Office 365 overview

Collaboration is how work gets done

Employees work on nearly

2x

the number of teams, compared to 5 years ago

Internal & External Team Members
Team members outside the firewall need unfettered access

Geographically Distributed
Need varied ways to connect across locations and time-zones

Multi-Generation Workforce
Different expectations and preferences for tools

Different groups have different needs

Chat-based Workspace

Mail & Calendar

Voice, Video & Meetings

Co-Creating Content

Sites & Content Management

Enterprise Social

Today's Challenges

Siloed Apps
Friction across applications – multiple logins, difficulty sharing and discovering information

Wasted Time
Context switching between different apps drains attention and time

Shadow IT
Incomplete toolset can lead to inconsistent security, compliance and risk

Office 365: Designed for the unique workstyle of every group

Chat-based Workspace
Microsoft Teams

Mail & Calendar
Outlook

Voice, Video & Meetings
Skype

Co-Creating Content
Office 365 ProPlus

Sites & Content Management
SharePoint

Enterprise Social
Yammer

Office 365 Groups

Complete Solution
Office 365 addresses the breadth of collaboration needs across your company

Integrated Experiences
Office 365 Groups and Microsoft Graph enable integrated collaboration experiences

Security and Compliance
Office 365 delivers the security, compliance and manageability required in today's workplace

Category Leader

Chat-based Workspace	Mail & Calendar	Voice, Video & Meetings	Co-Creating Content	Sites & Content Management	Enterprise Social
Microsoft Teams	Outlook	Skype	Office 365 ProPlus	SharePoint	Yammer
Introducing **Microsoft Teams**	**Undisputed leader** in mail and calendar	**100M** meetings each month	**Co-authoring** across desktop, mobile, web	**190M** end users	**85%** of Fortune 500

Demo

Microsoft Teams is a chat-based workspace in Office 365

Chat for today's teams

Communicate in the moment and keep everyone in the know

A hub for teamwork

Give your team quick access to information they need right in Office 365

Customizable for each team

Tailor your workspace to include content and capabilities your team needs every day.

Security teams trust

Get the enterprise-level security and compliance features you expect from Office 365.

