

Microsoft Office Meets AI

What Every Language Professional Should Know

A techforword insiders training

Josh Goldsmith & Nora Díaz

Before we start

This training is for Microsoft users.

We assume you already have a paid Microsoft 365 subscription.

If not, you can follow along to learn what's possible.





Poll

Have you used AI in Microsoft products?

- A. Yes, in Word.
- B. Yes, in Excel.
- C. Yes, in PowerPoint.
- D. Yes, in Edge.
- E. Yes, in other Microsoft products (share in chat).
- F. No, I haven't tried AI in Microsoft products yet.



What we'll cover

Intro to Copilot in Microsoft (cost, opt out, productivity, agentic AI)

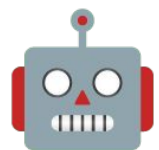
How to use Copilot in Word (proofreading, developing ideas, summarization, text extraction, the prompt library)

How to use Copilot in Excel (QA, Glossaries)

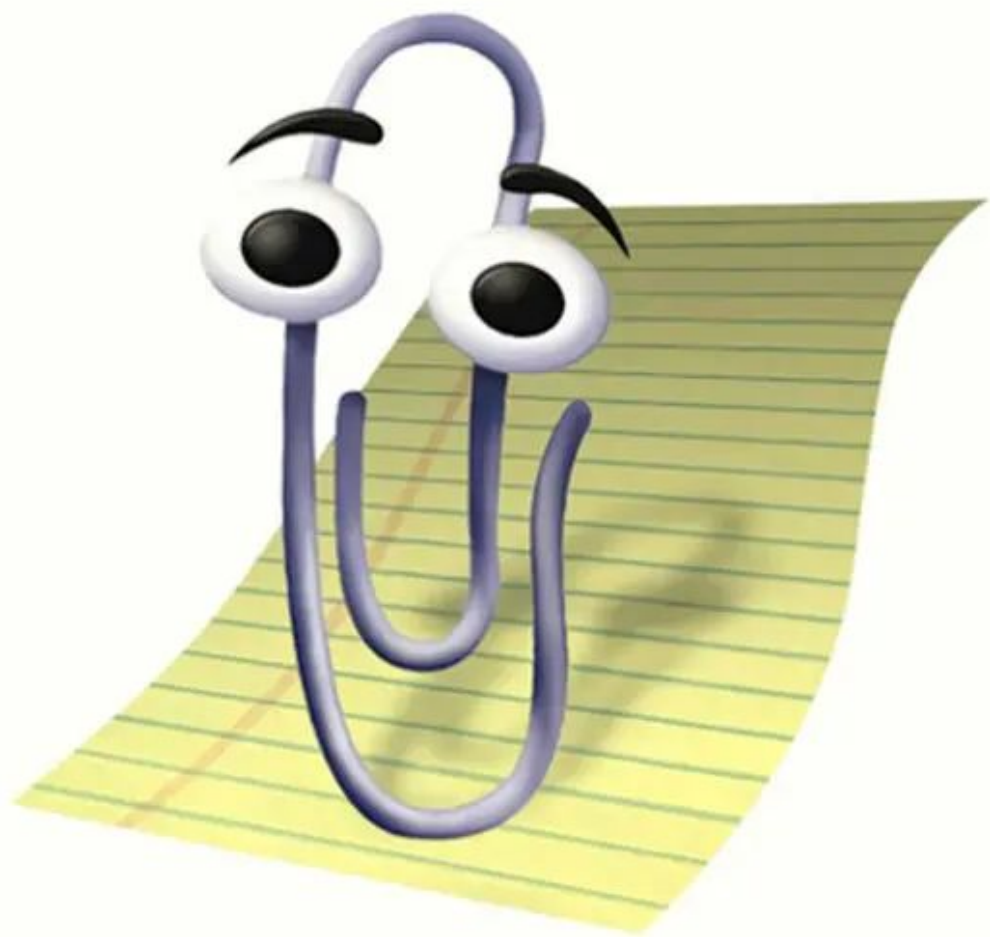
How to use Copilot in Powerpoint (create presentations, summarization, text extraction, named entity extraction)



Q&A



Copilot in Microsoft products



History of Microsoft Assistants

- Clippit (Microsoft Office 97 - 2004) (*Full phase-out 2007)
- Cortana (2009 - 2019) (*Full phase-out 2023)
- Copilot (2023 - present)
 - Bing Chat (2023)
 - Copilot Key (Windows keyboards, since 2024)
 - Built on OpenAI software (company behind ChatGPT)
 - January 2025 - [Added to Personal + Family subscriptions](#)



What languages are currently supported in Microsoft 365 Copilot prompts and responses?

