HOI-01 Rev. 12/2023

# STATE OF CONNECTICUT DEPARTMENT OF CONSUMER PROTECTION

LICENSE SERVICES DIVISION

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Web site: <a href="https://www.ct.gov/dcp">www.ct.gov/dcp</a>



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### **APPLY ONLINE**

For your convenience, we allow credit card payments.

Start yours at: <a href="https://www.ct.gov/dcp/apply">www.ct.gov/dcp/apply</a>

## Application for a Home Inspector License or a Home Inspector Intern Permit

This form must be completed by the individual applying for licensure. This application <u>must be accompanied</u> <u>by a check or money order</u> for the appropriate fee made payable to "*Treasurer*, *State of Connecticut*." Home Inspector licenses and Intern permits expire on June 30th of odd years. Application fees are non-refundable. Return your completed application and appropriate fee to:

→ Department of Consumer Protection, License Services Div, 450 Columbus Blvd, Ste 801, Hartford, CT 06103							
Please check (✓) the category you are applying for (see eligibility rules on back):							
☐ Home Inspector License ☐ Home Inspector Intern Permit							
If applying for a <i>license</i> , check (✔) application method: ☐ Completion of Intern Program ☐ Reciprocity							
FEES	Application I	ree Initia	l Foo	Jour tota	l foo due is:		
				Your total fee due is:			
Home Inspector License	\$40.00	\$200	0.00	\$240.00			
Home Inspector License - Reciprocity		\$100	0.00	\$100.00			
Home Inspector Intern Permit	\$20.00	\$200	0.00	\$220.00			
Applicant Information Applicant's Name (First Name, Middle Initial, Last Name)							
Street Address	City or Town State Zip Code						
					1		
Telephone Number	rrity Number*			Date of Birth			
Has the applicant ever been convicted of a felony crime? Yes No If yes, please complete and attach the "Review of Criminal Conviction" form available on our web site at: <a href="https://www.ct.gov/dcp/conviction">www.ct.gov/dcp/conviction</a>							
Do you currently hold a license for this occupation in another state?							
CT Intern Permit Number OR Non-CT License Number		Date of Issue Da		Date of Exp	Date of Expiration		
If Intern Permit request: Name of Licensed Supervisor		Supervisor License Number					
* The Federal Privacy Act of 1974 requires that you be notified t	hat disalogura of	rroug Cocial Cocumitar	Number is required	nursuant to	C C C 817b 127a		

<sup>\*</sup> The Federal Privacy Act of 1974 requires that you be notified that disclosure of your Social Security Number is required pursuant to C.G.S. §17b-137a. If you choose not to disclose your Social Security Number your application can not be processed.

 $\overline{Date}$ 

#### **Eligibility for a Home Inspector Intern Permit**

Signature of Applicant

- 1) Have successfully completed high school or its equivalent;
- 2) Have successfully completed a board-approved training program that meets the requirements of regulations adopted by the commissioner pursuant to Section 20-491 Regulations; of the General Statutes (**must submit copy of course completion certificate with application**); and
- 3) Have an identified supervisor who (A) is licensed as a home inspector in Connecticut, (B) is in good standing with the state as a home inspector, and (C) has agreed to perform supervisory functions as described in General Statutes and Regulations.

#### **Eligibility for a Home Inspector License:**

- 1) Have earned a Home Inspector Intern Permit
- 2) Have performed not less than one hundred home inspections under the supervision of a licensed Home Inspector the associated logs, signed by the Supervisor, must be submitted with the application. Such supervision shall be direct supervision for a minimum of the first ten inspections, and then may be indirect for the remaining training period; and
- 3) Have passed written examination administered by the Department. **NOTE:** You will be given information about taking the exam once this application has been accepted. If you have passed the National Home Inspector Examination, include your score report with your application.

#### **Reciprocity for a Home Inspector License:**

Upon submission of this written application with payment, the department shall issue a home inspector license to any person who holds a valid license issued by another state with standards substantially equivalent to or exceeding the standards of this State (see requirements for both Intern Permit and Inspector License, above), as determined by the Department. *If the license is from any other jurisdiction*, the applicant must also provide:

- A complete copy of your **Original State License Application**, showing how you qualified
- A copy of the Statutes and Regulations under which your license was granted
- When applicable, include your inspection log, educational certificates, and written examination results.

**NOTE:** Refer to the Department of Consumer Protection's web site at <a href="www.ct.gov/dcp">www.ct.gov/dcp</a> for a list of Approved Prelicensing Schools and Courses and other related information.