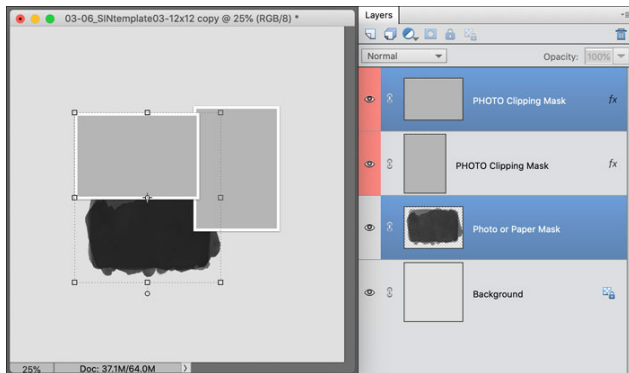
Activate Just One Layer

- On the document, hold down the Ctrl key (Mac: Cmd key) and click on the layer you want to alter.



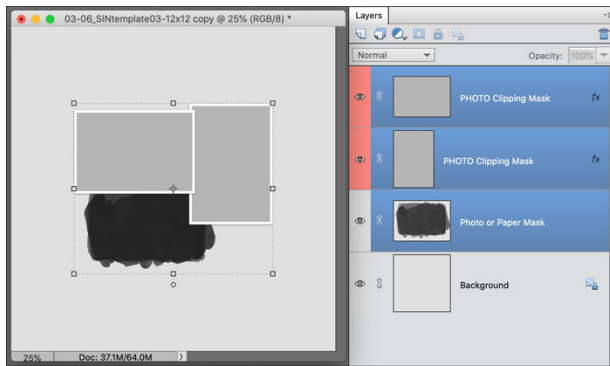
Activate Multiple Template Layers

- On the document, hold down the Ctrl key (Mac: Cmd key) and click on the layer you want to alter.
- Hold down Shift Ctrl (Mac: Shift Cmd) and click on any additional layers you want to alter. Clicking on the layer again will deactivate it.



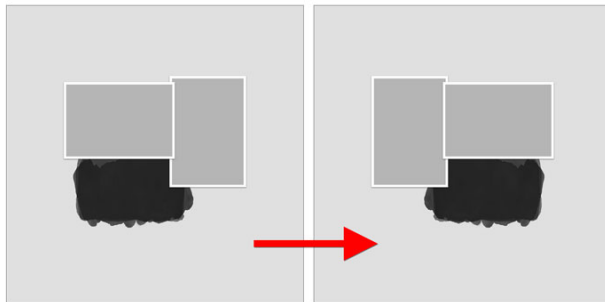
Activate All the Template Layers

- In the Layers panel, click on the top template layer to activate it.
- Holding down the Shift key, click on the bottom template layer. Now all template layer (except the Background layer) should be active.



Flip Template Parts or the Entire Template

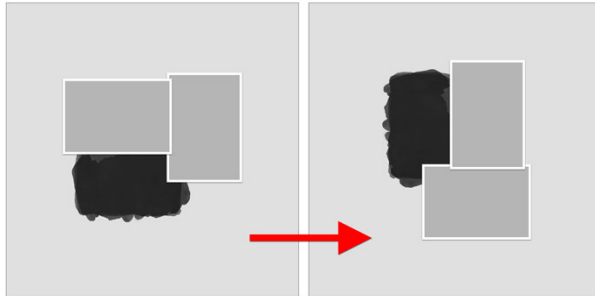
- Activate the layers you wish to alter using the previous instructions.
- Press Ctrl T (Mac: Cmd T) to get the Transform options.
- Right click (Mac: Ctrl click) inside the bounding box and choose:
 - Flip Layer Horizontal (PS: Flip Horizontal).
 - Flip Layer Vertical (PS: Flip Vertical).
- Click the checkmark to commit.
- In the Layers panel, click on the Background layer to activate it all by itself.



Rotate Template Parts or the Entire Template

- Activate the layers you wish to alter using the previous instructions.
- Press Ctrl T (Mac: Cmd T) to get the Transform options.
- **Option 1:** Right click (Mac: Ctrl click) inside the bounding box and choose:
 - Rotate Layer 180° (PS: Rotate 180°).
 - Rotate Layer 90° Right (PS: Rotate 90° Clockwise).
 - Rotate Layer 90° Left (PS: Rotate 90° Counter-clockwise).
- **Option 2:** Hover your cursor over a corner handle of the bounding box until you see a curved, double-headed arrow, then click and drag to rotate. To rotate in 15° increments, hold down the Shift key while dragging.
- Click the checkmark to commit.

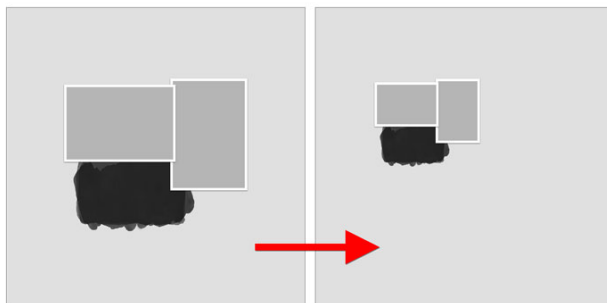
- In the Layers panel, click on the Background layer to activate it all by itself.



Resize Template Parts or the Entire Template

- Activate the layers you wish to alter using the previous instructions.
- On the document, click and drag on a corner handle of the bounding box to resize the template pieces.
- Click the checkmark to commit.
- In the Layers panel, click on the Background layer to activate it all by itself.

Note: You can reposition the pieces within the boundaries to the template or position off one of the edges.



Reposition Template Parts or the Entire Template

- Activate the layers you wish to alter using the previous instructions.
- On the document, click and drag inside the bounding box to reposition.
- In the Layers panel, click on the Background layer to activate it all by itself.

Note: You can reposition the pieces within the boundaries to the template or position off one of the edges.

Note: Some masks have been cropped to the edges of the document to make the size of the template smaller. For best results, keep the harsh edges of a complex mask at or off the edge of the document.