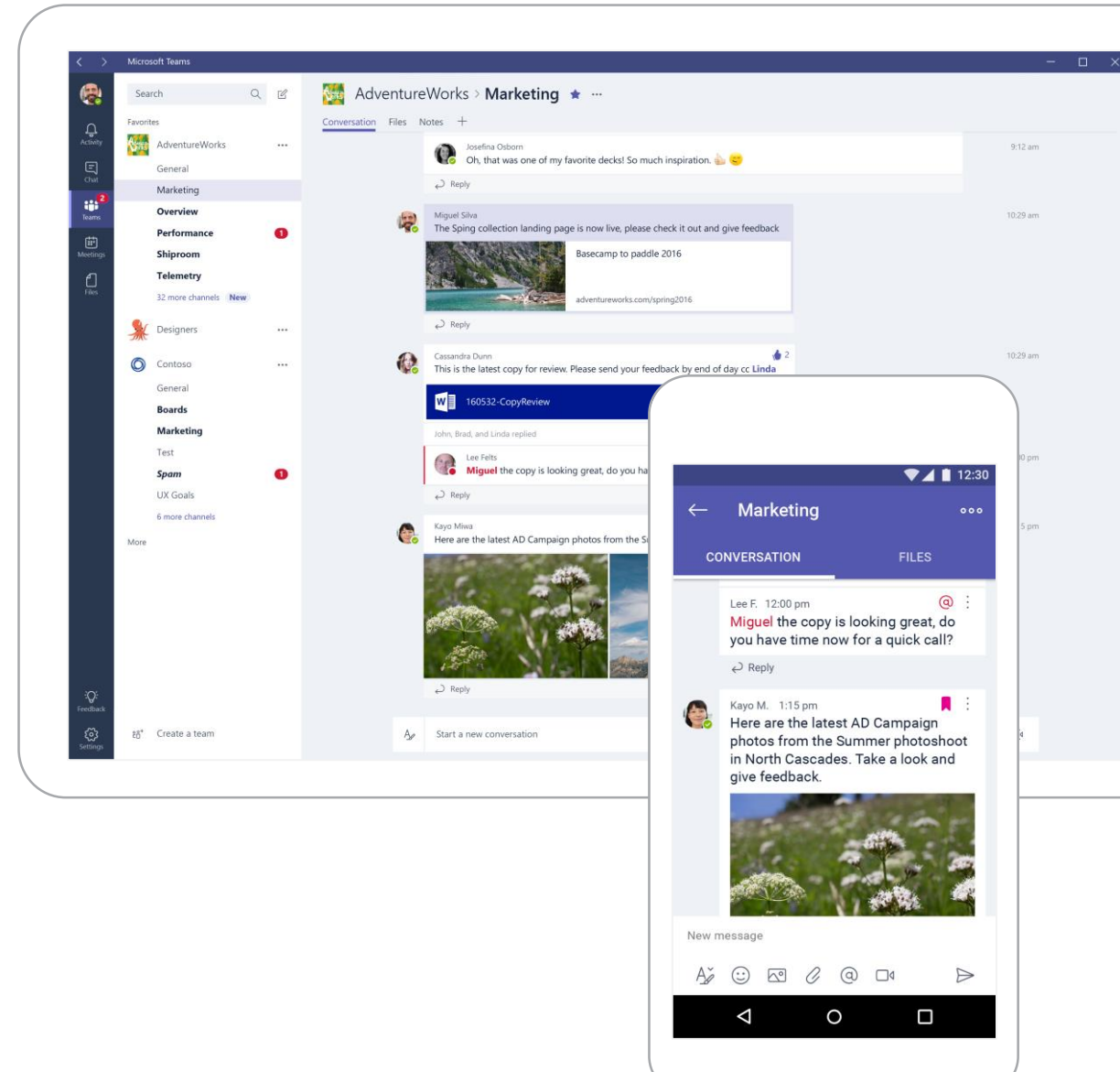# Microsoft Teams, a chat-centered workspace

Chat for today's teams to **keep everyone in the know**

A hub for teamwork **integrated with Office 365**

Security teams trust with enterprise-level protection

Customizable for each team with content and capabilities

"We need secure and trusted collaboration solutions that bring teams and their work together. Based on our early use of Microsoft Teams in Office 365, we believe it is the digital cockpit we've been waiting for."

accenture
High performance. Delivered.

