

ROBERT NELSON

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111-111-1111 ©

Resourceful, organized and detail-oriented while maintaining composure in high stress and culturally different environments. Thrive in both group and alone project settings. Fast and confident in computer systems, with the ability to quickly adapt to change. Have strong moral values that have developed throughout my time in the United States Marine Corps. Constantly leading by example while always seeking self-improvement.

EDUCATION

MAY 2022
MASTER OF BUSINESS ADMINISTRATION
MIAMI UNIVERSITY

MAY 2019
BACHELOR OF SCIENCE IN FINANCIAL MANAGEMENT
WRIGHT COLLEGE

EXPERIENCE

2019 TO PRESENT
PROJECT MANAGER
ABC COMPANY

Describe in a short in a couple of sentences what your job duties are and what you are responsible for.

EXAMPLES

Provide examples of project or operations you have completed. Make sure to provide data points and metrics

2014-2019
UNITED STATES MARINE CORPS

EXAMPLES

CERTIFICATION/TRAINING

Green Belt Certification Lean Six Sigma

Microsoft Suite training

Smartsheet, Microsoft Project

Tableau, ERP system (Infor)
GCSS Global Combat Support System training

AWARDS

United States United States Marine Corps

Promotion Awards: Rank of Private to Sergeant (E1-E5)

Medals:

- Navy & Marine Corps Achievement Medal
- Overseas Deployment Medal
- 2 years serving in Japan
- National Defense Medal
- Good Conduct Medal

LANGUAGES

English

French

Spanish