

CG2-JW-TagTemplate-transcript



Christmas Greetings 2

Tag Template & Action Set

by Jen White

Design and create in record time with my customizable tag template and action set. In this video I'll show you exactly how to install the action set provided in this class and how to use it in tandem with my tag template.

I'm beginning here in Expert Mode of Photoshop Elements, but the instructions are exactly the same for Adobe Photoshop. We'll begin in the Actions panel. And the first step is to install the Tag Template Action that came with this class. So in the flyout menu of the Actions panel, choose Load Actions. Navigate to the Tag Template Action folder that you downloaded and unzipped. Open that folder and then click on the Tag-Template-Action.atn file and then click Open.

The next step is to open the Tag-Template.psd file from the download folder. Back in the Layers panel, you'll see that this file has a Background layer with some instructions on it and then right above that is a gray shape layer. There are currently three layers clipped to this gray shape layer to show you one possibility of what a tag could look like. You can use the items provided or you can replace the items and create your own tag. A couple things to keep in mind is you only should create one tag using this gray shape. The action will do all the work to create the duplicate tags. Also, the gray shape and the Background layer are both locked. You'll want to make sure to keep them locked so that they stay in the correct position for the action. And then most importantly, whenever you add something to your tag, you'll need to make sure that every layer above the gray shape layer is clipped to that shape layer.

Once you have your tag all designed, now it's time to play the action. Go back into the Actions panel and the Tag Template Action folder should already be open, revealing the Tag Template Action by Jen White. Click on the action to activate it, and then in the Actions panel, click on the Play icon. Right off the bat you'll be given a dialog box that tells you that you should duplicate your document and tells you exactly how to do that. Go ahead and press Stop. Then in the Menu Bar, we will duplicate the document by choosing File > Duplicate. In Photoshop, you would choose Image > Duplicate. In the dialog box, just click OK, and now

you're ready to go. Back and play the action again. With that copy document active, go into the Actions panel and click on the Play icon again. It should only take a couple seconds until your action plays, and instead of one tag your document, there should be 12. If you look back in the Layers panel, you'll see that you're left with one flat layer. If you're satisfied with the results, go ahead and print them out and cut them into squares. If you'd like to try again, you can simply close this document without saving, return to the original document, and design a different tag. But when you're finished playing, you'll want to go ahead and close this original document without saving.

So that's how to create a set of customizable gift tags for your Christmas packages. This is Jen White with Christmas Greetings 2.