

PMP® Overview



**Master of Project
Academy**



What is PMP®?

- PMP = Project Management Professional
- Most recognized professional certificate for Project Management!
- For detailed information and links:

<http://www.pmi.org/Certification/Project-Management-Professional-PMP.aspx>



- A Secondary degree (high school or equivalent)
 - 5 Years of project management experience
 - 7500 hours leading and directing projects
 - 35 hours of project management education

OR

- A four-year degree (bachelor's degree or equivalent)
 - 3 Years of project management experience
 - 4500 hours leading and directing projects
 - 35 hours of project management education.
- Check [PMP Handbook](#) for further details.



- Online application
 - 5 calendar days
- Paper Application
 - By individuals (10 calendar days)
 - By corporations (20 calendar days)
- **Online application is recommended**
- Online application can be started by creating a profile on pmi.org through: <https://certification.pmi.org/> link.

[myPMI](#) [Certifications](#) [Membership](#) [Learning](#) [Events](#) [Busin
Gover](#)

Login

Existing User

If you have an existing account, enter your username and password below.

* Username:

[I forgot my username](#)

* Password:

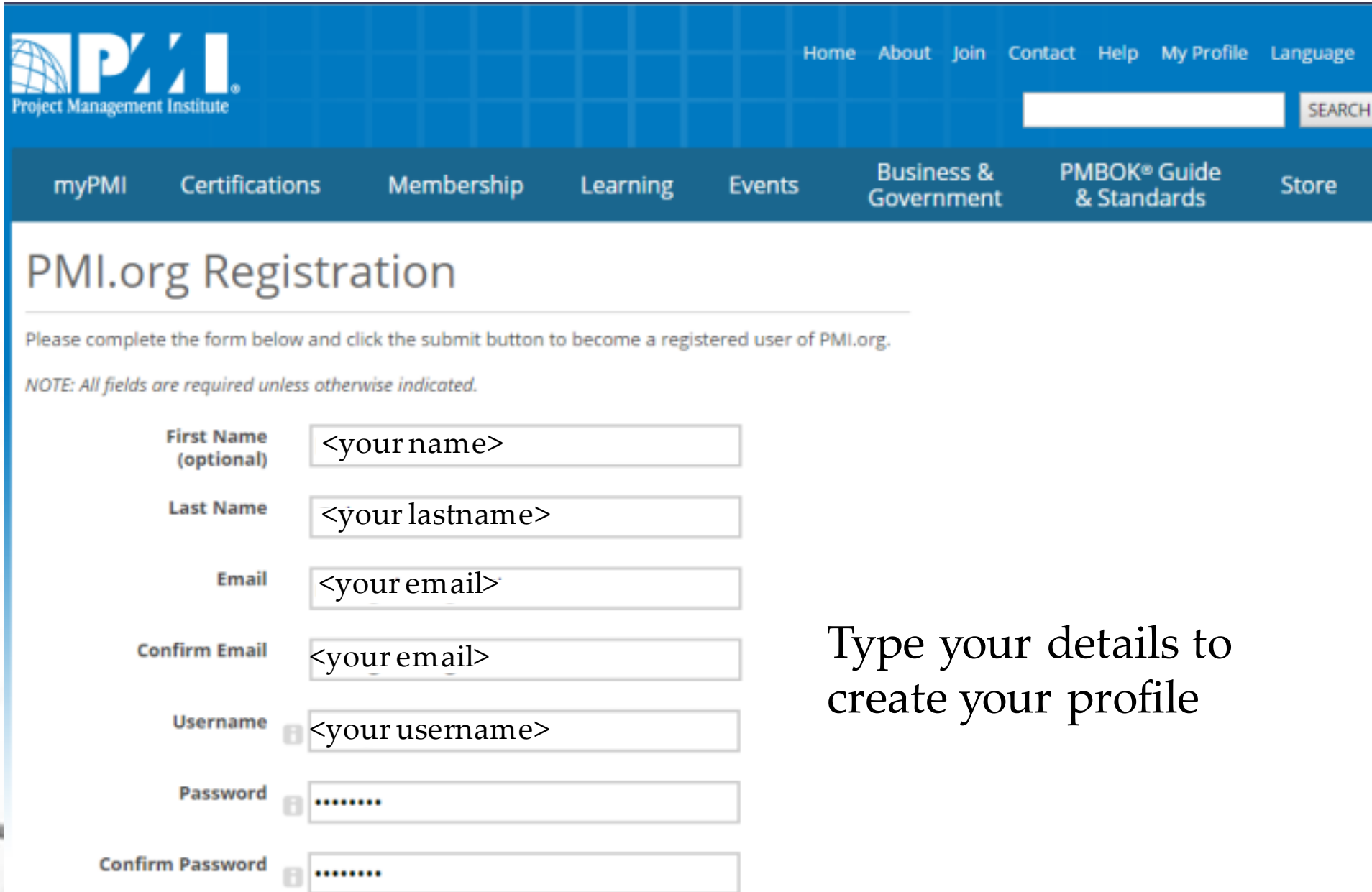
[I forgot my password](#)

New User

If you are new to PMI, or if you applied for PMI Membership using a paper application, create an account now using our online registration process.

Click «Create an Account» button.

Online Application-Create Profile



The screenshot shows the PMI.org Registration page. At the top is the PMI logo and a navigation bar with links: Home, About, Join, Contact, Help, My Profile, and Language. Below this is a search bar. A secondary navigation bar contains links to myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main heading is "PMI.org Registration". Below the heading is a paragraph: "Please complete the form below and click the submit button to become a registered user of PMI.org." followed by a note: "NOTE: All fields are required unless otherwise indicated." The form consists of several input fields with labels and placeholder text: First Name (optional) with placeholder "<your name>", Last Name with placeholder "<your lastname>", Email with placeholder "<your email>", Confirm Email with placeholder "<your email>", Username with placeholder "<your username>", Password with placeholder "*****", and Confirm Password with placeholder "*****".

PMI.org Registration


Please complete the form below and click the submit button to become a registered user of PMI.org.

NOTE: All fields are required unless otherwise indicated.

First Name (optional)	<input type="text" value="<your name>"/>
Last Name	<input type="text" value="<your lastname>"/>
Email	<input type="text" value="<your email>"/>
Confirm Email	<input type="text" value="<your email>"/>
Username	<input type="text" value="<your username>"/>
Password	<input type="password" value="*****"/>
Confirm Password	<input type="password" value="*****"/>


Type your details to
create your profile

Online Application-Create Profile


Security Answer  maidenname

Company Name  Ozyegin University


Job Title/Position  Academic Faculty Member ▼

Primary Organization Focus  Training/Education ▼

Functional Area

- Customer Service
- IT or IS
- PM Department or PMO
- Operations
- Finance
- Marketing
- Sales
- Human Resources
- Research/R&D
-  Training/Education ▼

NOTE: To select multiple choices, you can hold the Control key while selecting or click and drag.

