## SAY WHAT YOU WANT WITHOUT COMING OFF TOO STRONG

5 TIPS & 4 QUESTIONS TO ASK

**5 TIPS AND GUIDELINES TO USE** 



- TRY TO ASK TACTFUL OR THOUGHTFUL QUESTIONS
- MENTION WHAT YOU WANT IN A CONVERSATIONAL TONE
- INDIRECTLY ADDRESS THE ISSUE OR QUESTION YOU WANT ANSWERED
- BE PATIENT
- GIVE IT AT LEAST 5 DATES



## WATCHING CONVERSATIONAL TONE

- AVOID SOUNDING LIKE YOU'RE COMPLAINING
- AVOID SOUNDING COMBATIVE
- AVOID SOUNDING IRRITATED DURING CONVERSATION



## 4 QUESTIONS YOU CAN ASK TO FIND ANSWERS

- WHAT DO YOU DO?
- WHERE DO YOU SEE YOURSELF IN THE NEXT 6 MONTHS TO A YEAR?
- WHAT ARE YOU LOOKING FOR?
- HAVE YOU GOTTEN INTO
   ANYTHING SERIOUS IN THE PAST 6
   MONTHS?

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