

CHECKLIST

To get the most from your Profit First Live experience, complete the following checklist prior to the event:

- Read *Profit First* by Mike Michalowicz.**

- Complete the worksheet with your accountant or bookkeeper and bring it with you.**

- Gather your financial statements.** → **If you don't have and can't get financial statements:**
If you do not have up-to-date financial statements, reach out to your accounting professional for current ones:
 - Last completed tax return**
 - Bank statements for the last 12 months**

- Profit and Loss (Income) statement for the last 12 months**
Cash basis – NOT accrual

- Balance Sheet for the same period as your Profit and Loss statement**
Cash basis – NOT accrual

- Statement of Cash Flows for the last 12 months**
This is an accrual basis statement, and that's okay!

- Gather the contact information for your bank.**
Phone number and contact name
 - Your current bank.**
Where you will have most of your Profit First bank accounts
 - Your second bank.**
For your "no temptation" accounts