Email Preference  ☐ Receive promotional messages from PMI about our products, services, and events.

Did you apply for PMI Membership using a paper application?
If so, please enter your Member ID number below.

Member ID (optional)

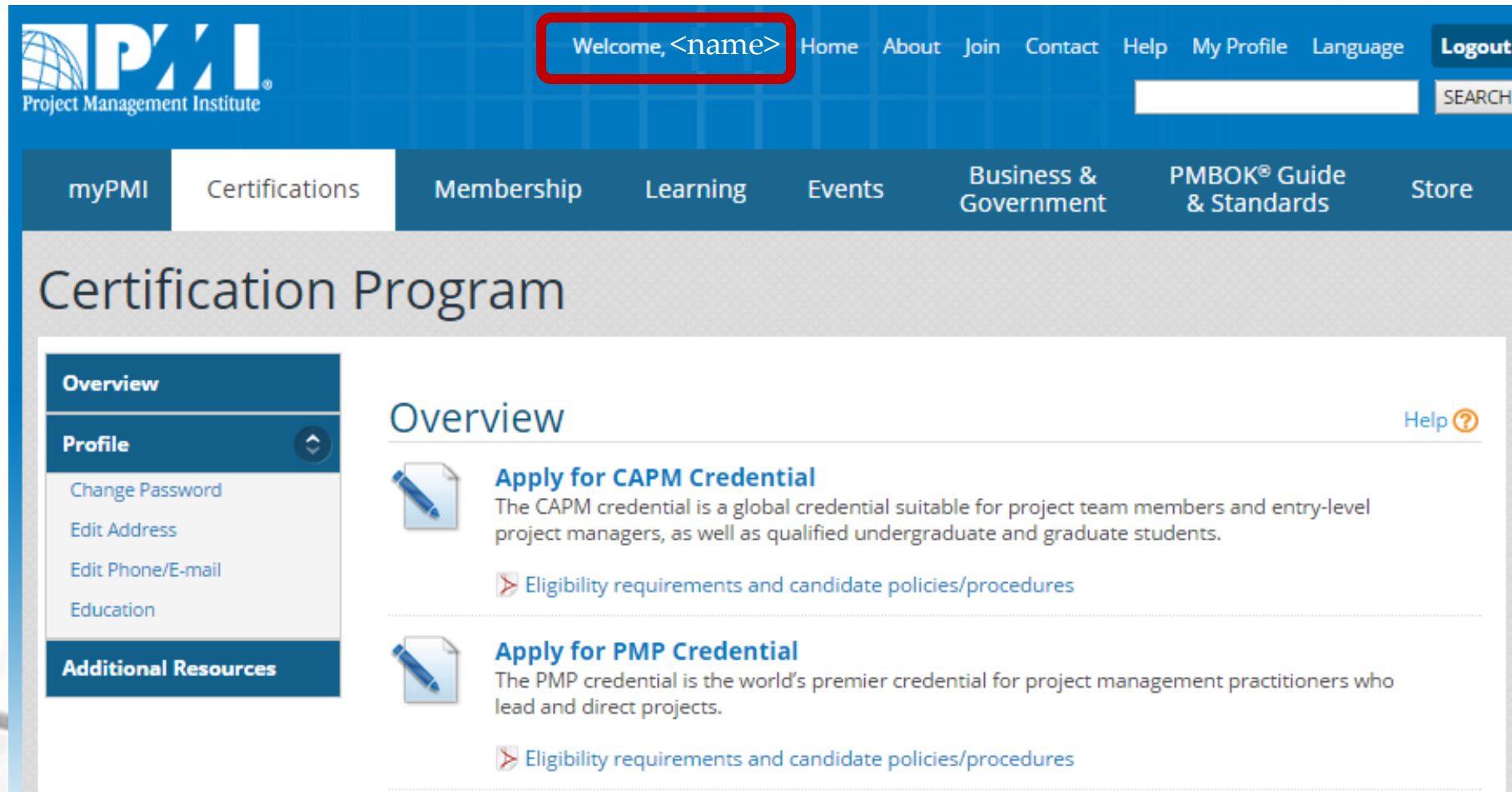
Submit

Type your details to create your profile

Once you completed, submit your details

Online Application-Create Profile

- Your profile will be created and you will be logged on to your profile automatically.



The screenshot displays the PMI Project Management Institute website. The top navigation bar is blue and contains the PMI logo, a welcome message "Welcome, <name>" (highlighted with a red box), and links for Home, About, Join, Contact, Help, My Profile, Language, and a Logout button. A search bar is also present. Below the navigation bar is a dark blue menu with links for myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main content area is titled "Certification Program" and features a sidebar with "Overview" and "Profile" sections. The "Profile" section includes links for Change Password, Edit Address, Edit Phone/E-mail, and Education. The main content area shows the "Overview" section with two main sections: "Apply for CAPM Credential" and "Apply for PMP Credential". Each section includes a brief description and a link to "Eligibility requirements and candidate policies/procedures".

PMI Project Management Institute

Welcome, <name> Home About Join Contact Help My Profile Language Logout

SEARCH

myPMI Certifications Membership Learning Events Business & Government PMBOK® Guide & Standards Store

Certification Program

Overview

Profile

- Change Password
- Edit Address
- Edit Phone/E-mail
- Education

Additional Resources

Overview

[Help ?](#)

