**Integrate the Plan into Company Operations**

will educate all new hires and existing employees about the importance of continuity planning. Details of the plan will be stored in a public place, accessible to all employees upon demand. Company-wide review of emergency operations will be conducted annually as well as any time the plan is significantly modified.

pledges to do the following for our staff:

* Provide a safe working environment
* Implement emergency alerts in the event of a disaster
* Conduct a damage assessment in order to decide the best response and recovery plan possible
* If a shutdown occurs, provide employees with aid and resources to best accommodate losses incurred
* Build upon agreed strategies in order to restore business operations
* Provide backup storage for data
* Communicate all procedures in event of emergency shutdown

**Business Interruption Insurance**

<Business interruption policy information>