In general, Copilot supports the following languages for prompts:

- Arabic
- Bulgarian
- Chinese (Simplified)
- Chinese (Traditional)
- Croatian
- Catalan
- Czech
- Danish
- Dutch
- English (United Kingdom)
- English (United States)
- Estonian
- Finnish
- French (France)
- French (Canada)
- German
- Greek
- Hebrew
- Hungarian
- Indonesian
- Italian
- Japanese
- Korean
- Latvian
- Lithuanian
- Norwegian (Bokmål)
- Polish
- Portuguese (Brazil)
- Portuguese (Portugal)
- Romanian
- Russian
- Serbian - Latin script
- Slovak
- Slovenian
- Spanish
- Spanish (Mexico)
- Swedish
- Thai
- Turkish
- Ukrainian
- Vietnamese
- Welsh

What about
confidentiality? 🤔

User Interaction Data

Stores user prompts and Copilot responses, including citations.

Data is encrypted and retained per organizational policies.

Users can manage and delete their Copilot activity history.

❗ Important

- Microsoft 365 Copilot is compliant with our existing privacy, security, and compliance commitments to Microsoft 365 commercial customers, including the General Data Protection Regulation (GDPR) and European Union (EU) Data Boundary.
- Prompts, responses, and data accessed through Microsoft Graph aren't used to train foundation LLMs, including those used by Microsoft 365 Copilot.
- Microsoft 365 Copilot operates with multiple protections, which include, but aren't limited to, [blocking harmful content](#), [detecting protected material](#), and [blocking prompt injections \(jailbreak attacks\)](#).

The **FREE** mini training for language professionals

Protecting Client Confidentiality in the AI Era

How to make your work *EASIER*
and your clients' data privacy *MATTER*.

[Click here to watch](#)

You're intrigued by AI – but you're *also* concerned

[Protecting Confidentiality in the AI Era \(FREE training\)](#)

Cost

- Included in Microsoft 365 Personal (\$99.99/year)
- NOT included in Microsoft 365 Personal/Classic (\$69.99/year)
- 60 credits/month free with Microsoft 365 Personal/Family
- Unlimited credits in [Copilot Pro](#) (\$20/user/month)
- Credits reset on the first day of the month
- Unused credits do not roll over
- Microsoft 365 Family credits *only* for subscription owner



You're automatically opted in...

Starting January 16, 2025, [Microsoft 365 Personal and Family plans](#) worldwide will include Microsoft Copilot and Microsoft Designer. As an existing Microsoft 365 Personal and Family subscriber, you will automatically get access to Copilot in apps like Word, Excel, PowerPoint, Outlook, and OneNote when you update to the latest version.

Important: You may see varying [subscription prices](#) depending on your region. Existing subscribers won't experience price changes until their next renewal.

Existing subscribers with recurring billing enabled can switch to other plans without Copilot or [AI credits](#) like Microsoft 365 Basic, or, for a limited time, to our new Microsoft 365 Personal Classic or Microsoft 365 Family Classic plans.



How to opt out

Downgrade to Microsoft 365 Personal or Microsoft 365 Family Classic

1. Go to [Subscriptions](#) . Sign in with the Microsoft account associated with your subscription, if prompted.
2. Find your current subscription and select Manage > Cancel subscription
3. To downgrade to another plan with fewer features, select Microsoft 365 Personal Classic or Microsoft 365 Family Classic, or another plan that works for you.
4. Follow the instructions to complete the switch.

Your existing subscription might not change immediately, but it will automatically switch to the new plan at renewal. You will not be charged for the new plan until it renews.