Apply for CAPM Credential

The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

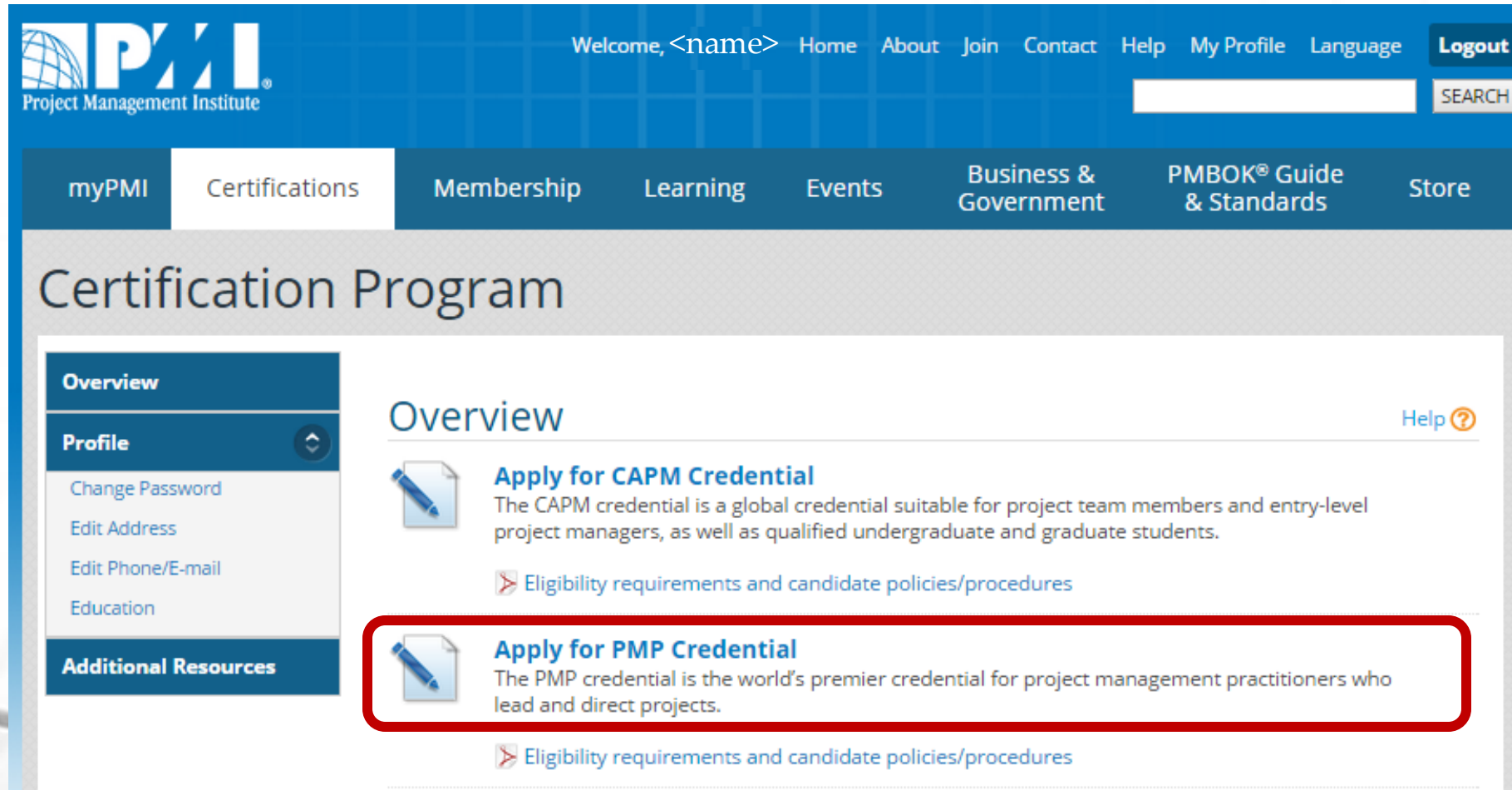
[Eligibility requirements and candidate policies/procedures](#)

Apply for PMP Credential

The PMP credential is the world's premier credential for project management practitioners who lead and direct projects.

[Eligibility requirements and candidate policies/procedures](#)

- Select «Apply for PMP Credential» option to start application process.



The screenshot shows the PMI Project Management Institute website. The top navigation bar includes links for Welcome, Home, About, Join, Contact, Help, My Profile, Language, and a Logout button. A search bar is also present. The main navigation menu features links for myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The 'Certifications' section is active, displaying the 'Certification Program' page. On the left, a sidebar menu lists 'Overview', 'Profile' (with a dropdown arrow), 'Change Password', 'Edit Address', 'Edit Phone/E-mail', 'Education', and 'Additional Resources'. The main content area shows the 'Overview' section with a 'Help' link. Two application options are listed: 'Apply for CAPM Credential' and 'Apply for PMP Credential'. The 'Apply for PMP Credential' option is highlighted with a red rectangular box. Below each option is a link to 'Eligibility requirements and candidate policies/procedures'.

PMI Project Management Institute

Welcome, <name> Home About Join Contact Help My Profile Language Logout

SEARCH

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Certification Program


Overview

Profile


- Change Password
- Edit Address
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Overview [Help](#)

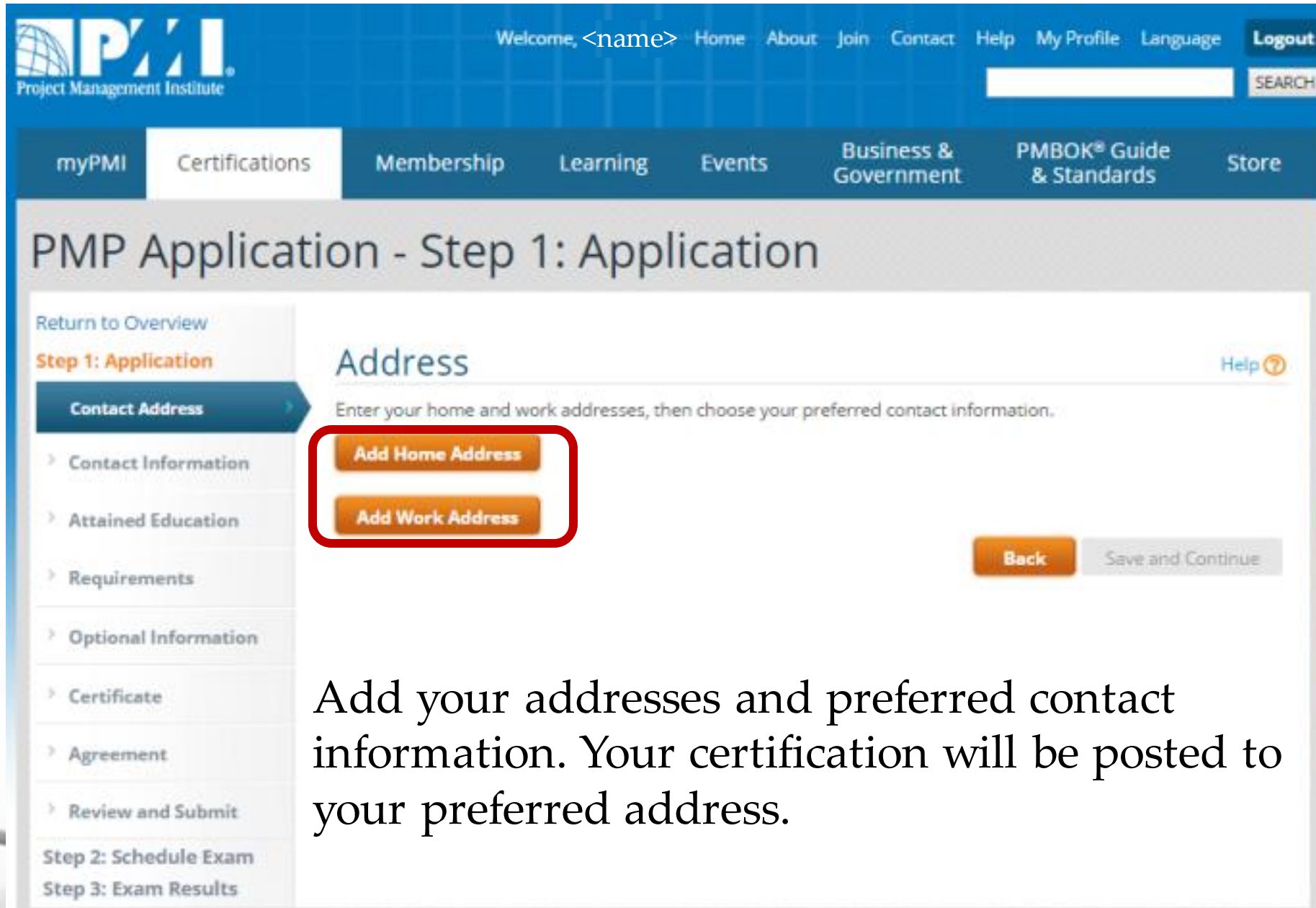
 **Apply for CAPM Credential**
The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

[Eligibility requirements and candidate policies/procedures](#)

 **Apply for PMP Credential**
The PMP credential is the world's premier credential for project management practitioners who lead and direct projects.

