

Rubric Template

Criterion (Score 0 if element is absent)	Below Expectations (1)	Meets Expectations (2)	Exceeds Expectations (3)	Score
Identify each grading element or criterion (example of a criterion element and descriptors follow below)	Describe typical problems, weaknesses, or errors that characterize student work that does not meet expectations for the assignment.	Describe characteristics of student work that meet expectations for quality on this criterion.	Describe characteristics of student work that make a submission stand out as exemplary work.	
Use of evidence to support assertions	Assertions based on personal opinion only. Assertions are based on empty citations: citation information is given as support for an assertion but no information is provided about the content of the cited work or how or why the cited work/author supports the assertion made. Factual errors: the cited work does not actually support the assertion made in the assignment and/or is described inaccurately.	Assertions are supported with appropriate evidence. Appropriate evidence includes an interpretation of empirical data, description of arguments and evidence presented in a scholarly source that supports the assertion (with appropriate citation of the source). Evidence provided in support of an argument is described and interpreted correctly.	Assertions supported with evidence (as described in <i>meets expectations</i>). Assertions are supported with multiple sources of evidence based on primary sources. When relevant, opposing positions are considered and arguments discounting these positions are supported with relevant scholarly evidence. Synthesizes evidence to draw new, relevant, logical inferences.	
Criterion 2	Descriptions of typical problems	Descriptions of expectations for this criterion for the assignment	Descriptions of qualities that characterize exemplary work	
Criterion 3	Descriptions of typical problems	Descriptions of expectations for this criterion for the assignment	Descriptions of qualities that characterize exemplary work	
TOTAL				

Using the Rubric Template

This template was created using the Word table function.

Insert descriptions of grading criteria in cells the first column. Cells will expand to accommodate additional text.

To create rows for additional grading criteria, right click on a cell in a row. Select the **insert** menu and then select either **Insert Rows Above** or **Insert Rows Below** to insert one additional row. Repeat as needed.

To create a rubric with more than three levels of quality, right click on a cell in a row. Select the **insert** menu and then select either **Insert Columns to the Left** or **Insert Columns to the Right** to insert one additional column. Repeat as needed.

NOTE: Describing more than three levels of quality in unambiguous language can be difficult. Adjust the numeric values for levels of quality to ensure that the most important grading criteria have the greatest impact on the overall grade when scores for rubric elements are summed.