Smarter email and calendaring with Outlook

Stay on top of what matters with a **focused inbox**

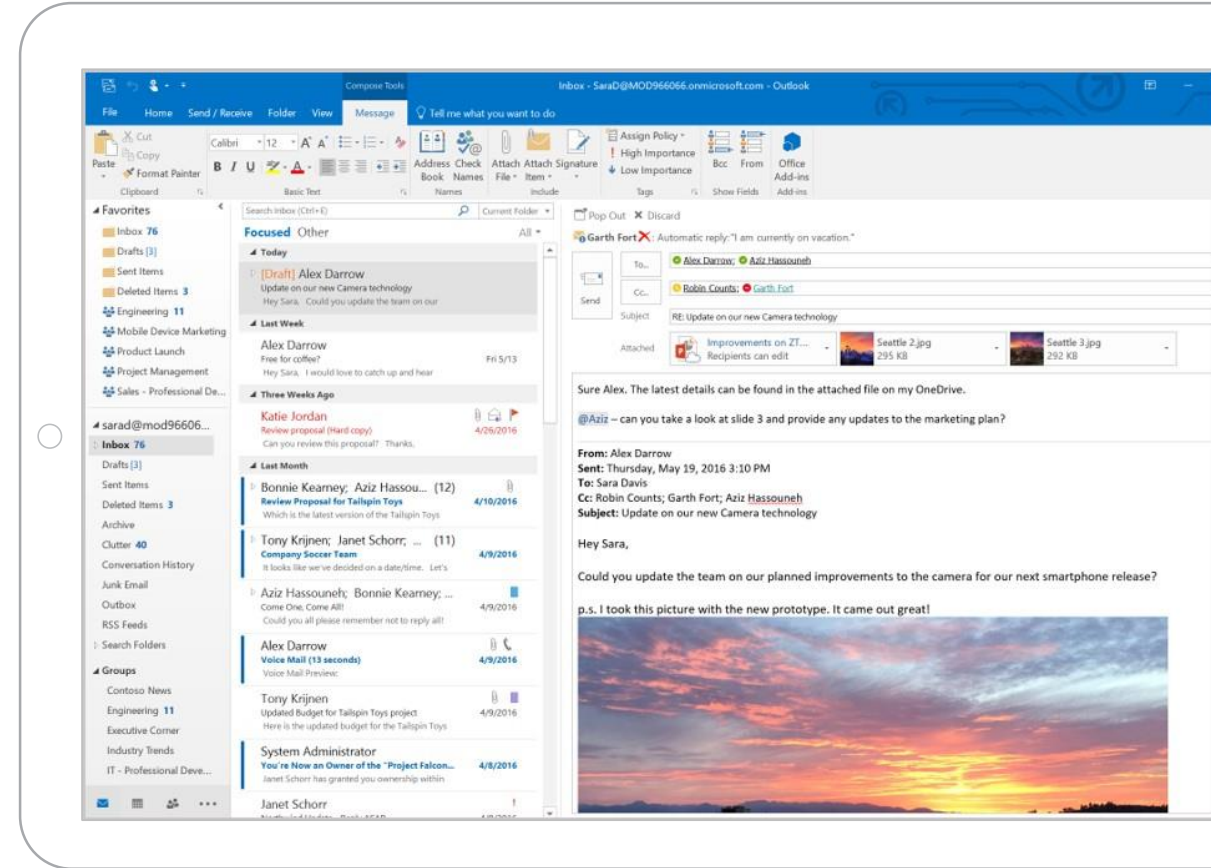**Share** OneDrive files easily as **cloud attachments**

Call attention to critical actions & input with **@mentions**

Go **beyond distribution lists** with a group inbox & calendar

Easy onboarding for new members with **full group history**

" *Office 365 Groups are easy for anyone to create, and they're particularly effective when used in conjunction with Microsoft Outlook, because everything related to a project shows up right within Outlook, which is where I spend most of my day.* "

PANDORA ®

Complete cloud communications with Skype

Text, meet, and call, across devices, with **VoIP & PSTN**

Reduce travel using **audio, HD video & web conferencing**

Unify your **global phone systems** with Cloud PBX

Reach out to your employees with Skype Meeting Broadcast

Engage your customers, using **Skype in your web pages & apps**

" *Working together to make product and business decisions faster is a key to success for the Kraft Heinz Company. We see PSTN Conferencing and Cloud PBX through Skype for Business as a great opportunity to help employees connect quickly wherever they are.* "