[Eligibility requirements and candidate policies/procedures](#)

Online Application-Personal Details



The screenshot displays the PMI website's 'PMP Application - Step 1: Application' page. The top navigation bar includes links for 'Welcome, <name>', 'Home', 'About', 'Join', 'Contact', 'Help', 'My Profile', 'Language', and 'Logout'. A search bar is also present. Below this, a secondary navigation bar lists 'myPMI', 'Certifications', 'Membership', 'Learning', 'Events', 'Business & Government', 'PMBOK® Guide & Standards', and 'Store'. The main heading is 'PMP Application - Step 1: Application'. On the left, a sidebar contains a 'Return to Overview' link and a list of steps: 'Step 1: Application' (highlighted), 'Contact Address', 'Contact Information', 'Attained Education', 'Requirements', 'Optional Information', 'Certificate', 'Agreement', 'Review and Submit', 'Step 2: Schedule Exam', and 'Step 3: Exam Results'. The 'Contact Address' step is expanded, showing two orange buttons: 'Add Home Address' and 'Add Work Address', which are highlighted with a red rectangle. The main content area is titled 'Address' and includes a 'Help' link. Below the title, it says 'Enter your home and work addresses, then choose your preferred contact information.' At the bottom right, there are 'Back' and 'Save and Continue' buttons.

Return to Overview

Step 1: Application

Contact Address

- > Contact Information
- > Attained Education
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- > Review and Submit

Step 2: Schedule Exam

Step 3: Exam Results

Address

Enter your home and work addresses, then choose your preferred contact information.


Add Home Address

Add Work Address

Back Save and Continue

Add your addresses and preferred contact information. Your certification will be posted to your preferred address.

Online Application-Personal Details

 Welcome, <name> Home About Join Contact Help My Profile Language **Logout**

SEARCH

myPMI **Certifications** Membership Learning Events Business & Government PMBOK® Guide & Standards Store

PMP Application - Step 1: Application

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Step 1: Application

Contact Address

- > Contact Information
- > Attained Education
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- > Review and Submit

Step 2: Schedule Exam

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Add/Edit Address [Help ?](#)

* Description: e.g. My Home

Organization:

* Country:

* Address:

* City:


State/Province/Territory:

Zip/Postal Code:

* indicates a required field

Type your address details, and click on save once you finish.

Online Application-Personal Details



Welcome, <name> [Home](#) [About](#) [Join](#) [Contact](#) [Help](#) [My Profile](#) [Language](#) [Logout](#)

[SEARCH](#)

[myPMI](#) [Certifications](#) [Membership](#) [Learning](#) [Events](#) [Business & Government](#) [PMBOK® Guide & Standards](#) [Store](#)

PMP Application - Step 1: Application

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Step 1: Application

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> Contact Information

> Attained Education

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> Agreement

> Review and Submit

Step 2: Schedule Exam

Step 3: Exam Results

Contact Information [Help ?](#)

Enter at least one E-mail address and phone number, then choose your preferred contact information.

E-mail Addresses

✖ <your name>

(preferred)

