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## Leading Engaging Team Meetings - Activity Sheet

Team meetings can be a fantastic source of energy and build great engagement for your team. They are also susceptible to becoming a calendar event people dread.

In this course, you explored 5 core objectives for enabling engaging team meetings. Use this activity sheet to focus your learnings and identify your actions for implementation.

**Vision**

Describe the look and feel of your team meeting experience when you’ve mastered the art of facilitating valuable team meetings.

**Meeting Report Card**

How are you doing with your team meetings? What rating would you give yourself?

1=Not Well, 5=Doing Fantastic

Consistent Meeting Cadence 1 2 3 4 5

Fostering Team Member Connection 1 2 3 4 5

Regular Priority & Vision Alignment 1 2 3 4 5

Accountability With Goals 1 2 3 4 5

Keeping The Team Informed 1 2 3 4 5

Development Activities 1 2 3 4 5

What do you want to Start, Stop, and Continue doing with your team meetings?

Start:

Stop:

Continue:

**Overall**

My biggest take away from Leading Engaging Team Meetings is…

The action I’m committing to taking after this training is…