



Table of Contents

<i>Financial Look and Browse Overview.....</i>	3
Look and Browse - Employee Information.....	3
What is on the screen?	3
Applying what's on the Screen	4
The Advanced Search	4
Employee Detail Report	9
Look and Browse - Job Application Information.....	11
What is on the screen?	11
Applying what's on the screen.....	12
The Advanced Search	12
The Selection Boxes.....	13
Look and Browse - Accounting Status Display.....	15
What's on the screen?	15
Look and Browse - Message Center.....	17
What's on the screen?	17
Applying what is on the screen?	18