Create, share, find content with Office & OneDrive

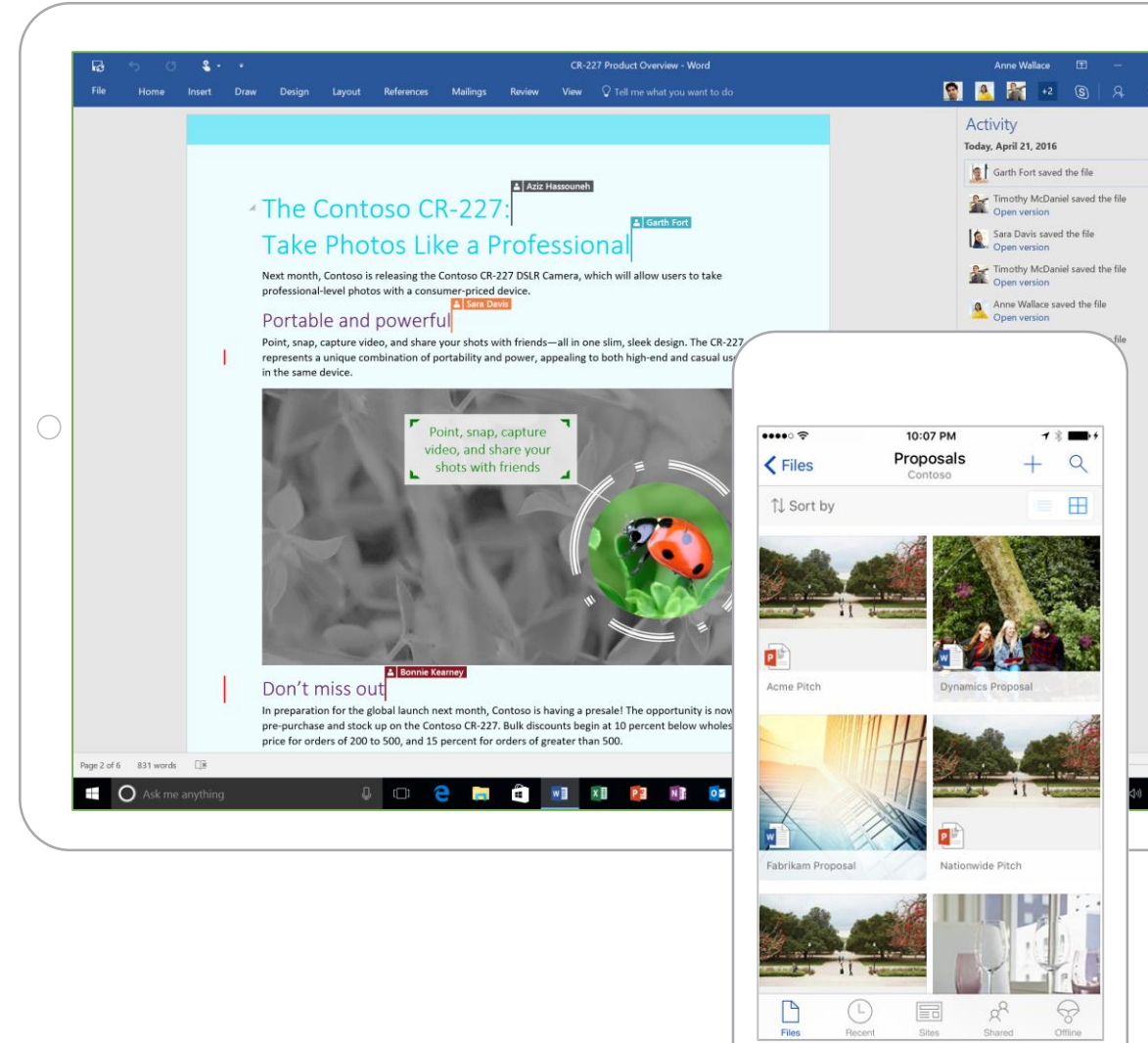**Co-author together in real time** in Office applications

Store, sync & share files inside or outside your org

Find, follow & discover content from anywhere on any device

Manage document revisions with **integrated feed & version history**

Receive comments & changes while on the go **with notifications**

" Whether it is co-editing documents on the fly with team members in different countries or reviewing PowerPoint decks on a tablet in a taxi before a meeting, using Office 365 helps dispersed teams provide responsive service to our customers. "

