



Table of Contents

Welcome	3
Overview	3
Option 1: Entering Fixed Assets for Inventory Control	3
<u>Reporting Options for Inventory Control.....</u>	<u>5</u>
Option 2: Entering Fixed Assets for GASB 34.....	7
<u>Running the GASB 34 Report</u>	<u>8</u>
What do the Parameters mean when processing the Report?	8
Option 3: Entering Fixed Assets through Accounts Payable	12
How to enter the Fixed Asset through the Accounts Payable Disbursement Entry Screen	12
Option 4: Entering Fixed Assets from an Excel Spreadsheet	13