

# STAMPING OF TENANCY AGREEMENT

## SWITCH TO ONLINE!

To speed up the process for TA Stamping, clear information is required passing it to Admin Faiqah:

### COMPULSORY :

- ✓ NATIONALITY of the tenant / owner.
- ✓ For Non-Malaysian Citizen, **must** provide PASSPORT NUMBER, NATION OF ORIGIN and DATE OF BIRTH. (Or passport copy)
- ✓ Under Company Name must provide 12 DIGIT SSM NUMBER.
- ✓ INVENTORY LIST must attached together (if furnished unit).
- ✓ Must scan the TA and Inventory List (if any) into ONE (1) PAGE only.
- ✓ Indicate clearly TOTAL SQUARE FEET of property.
- ✓ Signature at all pages by both TENANT + OWNER including WITNESS column.