18/12/2023 •

terminology, AI, writing, productivity

Copilot in Edge – Covered in [this blog post](#)



Disclaimers

AI can hallucinate. 🤔

Use your *HUMAN* brain! 🧠

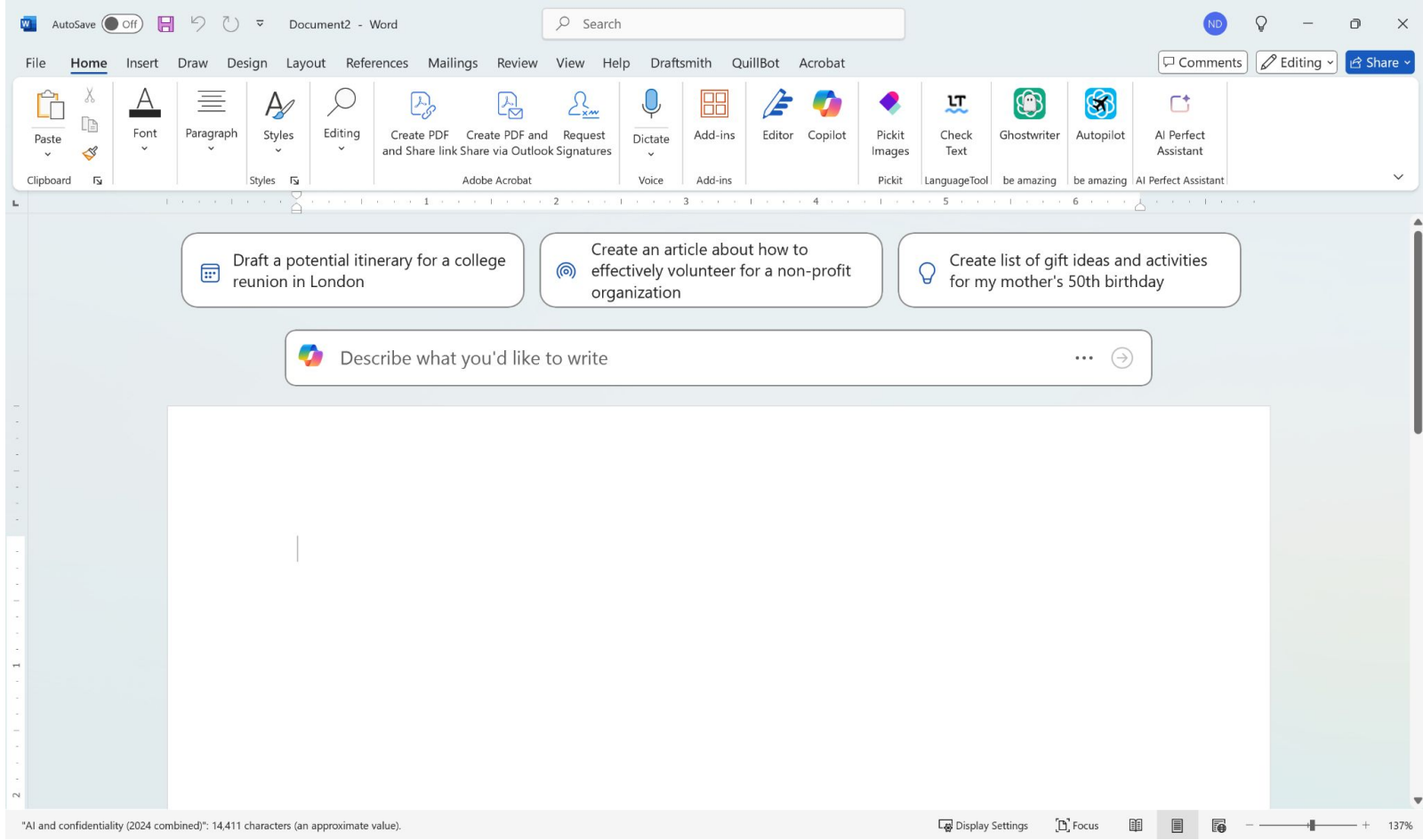
Do a sanity check. 😏



We cannot
troubleshoot
connection or
licensing issues
during the webinar.



Copilot in Word



Copilot integration in Word

AutoSave Off AI and confidentiality (2024 combined) Search

File Home Insert Draw Design Layout References Mailings Review View Help Draftsmith QuillBot Acrobat

Clipboard Paste Font Paragraph Styles Editing Create PDF Create PDF and Share link Share via Outlook Signatures Dictate Add-ins Editor Copilot Pickit Images Check Text Ghostwriter Autopilot AI Perfect Assistant

AI and confidentiality

Hello, hello, and welcome to this presentation on AI and confidentiality for translators.