Add E-mail

Phone Numbers

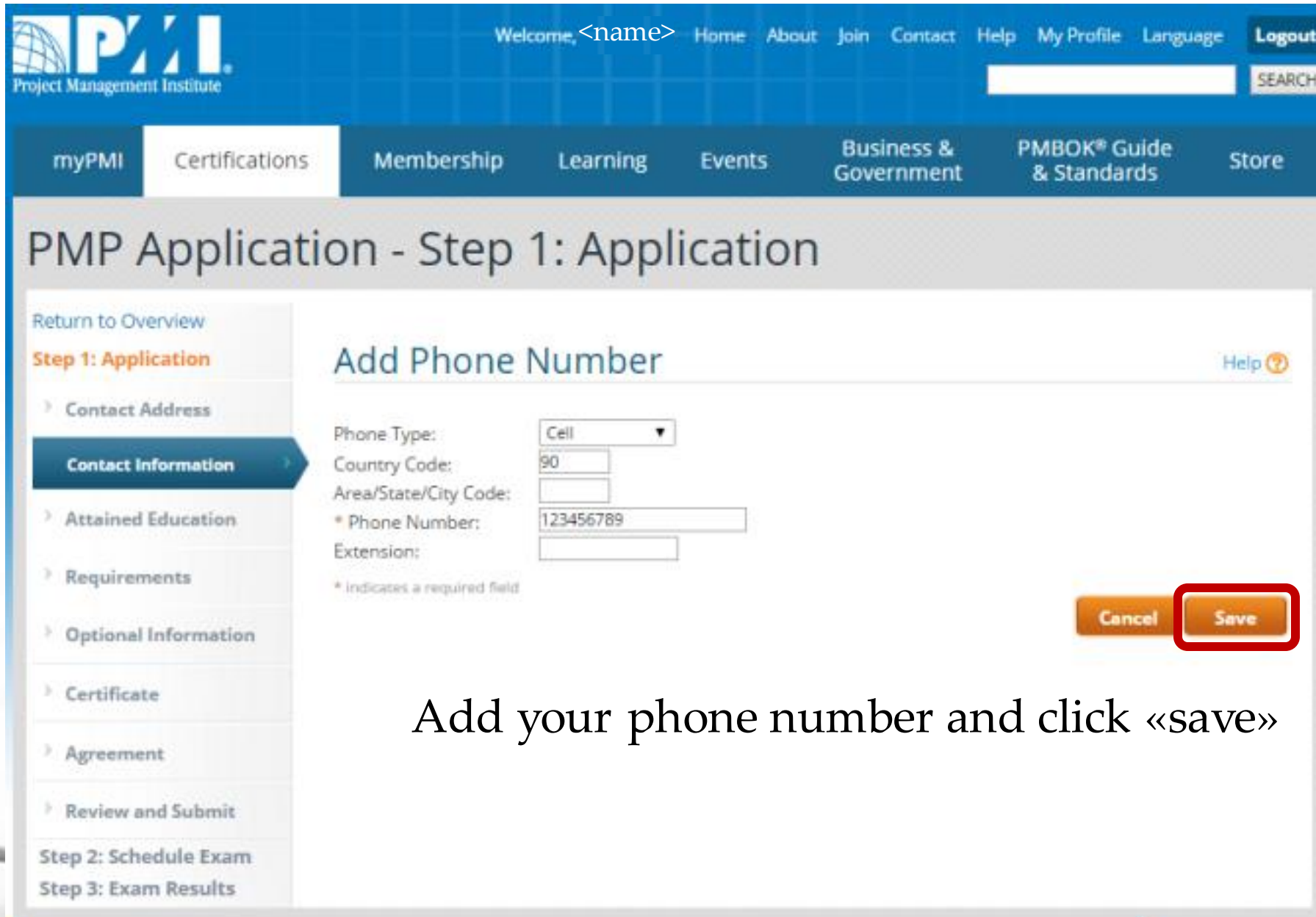
At least one phone number is required

Add Phone Number

Back

Save and Continue

Online Application-Personal Details



The screenshot shows the PMP Application - Step 1: Application page. The top navigation bar includes the PMI logo, a welcome message, and links for Home, About, Join, Contact, Help, My Profile, Language, and Logout. A search bar is also present. The main navigation menu includes myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The page title is 'PMP Application - Step 1: Application'. On the left, a sidebar lists steps: Return to Overview, Step 1: Application (highlighted), Contact Address, Contact Information (highlighted), Attained Education, Requirements, Optional Information, Certificate, Agreement, Review and Submit, Step 2: Schedule Exam, and Step 3: Exam Results. The main content area is titled 'Add Phone Number' and includes a 'Help' link. The form fields are: Phone Type (Cell), Country Code (90), Area/State/City Code (empty), * Phone Number (123456789), and Extension (empty). A red box highlights the 'Save' button. A note at the bottom states '* Indicates a required field'.

Return to Overview

Step 1: Application

- › Contact Address
- › Contact Information**
- › Attained Education
- › Requirements
- › Optional Information
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- › Review and Submit

Step 2: Schedule Exam

Step 3: Exam Results

Add Phone Number

Help

Phone Type: Cell

Country Code: 90

Area/State/City Code:

* Phone Number: 123456789

Extension:

* Indicates a required field

Cancel Save

Add your phone number and click «save»

[myPMI](#) [Certifications](#) [Membership](#) [Learning](#) [Events](#) [Business & Government](#) [PMBOK® Guide & Standards](#) [Store](#)


PMP Application - Step 1: Application

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Step 2: [Schedule Exam](#)
Step 3: [Exam Results](#)

Contact Information [Help ?](#)


Enter at least one E-mail address and phone number, then choose your preferred contact information.

E-mail Addresses

 <your email> (preferred)

Add E-mail

Phone Numbers

 Cell 90 123456789 (preferred)

Add Phone Number

[Back](#) [Save and Continue](#)

Click «save and continue» to proceed.

Online Application-Attained Education

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PMP Application - Step 1: Application

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Step 2: Schedule Exam
Step 3: Exam Results

Attained Education [Help ?](#)

Indicate your highest level of education attained at this time. Complete all applicable contact information for your school, college, or university.

*** Did you graduate from a PMI GAC Accredited University Program?**

☐ Yes

☒ No, I attended another University Program

*** School/University:**

*** Country:**

*** Address:**

*** City:**

State/Province/Territory:

Zip/Postal Code:

Attained Education

*** Highest level of education attained:** or global equivalency

*** Year degree awarded:**

*** Field of Study:** [?](#)

* Indicates a required field

[Back](#) [Save and Continue](#)

Fill in highest level of education attained at the time of your application.

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PMP Requirements Overview [Help ?](#)

To be eligible for the PMP credential, you need to meet certain requirements for professional experience and education.

Project Management Experience

On the application, you will be required to document the experience you've accrued leading and directing projects under general supervision and within the constraints of schedule, budget and scope.

The experience should indicate you can appropriately apply an approach to managing projects that have reasonable and well-defined requirements and deliverables.

Required Experience Levels

If you hold a four-year degree or the global equivalent:

- You need a minimum of 3 years (36 months) of unique, non-overlapping professional project management experience.
 - Within that period, you need to have led or directed the project for at least 4500 hours.

OR

If you hold a secondary degree, such as a high school diploma, two-year degree or the global equivalent:

- You need a minimum of 5 years (60 months) of non-overlapping professional experience in project management.
 - Within that period, you need to have led or directed the project for at least 7500 hours.

All of your project management experience must have been accrued within the last 8 consecutive years before the submission of your application.

PMP application requirements
are reminded.

Project Management Education

You need to document at least 35 contact hours of specific instruction that addressed learning objectives in project management. One hour of classroom instruction equals one contact hour needed to meet this requirement.

Record all of the hours that you completed regardless of when you accrued them. All reported coursework must be completed at the time of your application.

[Back](#)[Save and Continue](#)

PMP application requirements are reminded. Click «Save and Continue».

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PMP Application - Step 1: Application

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Eligibility Worksheet [Help ?](#)

Use the Eligibility Worksheet to track your progress. Qualified requirements must equal or exceed the required totals before the application can be submitted for review. However, once the requirement has been reached, additional entries will not be permitted.

	Required	Qualified	Still Need
PM Experience Months	36	0	36
PM Experience Hours	4500.00	0.00	4500.00
PM Education Hours	35.00	0.00	35.00

Requirements

Use any of the following links below to update a specific requirement or continue with the application by clicking 'Save and Continue'.

[▶ PM Experience](#)
[▶ PM Education](#)

[Back](#) [Save and Continue](#)

myPMI

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Experience Worksheet

Help ?

Use the worksheet to document your experiences. Start with your most recent and verifiable experience. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

EXPERIENCE SUBMITTED

Experience	Actual Months	Hours	Qualified Months	Hours
Total:	0	0.00	0	0.00
Required:			36	4500.00
Still Need:			36	4500.00

Add

Click «Add» to start adding your project management experiences.

Back

Save and Continue

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Step 1: Application

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Add/Edit Experience [Help ?](#)

Enter the details of your experience in the fields below. In order to approve your application, the contact information entered in this form must be correct so that your experiences can be verified.

Project Specific Information

* Project Title:

Alcatel Lucent AGCF 5.x Product Development Project

* Start Date:

8 (Aug) ▼

2007 ▼

* Through:

6 (Jun) ▼

2009 ▼

* Project Role:

Consultant ▼ [?](#)

* Primary Industry:

IT/Software ▼

* indicates a required field

[Back](#)[Save and Continue](#)

Fill in your project experience
and click «Save and Continue»

Online Application-PM Experience

myPMI Certifications Membership Learning Events Business & Government PMBOK® Guide & Standards Store

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Step 2: Schedule Exam
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Add/Edit Experience [Help ?](#)

Identify the organization for whom you managed this experience.

Organization Details

- * Job Title:
- * Organization Name:
- * Country:
- * Organization Address:
- * City:
- State/Province/Territory:
- Zip/Postal Code:

Organization's Phone Number

- Country Code:
- Area/State/City Code:
- * Phone Number:
- Extension:

* indicates a required field

[Back](#) [Save and Continue](#)

Fill in the company or organization that you had the project experience.

