

Lesson 12: Money & Time Management

01. What tool or process will you use to manage your calendar, invoicing and appointment scheduling and accepting payments?

	Current Process	New Tool/Process	Estimate Launch Date For New Tool/Process
Calendar Management			
Invoicing			
Scheduling Tool			
In-Personal Payments			
Online Payments			
Accepting Checks			

02. Managing Your Rates and Rate Changes

How do you plan to manage price changes and increases in your rate? Will you reevaluate every year or every two years?

How do you plan to role out price changes? Will you lock in existing customer rates? Will you announce price changes?

Have you set your hourly rate? Do you feel comfortable charging customers? What would it take to help you get more comfortable with charging customers? (if you are struggling, let me know in the comments of the course, I might have some suggestions)