We know it's a topic that's on everybody's mind. How can we use artificial intelligence while making sure that we keep our own data and our clients' data safe? So that's what we're going to be diving into in this presentation.

Now, before we get started, make sure to download the worksheet and do the first reflection exercise.

There's an exercise that asks you to think about the different data protection policies in place and how you may be addressing AI or how your clients might

Copilot

Hello Nora!

Here are some ideas to get you started.

Summarize this doc

Generate an image of [description]

How can I more concisely describe [time management?]

+ Message Copilot

How to use the AI assistant (side panel)

The screenshot displays the Microsoft Word interface with a presentation document titled "AI and confidentiality (2024 combined)". The ribbon shows the "Home" tab with various editing and creation tools. The main content area contains the following text:

AI and confidentiality

Hello, hello, and welcome to this presentation on AI and confidentiality for translators.

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The right-hand side panel, titled "Copilot", is active. It features a "Summarize the document" button and a summary of the presentation's content:

Copilot AI-generated content may be incorrect

This presentation addresses the balance between utilizing artificial intelligence (AI) and maintaining data confidentiality for translators. It emphasizes the importance of safeguarding both personal and client data while using AI tools.

- **Understanding Data Safety:** Data received from clients is never fully secure, whether shared via email or cloud services, due to potential exposure through various servers. ¹
- **Confidential Information Sharing:** Translators must adhere to confidentiality agreements, ensuring that they do not share sensitive information, particularly when using AI tools. ² ³
- **AI Tool Policies:** Different AI tools like ChatGPT, Gemini, and Copilot have varying confidentiality policies, and users should familiarize themselves with these to protect

At the bottom of the Copilot panel is a "Message Copilot" input field with a globe icon and a microphone icon.


How to use the AI assistant (side panel)

≡ Copilot



data confidentiality for translators. It emphasizes the importance of safeguarding both personal and client data while using AI tools.

- **Understanding Data Safety:** Data received

2  "Well, the first th..."

This document

"Well, the first thing that we all agree on, I believe, is that we should never be sharing confidential information. And this is not only something tha..."

whether

s, due to

ous servers. 1

g: Translators

reements,

sensitive

using AI tools.

2

3

• **AI Tool Policies:** Different AI tools like ChatGPT



AI and confidentiality

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Copilot

How can I more concisely describe [time management?]

List the tips in this document as bullet points



Copilot AI-generated content may be incorrect

I'm sorry, but I can't directly list the tips from the document. However, I can help you with other tasks such as summarizing the document, generating content, or answering questions. How can I assist you further? 😊

Insert



Summarize the key points

Provide an overview of the tips



Message Copilot



AI isn't perfect!



Draft with Copilot
(Alt+I)

AI and confidentiality |

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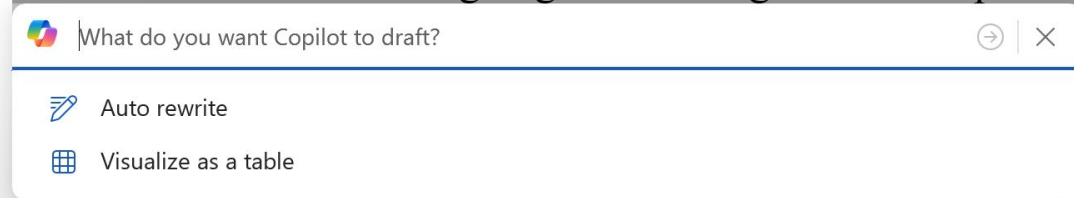
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There's an exercise that asks you to think about the different data protection policies in place and how you may be addressing AI or how your clients might be addressing AI right now. So pause the video real quick, download that worksheet, and then we'll dive in.