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Add/Edit Experience [Help ?](#)

Identify your primary contact for this experience. PMI may contact this person to verify your work experience.

Organization Contact

* Contact Name:

* Contact Relationship:

* Contact E-mail:

Contact's Phone Number

Country Code:

Area/State/City Code:

* Phone Number:

Extension:

* indicates a required field

Fill in a contact person who may be a reference that you had the project experience you are adding. PMI may contact this person if your application is audited.

[Back](#) [Save and Continue](#)

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Add/Edit Experience [Help ?](#)

Enter the number of hours you have spent working in each domain area. This will count toward the hours of experience needed for the eligibility requirement.

DOMAIN AREAS

<input type="text" value="800"/> *	Initiating the Project Defining the project scope and obtaining approval from stakeholders. For example: Perform project assessment; define the high-level scope of the project; perform key stakeholder analysis; identify and document high-level risks, assumptions, and constraints; develop and obtain approval for the project charter.
<input type="text" value="1000"/> *	Planning the Project Preparing the project plan and developing the work breakdown structure (WBS). For example: Assess detailed project requirements, constraints, and assumptions with stakeholders; create the work breakdown structure; develop a project schedule; develop budget, human resource management, communication, procurement, quality management, change management, and risk management plans; present the project plan to the key stakeholders; conduct a kick-off meeting.
<input type="text" value="1600"/> *	Executing the Project Performing the work necessary to achieve the stated objectives of the project. For example: Obtain and manage project resources; execute the tasks as defined in the project plan; implement the quality management plan; implement approved changes according to the change management plan; implement approved actions by following the risk management plan; maximize team performance.

Fill in how many hours you spent in which phase of the project during this experience.

You can assume 180 hours of work as 1 month during filling in your experience.

Online Application-PM Experience

*

Controlling and Monitoring the Project

Monitoring project progress, managing change and risk, and communicating project status. For example: Measure project performance using appropriate tools and techniques; manage changes to the project scope, schedule, and costs; ensure that project deliverables conform to the quality standards; update the risk register and risk response plan; assess corrective actions on the issue register; communicate project status to stakeholders.

*

Closing the Project

Finalizing all project activities, archiving documents, obtaining acceptance for deliverables, and communicating project closure. For example: Obtain final acceptance of the project deliverables; transfer the ownership of deliverables; obtain financial, legal, and administrative closure; distribute the final project report; collate lessons learned; archive project documents and materials; measure customer satisfaction.

Fill in how many hours you spent in which phase of the project during this experience.

* indicates a required field

Back

Save and Continue

You can assume 180 hours of work as 1 month during filling in your experience.

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Add/Edit Experience

In the space provided below, summarize this project. The summary should include the project objectives and your role, as well as key deliverables and outcomes by Process Groups. The description should include examples of how you led and directed this project. Ensure that your description is between 300 and 550 characters. *

Main purpose of the project was developing a telecommunication product that will serve as a gateway between access network and core network of a telecommunication system. Product of the project was aimed to be put in IMS product portfolio after project completion.

I was responsible for managing implementation activities of AGCF product to customers and also evaluating and delegating issues or new requests coming from customer to senior management and also to the development teams.

Type the project objective and your role in the project. Your description should be between 300 and 550 characters.

Character Count: 491 (Maximum 550)

* indicates a required field

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Experience Worksheet

Use the worksheet to document your experiences. Start with your most recent and verifiable experience. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

EXPERIENCE SUBMITTED

Experience	Actual Months	Actual Hours	Qualified Months	Qualified Hours	
Alcatel Lucent AGCF 5.x Product Development Project From 08/2007 Through 06/2009	23	5200.00	23	5200.00	✗
Total:	23	5200.00	23	5200.00	
Required:			36	4500.00	
Still Need:			13	0.00	

Add

Back

Save and Continue

You need to enter your other project management experiences until you will be eligible to apply for PMP.

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PMP Application - Step 1: Application

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Step 1: Application

[Contact Address](#)[Contact Information](#)[Attained Education](#)[Requirements](#)[Overview](#)[Eligibility Worksheet](#)[PM Experience](#)[PM Education](#)

Add/Edit Experience [Help ?](#)

Enter the details of your experience in the fields below. In order to approve your application, the contact information entered in this form must be correct so that your experiences can be verified.

Project Specific Information

* Project Title:

British Telecom PSTN to IMS Migration Project

* Start Date:

7 (Jul) ▼

2009 ▼

* Through:

11 (Nov) ▼

2011 ▼

* Project Role:

Project Manager ▼ [?](#)

* Primary Industry:

IT/Software ▼

* indicates a required field

Enter your other project management experience details.

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Online Application-PM Experience

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Step 2: Schedule Exam

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Add/Edit Experience

Help

Identify the organization for whom you managed this experience. You can either select a saved organization or enter a new organization in the form.

Select a saved organization

Organization Details

* Job Title: Technical Project Manager

* Organization Name: Alcatel-Lucent UK

* Country: United Kingdom

* Organization Address: Adastral Park, Martlesham, Suffolk, IP5 3RE

* City: Suffolk

State/Province/Territory:

Zip/Postal Code:

Organization's Phone Number

Country Code: 44

Area/State/City Code:

* Phone Number: 1624234331

Extension:

* Indicates a required field

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Add/Edit Experience [Help ?](#)

Identify your primary contact for this experience. PMI may contact this person to verify your work experience.

Organization Contact

* Contact Name:

* Contact Relationship:

* Contact E-mail:

Contact's Phone Number

Country Code:

Area/State/City Code:

* Phone Number:

Extension:

* indicates a required field

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Enter a reference contact for your new experience. PMI might contact with this person in case of audit.

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Add/Edit Experience

Help ?

Enter the number of hours you have spent working in each domain area. This will count toward the hours of experience needed for the eligibility requirement.

DOMAIN AREAS

400 *

Initiating the Project

Defining the project scope and obtaining approval from stakeholders. For example: Perform project assessment; define the high-level scope of the project; perform key stakeholder analysis; identify and document high-level risks, assumptions, and constraints; develop and obtain approval for the project charter.

600 *

Planning the Project

Preparing the project plan and developing the work breakdown structure (WBS). For example: Assess detailed project requirements, constraints, and assumptions with stakeholders; create the work breakdown structure; develop a project schedule; develop budget, human resource management, communication, procurement, quality management, change management, and risk management plans; present the project plan to the key stakeholders; conduct a kick-off meeting.

1300 *

Executing the Project

Performing the work necessary to achieve the stated objectives of the project. For example: Obtain and manage project resources; execute the tasks as defined in the project plan; implement the quality management plan; implement approved changes according to the change management plan; implement approved actions by following the risk management plan; maximize team performance.

Enter your project management experience hours for different phases of the project.



1000 *

Controlling and Monitoring the Project

Monitoring project progress, managing change and risk, and communicating project status. For example: Measure project performance using appropriate tools and techniques; manage changes to the project scope, schedule, and costs; ensure that project deliverables conform to the quality standards; update the risk register and risk response plan; assess corrective actions on the issue register; communicate project status to stakeholders.

