

Digital Scrapper

Quick Start Guide for Photoshop Elements 2022

by Jen White

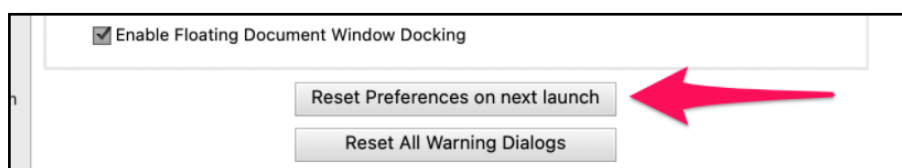
Get in sync with your Digital Scrapper instructor right from the get-go with our Quick Start Guide for Photoshop Elements 2022.

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Reset Preferences

- Begin in Photoshop Elements 2022.
- Press Ctrl K (Mac: Cmd K) to open Preferences.
- In the General tab, click Reset Preferences on Next Launch.



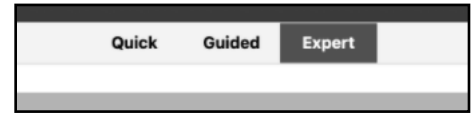
- Click OK to the warning dialog.
- Click OK to close Preferences.

NOTE: Resetting Preferences will not remove previously installed styles or actions.

- Close Photoshop Elements and relaunch.

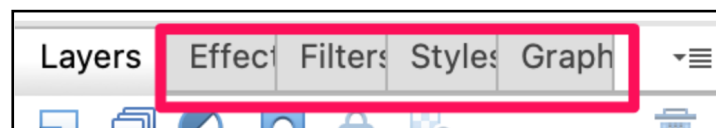
Set Up the Background

- Click on the Expert Mode tab.
- In the Menu Bar, choose File > New > Blank File.
- In the dialog box, click OK. The size of the file is irrelevant.
- Right click (Mac: Ctrl click) on the light gray area around the document to get a menu and choose Default. If you don't see any gray area, Press Ctrl - (Mac: Cmd -) to zoom out.



Create a Custom Workspace

- In the bottom-right corner of the program, click the arrow next to More and choose Custom Workspace.



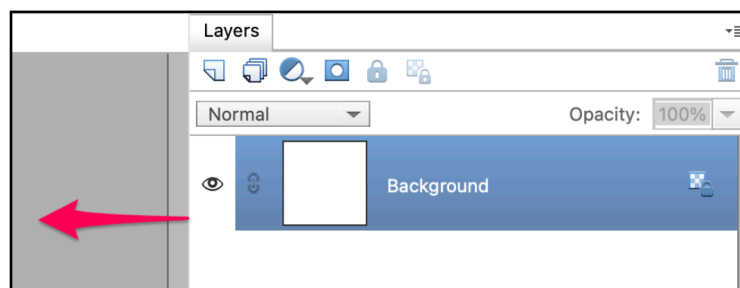
- Right click (Mac: Ctrl click) on the Effects panel and choose Close.
- Repeat to close the Filters panel, Styles panel, and Graphics panel.



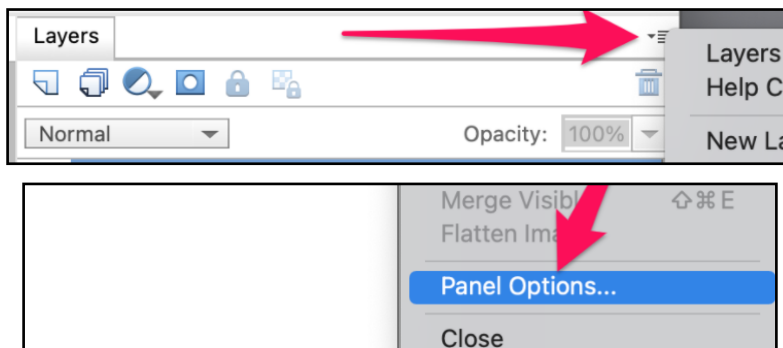
NOTE: To open new panels, in the Menu Bar, choose Window and choose a panel to open.

Adjust the Look and Behavior of the Layers Panel

- Hover your cursor over the left edge of the Layers panel until you see a horizontal, double-headed arrow. Click and drag to the left to make the panel as wide as it will go.



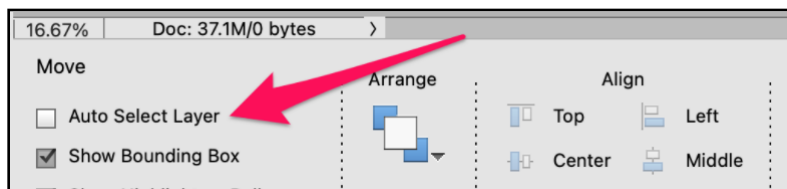
- In the Layers panel, click on the flyout menu and choose Panel Options.



- In the dialog box, set the Thumbnail Size to Medium, the Thumbnail Contents to Layer Bounds, and uncheck Use Default Masks on Fill Layers. Click OK.

Adjust the Behavior of the Move Tool

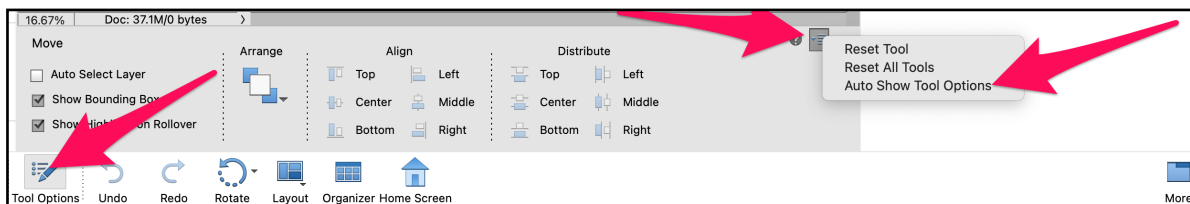
- Get the Move tool.
- In the Tool Options, uncheck Auto Select Layer.



Adjust the Behavior of the Tool Options

- Get the Move tool.
- In the Tool Options, click on the flyout menu and uncheck Auto Show Tool Options.

NOTE: To open and close Tool Options, click on the Tool Options icon.



Adjust Preferences

- Press Ctrl K (Mac: Cmd K) to open Preferences.
- In General, check Disable Smart Objects, uncheck Select Move Tool After Committing Text, check Allow Floating Documents in Expert Mode, and check Use Shift Key for Tool Switch. Click OK.

Note: Your instructor will have Show Tooltips disabled to reduce distraction, but I recommend keeping it turned on while you are learning the program.

- Close the working document (File > Close) without saving.