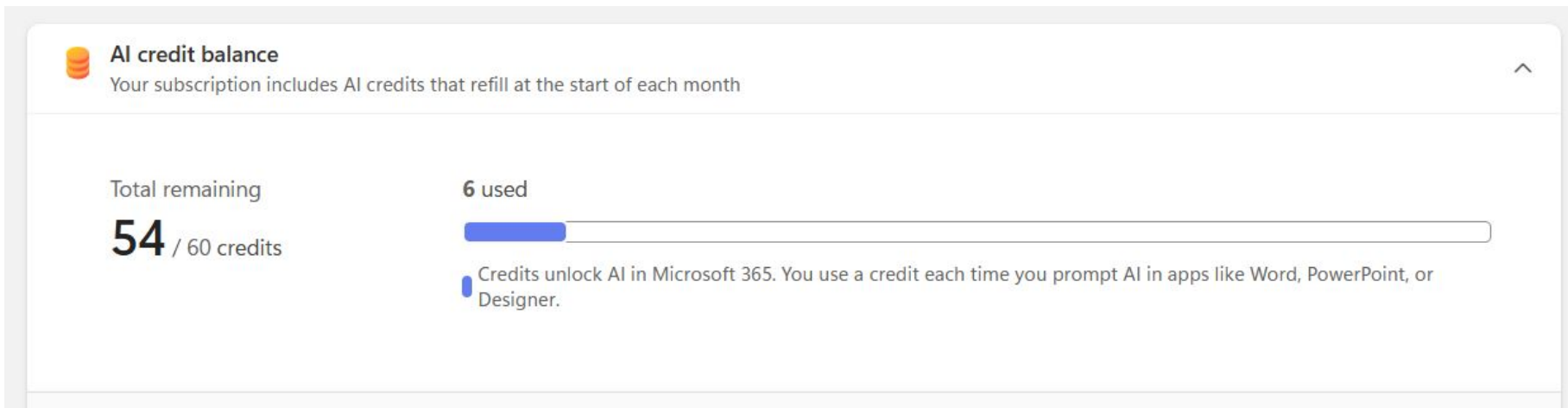
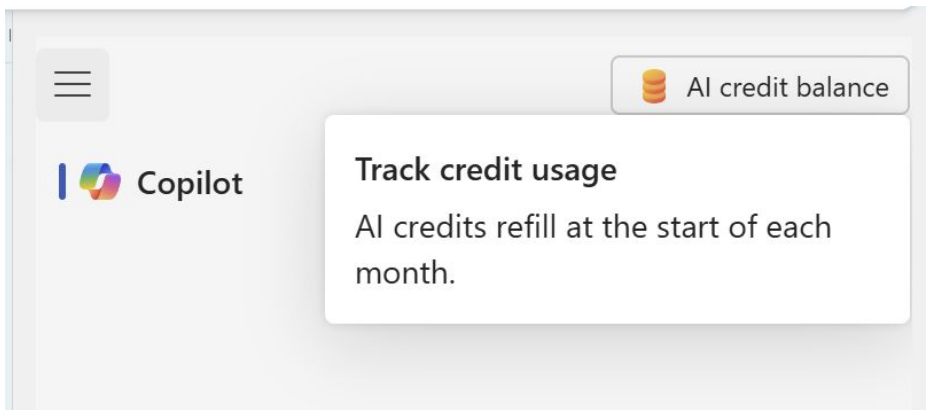
AI and confidentiality

