

DESCRIPTIONS



PRACTICE MAKES PERFECT;

With many police calls you will need to take a description of a person or vehicle. There is a particular method for doing this that you will learn here.

DESCRIPTIONS

HOW TO USE

HAND WRITE OR KEYBOARD EACH DESCRIPTION:

So you must be very fast and know your abbreviations.

KEYBOARD ALL THE DESCRIPTIONS:

If you plan to keyboard these descriptions you must type about 40 words per minute. Don't dismay if you don't type that fast, just get what you can, possibly skip every other one. This does give you good numbers practice on the keyboard and we ALL know we need to practice our keyboard.

GET SOME ASSISTANCE:

You cannot possibly keep up with this unless you know how your instructor wants you to abbreviate. You never want to guess at how an abbreviation should be. Use the Common Abbreviations given here but you will always check with your agency once hired.

NOW, PRACTICE

It is important to also visualize the person or vehicle in your mind as you hear this - a very important skill as a call taker because if you can't see it you will need to ask it.

DESCRIPTIONS

KEY

WMA 30 510 150 brn crew cut, blu eyes, wire rimmed glasses, blk baseball hat, camouflage grn shirt, blu jeans, blk lace up boots.

BFA 22 506 150 blk, bro, Raiders coat, blk spandex shorts, whi sandals.

WMA 30-40, med hgt & bld, drk hair & eyes, drk mustache, drk sweatshirt w/unk whi type logo jeans.

WMA 50's, 506, 175, desc as short & stocky, salt & pepper hair, blk glasses, tattoo of bulldog on rt forearm, plaid red/blk shirt, gray slacks, no shoes.

BMA 25 600 190 blk brn, well groomed beard & mustache, gray three piece suit, carrying a briefcase.

AMJ 15 505,135, blk hair short on top long in back, scar over left eye, wearing only blk shorts and whit & purple high top tennis shoes

WFJ 18 508 175,bln shldr length permed hair, blue eyes, numerous gold bracelets, pnk top, blk short skirt, blk shoes.

WFA 50 504 250, red/bln short curly hair, blu eyes, dangly gold earrings, blk button up shirt, blk stretch slacks, whi tennis shoes.

BMJ 16-18, described as short and stocky, blk, bro dk skinned, spoke w/heavy Jamaican accent, khaki shirt, jeans shorts, blk loafers no socks.

Joe Zanuck, 20 yrs. WM 603,165,bln shld length straight hair, blu eyes, blnd mustache and day old growth of beard, numerous tattoos on arms, chest and back, red headband, blk leather jacket & no shirt, jeans, blk MC boots.

Theresa Cappa, 04/10/69 WF 511, 130, long dk bln curly hair, blu eyes, numerous pierced earrings both ears, last seen wearing whi college sweatshirt and faded blue jeans.

Jackson white, 07/03/48 WM 602 240, blk balding , bro eyes, mustache, pot belly, unk clothing. Subject is known to carry an ankle holster gun.

Marsha Conners, 8/8/82 WF 500 100 dk brn shld length hair brn eyes, last seen wearing blu swimming suit and pink shorts, pink tennis shoes. Last contact was at 1800 hrs this date, pushing a small red ten speed bicycle from Memorial Park.

Arnie Blaker 11/11/62 BM 504 130 blk hair shaved around the bottom, long on top bro eyes, left ear deformity, whi T-shirt, jeans, whi tennis shoes. Subject is mentally impaired to the age of 10, last seen waiting for a bus at 8th and Main.

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VEHICLE SCRIPT

Burg 77 Honda civic PXO209. AR

Lt Grn 75 Ford Pinto WEN880

Lt Blu 78 Buick Skylark, CB Antenna, 331AXT.MN

Dk Colored 85 Toyota Corolla, loud muffler, backfired, unreadable plate

Metallic Blu 85 Olds Cutlass, lg wheels, personalized plate MYOLDS

Faded red 78 Dat B210, numerous bumper stickers, 539A321. LA

Dk Grn 75 Audi Fox EXB990. IL

Blk 89 Chrys Lebaron, personal Plate CHAD

Whi 80 Ford Fairmont, 2SAM239. CA

Bright Orange 70 Chev Cvt. Blu pinstripe, 549HRB

Dk Brn 66 Pontiac GTO, large wheels, crager mags, unk plate

Tan 89 chev Astrovan, 95A395.NB

Lt Grn 76 F150, Econoline, Jerry's Carpet on drivers door CARPET1

Blk 86 Chev C1500 PU, Hot pink & Turq graphics in wide stripes around the vehicle

Red 72 Harley Davidson Sportster sissy bar, leather bags, unk plate

Red 74 Peterbilt cab over, Logo Willamette Express, both doors

Blk 85 Yamaha 350, 093552, poss. plate

Dk Met Blu 92 Ford T Bird, pink graphic spray on hood, rose etched in rear driver window, personal plate GRTWLDO

Dk Gray 83 Chev Caprice Canadian plate Ontario, partial only first three 339...

DESCRIPTIONS

PRACTICE SHEET

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