

Segmented General Ledger

This document will assist you in understanding the Segmented General Ledger Functionality and when to apply it.

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Overview

The General Ledger Segmentation function was designed to allow business to have extended General Ledger reporting capabilities in organisations with Multiple Branches and/ or departments, with the ability to filter and report on one or more of the segments. This facility has also been designed to complement the account set by warehouse function, allowing us to have a segment integration by item or item category by warehouse, allowing profitability to even be reported on a product line basis. Another market for this is in the issuance and control of Grants or Fund Management whereby we can report on the individual projects managed within the specific fund(s).

Another limitation that has been overcome is that of departments with departmental allocations previously being done at a document level basis. With the segmented General Ledger you can now process integrations document line item.

Setting Up General Ledger Segmentations

This will be explained in 2 separate sections, ie clients converting an existing company, and creating a new company. Note that the ability to add segments is available to both scenarios and can be done at any time.

Upgrading an Existing Company

Existing Segments

When you upgrade from a pre-General Ledger Segmentation company, on conversion the current Sub-Accounts will automatically become the second segment, and will allow you to report by the values in this segment. You can see from the screen that we had 2 sub-account settings in the Original Company Data namely 0000 and 0500. All we need do now is to name the segments and report accordingly.

General Ledger Account Segmentation

Segment1 Name: Main Account No Format: Numeric Character Places: 4

Segment2 Name: Branch Format: Alpha-Numeric Character Places: 4

Segment3

Segment4

Segment5

Segment6

Segment7

Segment8

Segment9

Segment10

0000-AAAA

Maximum d

GL Account Segment Setup

Delete Segment Name: Branch

Code	Description
0000	
5000	
*	

OK Cancel

Adding Segments

You can then redefine the General Ledger Segments as required with the ability to add new segments as seen below.

General Ledger Account Segmentation

Segment1 Name: Main Account No Format: Numeric Character Places: 4

Segment2 Name: Branch Format: Alpha-Numeric Character Places: 4

Segment3 Name: Profit Centre Format: Alpha-Numeric Character Places: 3

Seg **Delete** Segment Name: Profit Centre

Code	Description
FIN	Finance
OPS	Operations
MAN	Manufacturing
SAL	Sales
*	

OK Cancel

Remapping Accounts

Once the new segment has been created, we now need to map the original accounts to the new segments accounts to transfer the transaction history accordingly.

Account Segment Creation

Record

Before you can create account number segments you first need to map the existing accounts to a Primary Segment.

Segment Name: PProfit Centre Primary Segment Code: SAL

Code	Old Account Number	New Account Number
FIN	1020-0000	1020-0000-SAL
OPS	1030-0000	1030-0000-SAL
MAN	1040-0000	1040-0000-SAL
SAL	1050-0000	1050-0000-SAL
	1060-0000	1060-0000-SAL
	1065-0000	1065-0000-SAL
	1067-0000	1067-0000-SAL
	1069-0000	1069-0000-SAL
	1080-0000	1080-0000-SAL
	1083-0000	1083-0000-SAL

Creating a New Company

When creating a new company there are a number of options afforded to you.

The Manual Setup option as seen here, allows you to define your own segment lengths while the other options below will install the 4-4 account segment structure with the sample data, but allow you to adjust at a later stage. The first segment is reserved for the account number and can have a minimum quantity of 3 digits, that are numerical only, while the other segments are limited to 10 segments 50 characters in total, and can be set as Alpha, Numeric or, Alphanumeric as defined above.

General Ledger Accounts Setup

Ledger Accounts

Manual Setup
Use this option if you plan to setup ledger accounts yourself or will import them from another source.

Generic Setup
Use this option to setup your ledger with the basic accounts. You may customize the accounts later to your specific industry or requirements.

Generic Setup (Extended)
Use this option to setup your ledger with the extended set of accounts. This template is recommended for larger businesses. You may customize the accounts later to your specific industry or requirements.

Industry Specific Setup
Use this option to setup your ledger with suggested accounts for your industry. You may delete or add accounts as necessary to meet your specific requirements.

Choose Industry:

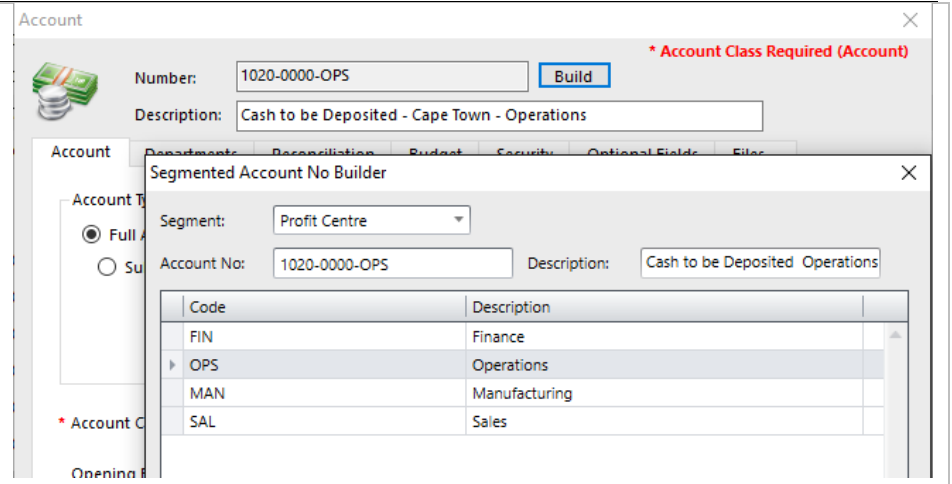
- Accounting Firm
- Advertising Agency
- Architect Firm
- Art School
- Association
- Automobile Service Station
- Bakery Shop
- Beauty Salon
- Bed & Breakfast
- Bike Shop

OK

Building or Creating Accounts

Using the Account Builder

You can also setup your segments and then import your accounts. The account builder function allows you to build your required accounts with the Segment definitions being added as they are selected.



General Ledger Reporting

The general ledger reporting function caters for up to 3 combinations of filters in most of the ledger Reports. In addition, you can select one of more of the segments to give you unsurpassed multi-dimensional financial view of your business.