THE REAL LIFE COMPANY
AIA

Modern content, sharing & discovery with SharePoint

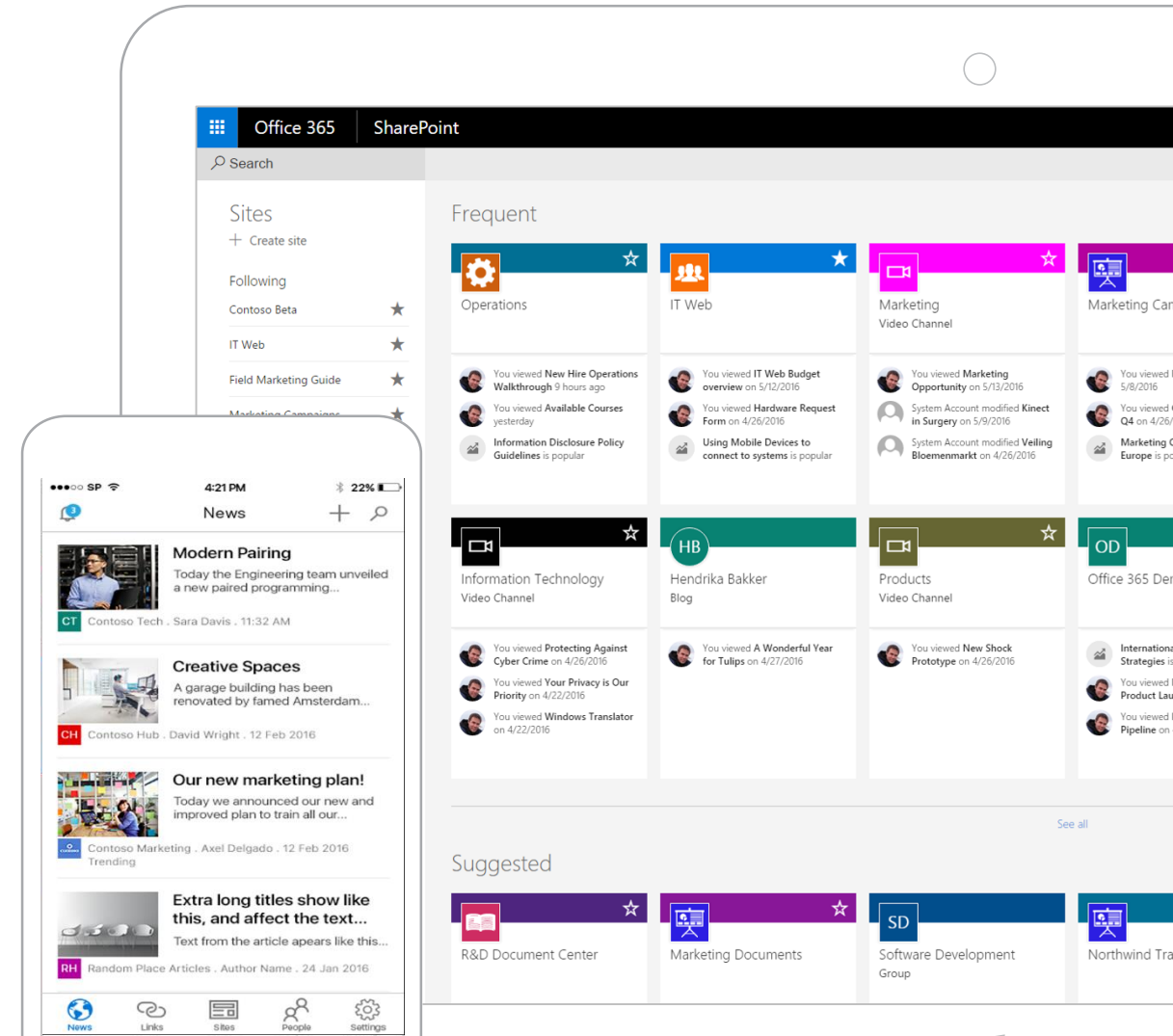Access sites & content anywhere with **your Intranet in your pocket**

Manage & collaborate on content with your team

Navigate your intranet with **intelligent recommendations**

Create **beautiful team sites & publishing sites** quickly

Automate business processes with Microsoft Flow & PowerApps

" *SharePoint Online encourages employees to be more efficient in their daily work. They can access the documents they are working on anytime and anywhere from smartphones, tablets, and when they are out of the office traveling. This is our vision for the future.*"

