



## Perfectly Personal Word Art

### How To Use a Transparent Background Template – PSE Transcript

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In the first section of this class, I showed you how to work with the paper strip templates when it came to customizing them. Because some of you may be very new to this, I wanted to take a minute to show you how to work with templates that have a transparent background. The templates work exactly the same as the paper strips, but it's always good to review, isn't it?

So here I have one of our circle templates open and ready to customize. I've chosen to work with circle template zero four. First off, we need to create a copy of this template so we don't accidentally save it over. In the menu bar, choose file, duplicate and then in the dialog box, click okay. Now you can close the original circle template zero four file.

The next thing we need to do is clip a paper to the main circle layer of this template. To do that, in the layers panel, make sure the main circle layer is the active layer. Then get the move tool. Now I've already opened the solid black paper that I want to use for my main circle of my template. So I'm following the customization rules by using a solid paper for this layer. Now on the document while holding down the shift key, click and drag the paper onto your circle four template document. Drag it down and then let go. Then in the menu bar, choose layer, create clipping mask. Now press control T in windows or command T on a Mac to get the transform options. And if you can't see the control handles, press control zero in windows or command zero on a Mac to resize the document to fit. Press and hold down the alt key in windows or the option key on a Mac and click and drag from a corner handle to resize the paper smaller and then click the checkmark to commit. Now to resize your document, you can press and hold the control plus key and windows or the command plus key on a Mac as many times as necessary until it's back up to size.

The next thing we need to do is open a paper for the inner circle layer of our template. So in the layers panel, click on the inner circle layer to activate it. Then follow the exact same steps for this paper as for the first paper. Here's how my template looks. Now that I've clipped and resized the second paper I wanted to use.

All that's left is to customize the type. The first thing I'm going to do is change the color of the type layer to match the black solid paper that I used. To do that, in the layers panel, click on the type layer to activate it. Now click on the foreground color chip to open the color picker and on the document sample

the black solid paper and then click okay. Now press shift alt backspace in windows or shift option delete on a Mac to fill the type layer with the foreground color. So here's how I chose to customize my type. Normally I would always want to center the type in the middle, but since I used the baseball paper, I really wanted to make sure I didn't cover up the threads with any of my type. So I placed the words accordingly and I used two styles of fonts to help emphasize the word tee ball.

Now we need to get our custom word art from this document to the project document where we want to use it. To do that, press control A in windows or command A on a Mac to select all. Then press shift control C in windows or shift command C on a Mac to copy all of the layers. Then go to your project document and press control V in windows or command V on a Mac to paste. From here, you can add a drop shadow and if necessary, resize it smaller, not larger, for your project. So that's how you use a template with a transparent background. I hope this review has been helpful for you. This is Jenifer Juris with perfectly personal word art.