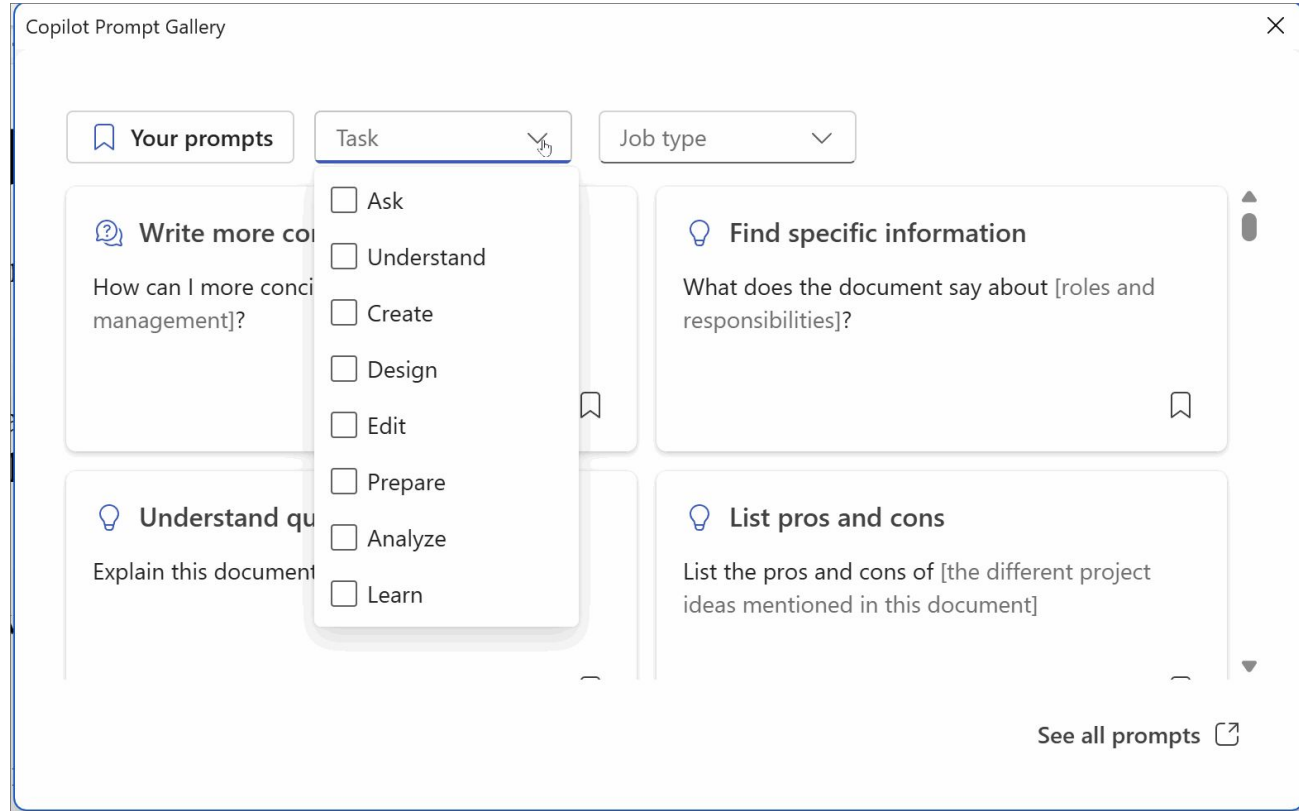
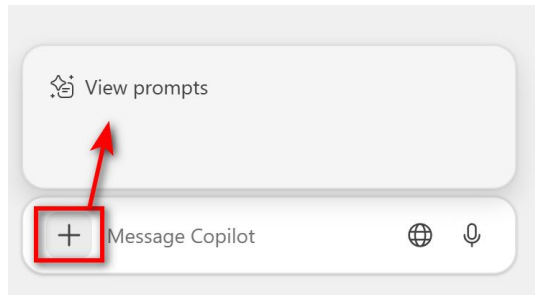
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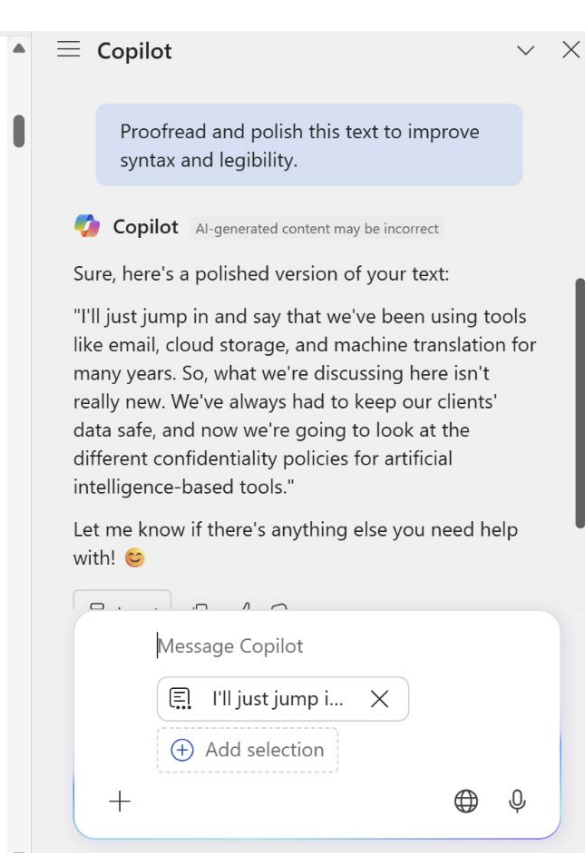




"we can't really say that the data is safe. It's gone through servers and everything, so that's the first thing to keep in mind.