ACCOR

Connect with Yammer, the social network for work

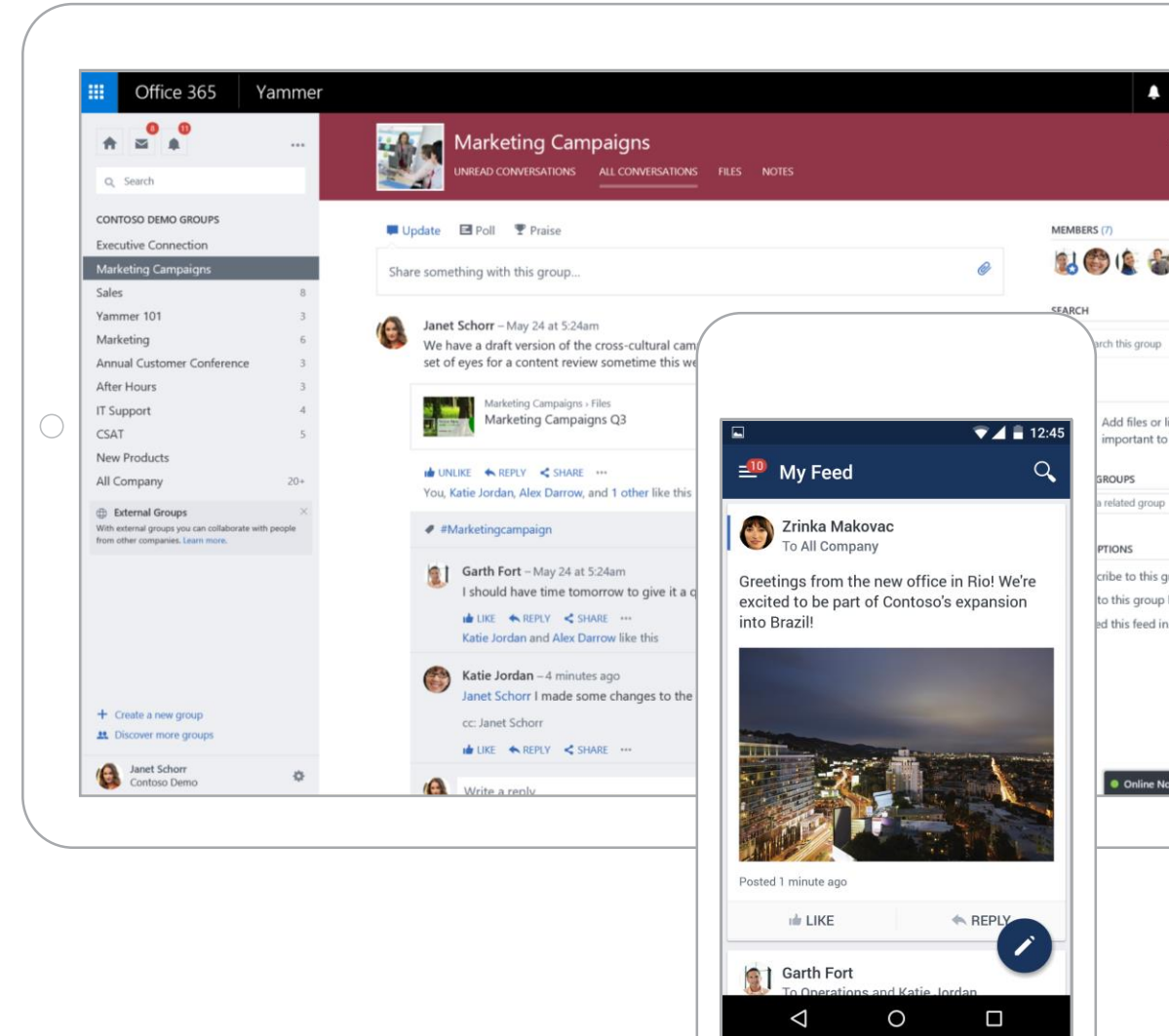Foster **open team discussions** with the group feed

Tap into **collective knowledge** with search & discovery

Crowdsource ideas & **share best practices** across the org

Get the **pulse of your company** using polls, praise & follows

Drive **employee engagement** with actionable updates & alerts

" *In my experience, the best ideas come from people who wouldn't normally work together. Yammer makes that happen.* "

unicef

Use Cases

See how Marks & Spencer uses Office 365 to collaborate

> " When users ask me which tool to use, I tell them to choose based on their workstyle because they're all connected to Office 365 Groups."