300 *

Closing the Project

Finalizing all project activities, archiving documents, obtaining acceptance for deliverables, and communicating project closure. For example: Obtain final acceptance of the project deliverables; transfer the ownership of deliverables; obtain financial, legal, and administrative closure; distribute the final project report; collate lessons learned; archive project documents and materials; measure customer satisfaction.

* indicates a required field

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Enter your project management experience hours for different phases of the project.

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Add/Edit Experience

In the space provided below, summarize this project. The summary should include the project objectives and your role, as well as key deliverables and outcomes by Process Groups. The description should include examples of how you led and directed this project. Ensure that your description is between 300 and 550 characters. *

Main purpose of the project was replacing old PSTN system of British telecom with new IMS technology. In scope of the project, more than 40 million subscribers have been migrated from old PSTN technology to new IMS system.

My main responsibility was managing IMS Integration team to implement new system and migrating the subscribers from old system to new system. Implementation, integration and testing activities have been done by our team under my supervision.

Enter your project's main objective and your role in this experience.

Character Count: 465 (Maximum 550)

* indicates a required field

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Experience Worksheet

Use the worksheet to document your experiences. Start with your most recent and verifiable experience. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

EXPERIENCE SUBMITTED

Experience	Actual Months	Hours	Qualified Months	Hours	
Alcatel Lucent AGCF 5.x Product Development Project From 08/2007 Through 06/2009	23	5200.00	23	5200.00	✗
British Telecom PSTN to IMS Migration Project From 07/2009 Through 11/2011	29	3600.00	29	3600.00	✗
Total:	52	8800.00	52	8800.00	
Required:			36	4500.00	
Still Need:			0	0.00	

Add

Now, project management experience eligibility requirement of PMP application has been satisfied.
(Add buton is disabled)

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Education Overview

[Help ?](#)

Use the worksheet to document your training in project management. Start with your most recent and verifiable courses. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

EDUCATION SUBMITTED

Course	Hours	
Total:	0.00	
Required:	35.00	
Still Need:	35.00	

[Add](#)

Now, 35 hours of Project Management education requirement should be submitted.

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Add Education

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Please enter your project management education information below. Specify the number of hours that qualify from the course being documented that are applicable to the credential you are applying for.

* Course Title:

* Institution Name:

* Course Start Date: e.g. 2/15/2015

* Course End Date: e.g. 2/15/2015

* Hours:

* Qualifying Hours:

NOTE: Qualifying hours are hours that are applicable to this credential only.

* indicates a required field

Enter the details of project management
courses you enrolled.

[Cancel](#)[Save & Add](#)

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Education Overview [Help ?](#)

Use the worksheet to document your training in project management. Start with your most recent and verifiable courses. The information entered on this worksheet will be reflected in your Eligibility Worksheet. Once you have fulfilled the requirement, additional entries will not be permitted.

EDUCATION SUBMITTED

Course	Hours	
PMP Exam COMPLETE Training-35 PDU Hours ULTIMATE PMP Course Master of Project Academy	35.00	✗
Total:	35.00	
Required:	35.00	
Still Need:	0.00	

[Add](#)

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Optional Information [Help ?](#)

The following questions are optional, and you may choose not to answer them.

Primary Referral Source:

Have you taken a Certification Preparation Course presented by a PMI Chapter?

* indicates a required field

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You might skip this optional information part.

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Certificate [Help ?](#)

Enter your name **exactly** as it should appear on your certificate. This does not have to match your government issued ID.

* Name on certificate:


* indicates a required field

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Define how your name should be presented on your certificate

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Certificate [Help ?](#)

Confirm that this is the name that you would like to appear on your certificate.

This is exactly how it will appear:

<your name>

* indicates a required field

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Confirm your name on certificate.

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PMI CERTIFICATION APPLICATION/RENEWAL AGREEMENT

By clicking the "I Agree" box below, you represent and agree to the following terms, conditions and releases related to PMI's Certification Programs:

- 1) I agree to satisfy and conduct myself in accordance with all PMI certification program policies and requirements, including this Agreement, [the PMP Handbook](#), and the [PMI Code of Ethics and Professional Conduct](#) (as they may be revised from time to time); and I shall maintain confidentiality of PMI examination questions and content. Furthermore, I agree not to discuss, debrief or disclose, in any manner, the specific content of PMI examination questions and answers, to any individual.
- 2) I agree that I shall at all times act in a truthful and honest manner and provide truthful and accurate information to PMI. I agree that any intentional or unintentional failure to provide true, timely and complete responses to questions in this application or renewal form may lead to further investigation and/or sanctions by PMI. I also agree to promptly report to PMI any possible violations of the terms of this Agreement or the PMI Code of Ethics and Professional Conduct by PMI members or by persons who have applied for a PMI credential or have been awarded a credential by PMI.
- 3) I agree to notify the PMI Certification Department in a timely manner of changes concerning the information I have provided, including my current address and telephone number.
- 4) I have reported, and will continue to report, to the PMI Certification Department, within sixty (60) days of occurrence, any matters, proceedings, lawsuits, settlements and/or other agreements, administrative agency actions, or organizational actions relating to my profession or occupation, including all complaints relating to my professional activities as a project management practitioner, and matters or proceedings involving, but not limited to certification, credentialing, malpractice, disciplinary ethics or similar matters. I also agree to promptly report, within sixty (60) days of occurrence, any felony criminal charges, convictions, or plea agreements or other criminal charges, convictions, or plea agreements relating to acts of dishonesty or unethical conduct.

Read the agreement and save after agreeing.

Online Application-Review & Submit

9) I agree that upon achieving the PMI credential, my name may be posted on the PMI website as part of an Online Registry to be created and maintained by PMI.

10) I agree that information related to my participation in the PMI certification process may be used in an anonymous manner for research purposes only.

11) I agree that all disputes relating in any way to my application for a PMI credential and/or my involvement generally in a PMI certification program, will be resolved solely and exclusively by means of PMI Certification Department policies, procedures and rules, including the Appeals Process.

12) I certify that I am legally eligible to seek certification from PMI, and that I am not on any list of designated parties maintained by the US government, including but not limited to the List of Specially Designated Nationals and Blocked Persons, nor am I in anyway affiliated with the governments of countries to comprehensive US sanctions, currently Iran, Sudan, Syria and Cuba, nor am I ordinarily or permanently resident in Syria or Cuba.

13) PMI reserves the right to suspend or revoke the credential of any individual who is determined to have failed to uphold, or otherwise breached this Agreement, or committed a violation of the PMI Code of Ethics and Professional Conduct.

14) I release and indemnify PMI and the PMI Certification Department from all liability and claims that may arise out of, or be related to, my project management and related activities.

