What is SharePoint

Organizations use SharePoint to create websites. You can use it as a secure place to store, organize, share, and access information from any device. All you need is a web browser, such as Microsoft Edge, Internet Explorer, Chrome, or Firefox.

SharePoint is a browser-based collaboration and document management platform from Microsoft. It's content management feature allows organization or users to securely store, share and collaborate with each other. It is one of the award-winning product from Microsoft which helps millions of organizations to improve productivity.

Some say SharePoint is an enterprise information portal from Microsoft that can be configured to run Intranet, Extranet and Internet sites.

SharePoint is a web application from Microsoft that enables organizations to work more efficiently by letting users share documents, data, and information. It provides document management, collaboration feature which increased the productivity of an organization.

SharePoint Products and Technologies because SharePoint is a web-based platform which contains various products and technologies to develop various corporate portals. By using SharePoint organizations can easily create and manage their own collaborative websites.

SharePoint is one of the popular portal technologies, lots of small to large scale organizations are using SharePoint to develop their portal. It is a scalable, extensible, and customizable portal solution for various organizations.

It helps you better store, share, and manage digital information within your organization. In no time you can create team sites to collaborate with each other, by using SharePoint lists and libraries you can store information, documents, etc.

SharePoint is a business collaboration platform, which helps organizations to create their intranet portal, automate business process and collaborate with team by securely storing, organizing and sharing information or documents within teams or with external users.

According to Microsoft official site, More than 200,000 organizations and 190 million people have SharePoint for intranets, team sites and content management.

SharePoint Features and Benefits

SharePoint has various useful features and benefits which helps organizations to improve team collaboration and productivity.

Create Sites Quickly:

By using SharePoint, you can create sites quickly for your organizations or departments etc. Microsoft provides various templates like team sites,

communication sites, project sites, publishing sites etc which you chose based on your business requirements.

Team Collaboration and Sharing:

Using SharePoint, organizations can create and use SharePoint sites to increase team collaboration and productivity. Organizations can create intranet portals for your internal employees, can create public facing sites for your users etc.

Organizations can create team sites for various teams which can have lists and document libraries to store information or documents and share with other users securely. You can also create various subsites under a site for various departments and store related documents or information in the respective sites.

To make it easy for teams to work, SharePoint various templates to store information like tasks lists to create and maintain team's task, contacts list to store contact information, calendar list to create events, etc.

SharePoint is very easy to use and you can share documents and information with your team members, with your business users easily in a secure way which ultimately increases team collaboration.

Create Project Sites:

SharePoint provides project site templates, in an organization, you can create project sites by using project site template in SharePoint to manage small to large complex projects.

A project site will have:

- Project summary web part to see the summary for your project.
- Task list and Task timeline web part to create and organize tasks.
- Document library to store and share project-related documents.
- Calendar, to create and manager events.

Automate your Business Process using Workflows/Microsoft Flows:

You can automate your business process by using SharePoint workflows or Microsoft Flow. This saves time, effort and money. Whether it leaves request, timesheet management, material management, laptop request, etc. SharePoint provides various out of box workflow templates to use, either you can use out of box workflows or you can create custom workflows using SharePoint designer 2013 or visual studio.

Build Applications using PowerApps

PowerApps is an alternative to InfoPath which is a form designing tool. Using PowerApps you can build apps in minutes and share with users.

Search:

SharePoint has a very powerful Search which organization can benefit from. Users should get relevant documents or information whenever they search for something.

SharePoint Search results can contain links to documents, list items, web pages, libraries, and sites etc. Also, SharePoint search results are security trimmed, means if you do not have access to the content, the document or list items will not appear in the search result.

Build:

SharePoint provides lots of out of box features which you can use inside your organization without much customization. But SharePoint also allows you to build using various market standard technologies like JavaScript, jQuery, AngularJS, Rest API, C#.Net etc. You can build custom solutions and deploy to SharePoint.