Steven Collier, Lead Technical Architect, Marks & Spencer

Which tool to use?
Depends on your workstyle

Outlook
Email and calendar

Yammer
Connect across organization

Microsoft Teams
Chat-based workspace

Skype
Voice, video & meetings

SharePoint
Sites & Content Management

Learn more at: **Productivity Library**

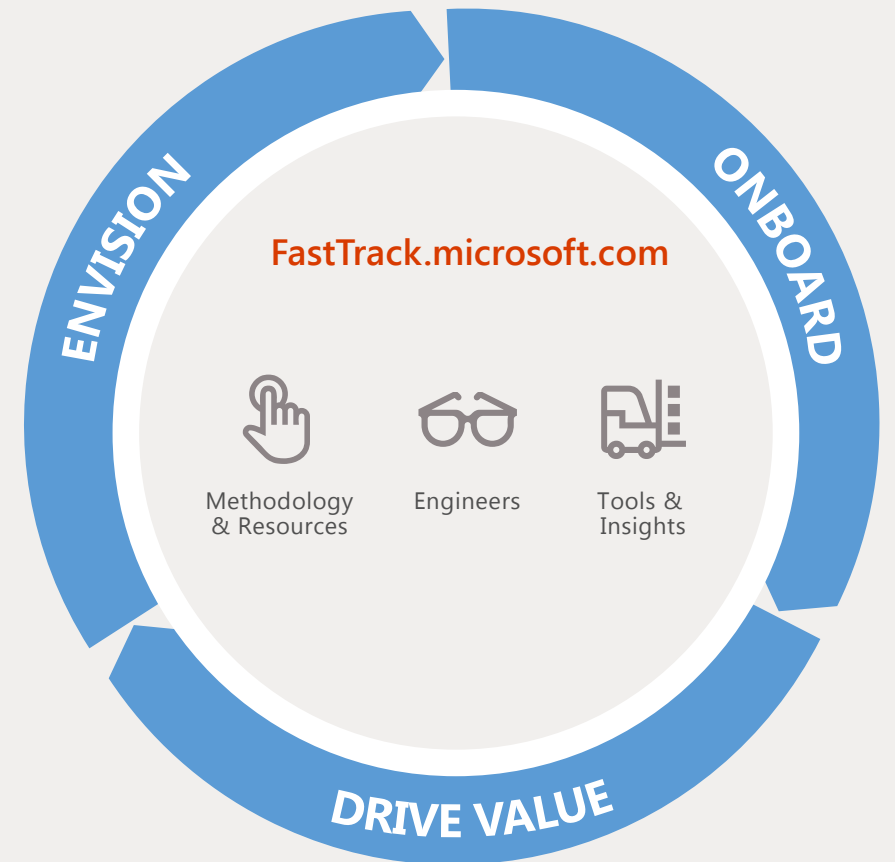# Microsoft FastTrack: Onboarding and adoption assistance