15) I hereby release, discharge and indemnify PMI, its directors, officers, members, examiners, employees, attorneys, representatives, agents and the PMI Certification Department from any actions, suits, obligations, damages, claims or demands arising out of or in connection with this application, the scores given with respect to the examination or any other action taken by PMI with regard to credentialing, testing and professional development including, but not limited to, all actions related to ethics matters and cases. I understand and agree that any decision concerning my qualification for any credential, as well as any decisions regarding my continuing qualification for any credential and my compliance with the PMI Code of Ethics and Professional Conduct, rest within the sole and exclusive discretion of PMI, and that these decisions are final.

This Agreement may be updated or revised from time to time. For the most current information, please refer to the online version of the credential handbooks located in the Certification Program section of PMI's website at <http://www.pmi.org/Certification/Which-PMI-Certification-is-Right-for-You.aspx>.

☒ I Agree*

* indicates a required field

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Save and Continue

Read the
agreement and
save after
agreeing.

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Review and Submit [Help ?](#)

The following is a summary of your application's status. When each category is marked complete and you have checked the underlying box you will be able to submit your application to PMI for review and approval.

Category	Status
Contact Information	Completed ✓
Attained Education	Completed ✓
Requirements	Completed ✓
PM Experience	Completed ✓
PM Education	Completed ✓
Certificate Details	Completed ✓
Code of Conduct	Completed ✓

☒ **All information that I have provided is accurate and complete. ***
* indicates a required field

 [Download your most recent application](#)

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Review your
application and
submit.

Online Application-Review & Submit

The page at https://certification.pmi.org says:

PLEASE NOTE: All application information is final.

Continue?

OK Cancel

Profiles - Google Sh...

Help My Profile Language Logout

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Review and Submit [Help ?](#)

The following is a summary of your application's status. When each category is marked complete and you have checked the underlying box you will be able to submit your application to PMI for review and approval.

Category	Status
Contact Information	Completed ✓
Attained Education	Completed ✓
Requirements	Completed ✓
PM Experience	Completed ✓
PM Education	Completed ✓
Certificate Details	Completed ✓
Code of Conduct	Completed ✓

☒ All information that I have provided is accurate and complete. *

* Indicates a required field

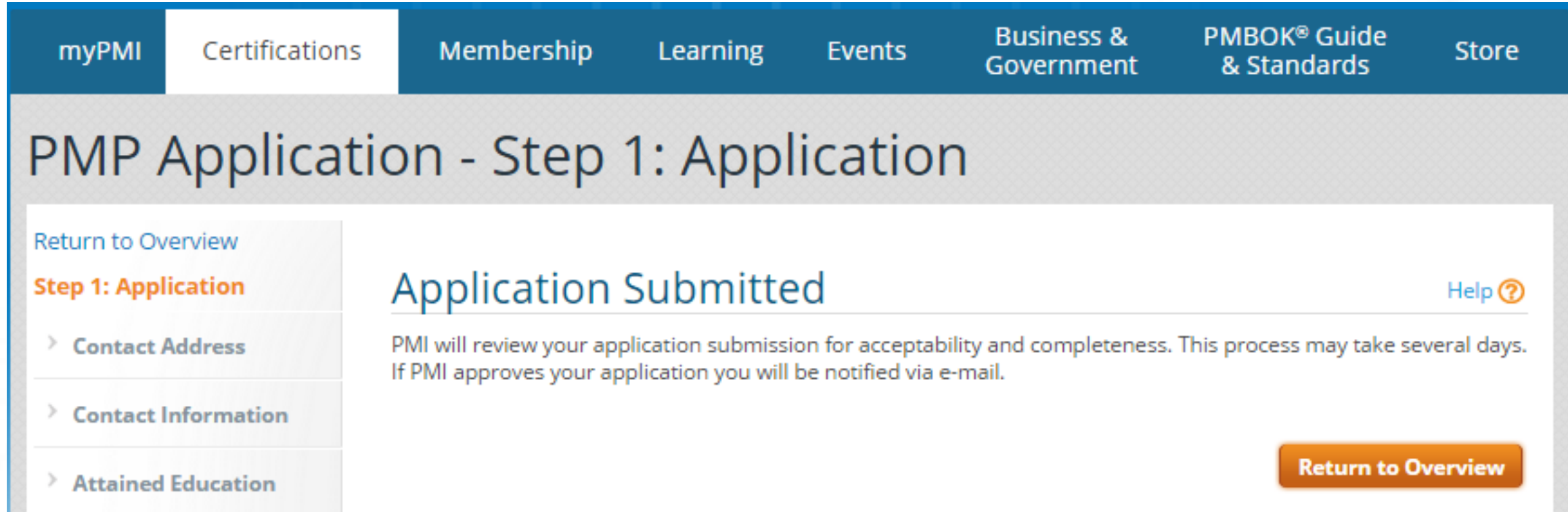
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Review and Submit

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Approve final warning



The screenshot shows the PMI website's navigation bar with links: myPMI, Certifications, Membership, Learning, Events, Business & Government, PMBOK® Guide & Standards, and Store. The main heading is "PMP Application - Step 1: Application". On the left, a sidebar contains "Return to Overview", "Step 1: Application" (highlighted), and three sub-sections: "Contact Address", "Contact Information", and "Attained Education". The main content area displays "Application Submitted" with a "Help ?" link. Below this, a message states: "PMI will review your application submission for acceptability and completeness. This process may take several days. If PMI approves your application you will be notified via e-mail." An orange "Return to Overview" button is located at the bottom right of the main content area.

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Application Submitted [Help ?](#)

PMI will review your application submission for acceptability and completeness. This process may take several days. If PMI approves your application you will be notified via e-mail.

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You will receive a notification email that your application has been submitted. Within 5 calendar days, you should be notified about your application by PMI.

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**Apply for CAPM Credential**

The CAPM credential is a global credential suitable for project team members and entry-level project managers, as well as qualified undergraduate and graduate students.

Eligibility requirements and candidate policies/procedures

**You have submitted your PMP application**

PMI is now reviewing your application. The review process may take up to 5 business days. During this time, PMI may communicate with the primary contacts you provided on your application to validate your project management experience and/or education.

Download submitted application

Current status of your application will be seen on your profile in pmi.org.

- PMI audit is done randomly.
- PMI might require following if your application is audited.
 - Copies of your diploma/global equivalent
 - Reference letters from your supervisors or managers that you performed the project work you stated in your application
 - Copies of certificates and/or letters from the training institutes for each course recorded in project management education section.

- After you receive the notification email of PMI regarding supporting documentation about audit, you need to send these documents to following address of PMI within 90 days.

Address:

PMI

Attn: Certification Audit

14 Campus Blvd.

Newtown Square, PA 19073-3299 USA

- 200 Questions (25 questions are not scored, 175 questions are scored)
- 4 Hours

PMP Exam Blueprint	
From the <i>PMP Examination Content Outline</i>	
Domain	Percentage of Questions
Initiation	13%
Planning	24%
Executing	30%
Monitoring and Controlling	25%
Closing	8%
TOTAL	100%