I'll just jump in and say that we've been using tools, email, cloud storage, but also tools like machine translation, for many, many years. So what we're talking about here isn't really new. We've always had to keep our clients' data safe, and what were going to do now is look, at the different confidentiality policies for artificial intelligence-based tools.

Well, the first thing that we all agree on, I believe, is that we should never be sharing confidential information. And this is not only something that our clients ask us to do on our NDAs and contracts, but it's also based on our ethics and the way we conduct ourselves in our work.





so that's the first thing to keep in mind.

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Copilot

How can I more concisely describe [time management?]

Proofread and polish this text to improve syntax and legibility.



Copilot

AI-generated content may be incorrect

Sure, here's a polished version of your text:

"I'll just jump in and say that we've been using tools like email, cloud storage, and machine translation for many years. So, what we're discussing here isn't really new. We've always had to keep our clients' data safe, and now we're going to look at the different confidentiality policies for artificial intelligence-based tools."

Let me know if there's anything else you need help with! 😊



Insert



Flesh out this idea



Before we begin, let's talk about some key terms.

The first one is opting in. Opting in is when you choose to share your information. You check that checkbox and you say, "Yes, I'm in." Opting out is when you have to specifically tell companies not to share your information or that you don't want to share your information. And again, that's something where you have to go in and maybe click a link or check a checkbox, but it's something that you do.

So opting in and opting out are important concepts when it comes to understanding confidentiality in AI.

☰ Copilot



Please summarize this.



AI-generated content may be incorrect

Sure! Here's a summary of the text:

The passage explains the concepts of "opting in" and "opting out" in the context of confidentiality in AI. "Opting in" refers to actively choosing to share your information by checking a checkbox or similar action. "Opting out" means specifically telling companies not to share your information, which also involves taking an action like clicking a link or checking a checkbox. Understanding these terms is important for grasping confidentiality in AI.

☰ Insert



There is another big player on the market that you're probably familiar with. Copilot. Copilot is owned by Microsoft, a huge company. And so, Josh and I spent some time trying to find information about their privacy and confidentiality policies, and we found that there is a lot of information out there, but it is very difficult to find.

What you see here is a screenshot of what we found to be perhaps the most relevant information for what we were trying to find. And as you can see, there are links to the Microsoft Services Agreement and the Microsoft Privacy Statement. Two long pages that we would have to go and read to get the information that we need.

To access your privacy settings in Copilot, you will need to go to the upper right corner of your screen once you are in Copilot and click on your username. That will take you to this screen, which has a privacy button that you can click. After you do that, you will be taken to this other screen where you have two toggles.

The first one is for model training, and if you have it on, you will be allowing conversations with Copilot to help train and improve AI. So, of course, we

The screenshot displays the Microsoft Copilot web interface. At the top, the 'Copilot' header is visible with a hamburger menu icon on the left and a close icon on the right. Below the header, a light blue instruction box contains the text: 'Extract and list the key steps mentioned here, to create a step-by-step guide in bullet point format.' The Copilot logo and a disclaimer 'AI-generated content may be incorrect' are positioned above the main response. The response begins with 'Sure! Here are the key steps mentioned in the text, formatted as a step-by-step guide:' followed by a bulleted list of instructions. At the bottom, a chat input area is shown with the placeholder text 'Message Copilot'. A dropdown menu is open, displaying a list of previous prompts, with the first one being 'There is another...'. Below the list is an 'Add selection' button. The input area also features a plus icon on the left, a globe icon, and a microphone icon on the right.