Included in Office 365 for all customer >50 seats

Exchange, SharePoint, Skype, Yammer & Office, incl. E5 support
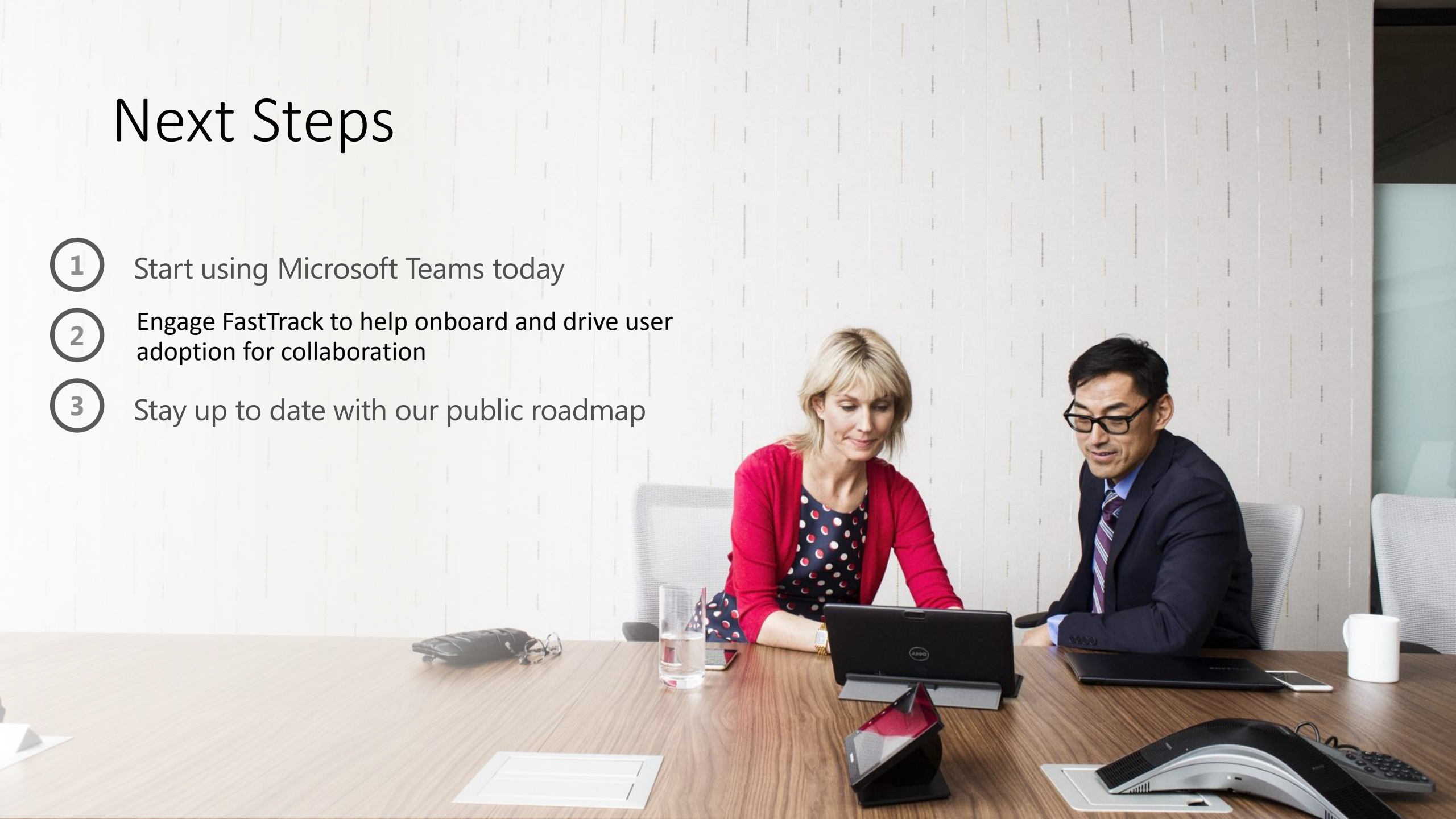
User adoption, change management & service enablement

Email migration from on premise Exchange and Notes

Files migration from file shares, SharePoint & Box

FastTrack.microsoft.com

ENVISION

ONBOARD

DRIVE VALUE

Methodology & Resources

Engineers

Tools & Insights

Next Steps

1 Start using Microsoft Teams today

2 Engage FastTrack to help onboard and drive user adoption for collaboration

3 Stay up to date with our public roadmap

APPENDIX

Office 365 Collaboration Use Case Guidance

Teams	Yammer	Outlook	SharePoint	Skype
Chat-based workspace	Enterprise Social	Email & calendar	Sites & Content Management	Voice, video and meetings

USE CASES

Teams	Yammer	Outlook	SharePoint	Skype
• Iterate quickly on a project with your team • Share team files and collaborate on deliverables • Connect developer tools into your workspace	• Create a community of practice around research or trends • Crowdsource ideas on how to solve problems • Foster two-way conversations between leadership and staff	• Upgrade your DL to a group inbox with shared assets • Share updates with your group in email • Keep your group in sync with a shared calendar	• Create a company intranet for news and resources • Customize your Team Site to automate document workflows and share lists • Collaborate on your individual files in OneDrive	• Set up meetings with audio, video, and web conferencing • Hold Town Hall meetings with up to 10,000 people • Make business calls using the Internet or phone network

Office 365 Groups