Copilot AI-generated content may be incorrect

Sure! Here are the key steps mentioned in the text, formatted as a step-by-step guide:

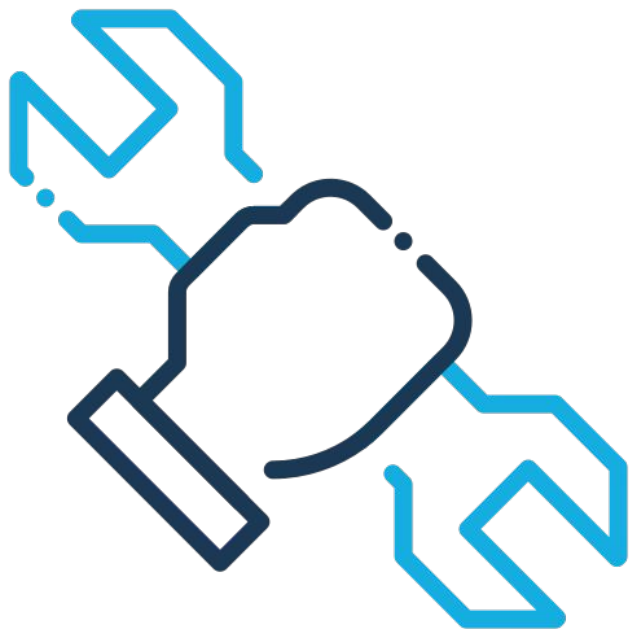
- Go to the upper right corner of your screen once you are in Copilot and click on your username.
- Click on the privacy button.
- You will be taken to a screen with two toggles:
 - The first toggle is for model training. Turn this off to prevent conversations with Copilot from being used to train and improve AI.

Message Copilot

There is another... X

+ Add selection

+ [Globe Icon] [Microphone Icon]



Test out Copilot
features in Word



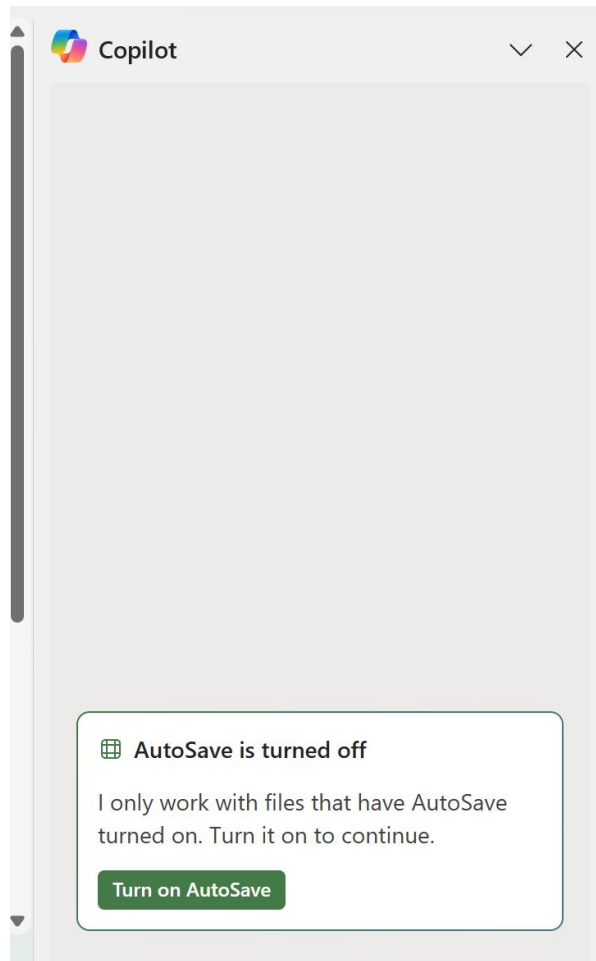
“Agentic” AI

- Agentic AI refers to AI systems that can make decisions and take actions on behalf of a user without needing constant input. Unlike traditional tools, these systems have autonomy and can pursue goals based on user-defined objectives.
- Examples
 - Automating multi-step workflows with a single instruction
 - A smart assistant that doesn't need much input





Copilot in Excel




Copilot in Excel – AutoSave is required

A3 : ✕ ✓ *f_x* This includes eight planets, their moons, dwarf planets, comets, and asteroids.

	A	B	C	D	E	F	G	H	I	J	K
1	English	Spanish									
2	The solar system is made up of the Sun and everything that orbits around it.	El sistema solar está compuesto por el Sol y todo lo que gira a su alrededor.									
3	This includes eight planets, their moons, dwarf planets, comets, and asteroids.	Esto incluye nueve planetas, sus lunas, planetas enanos, cometas y asteroides.									
4	The Sun is the largest object in the solar system and provides the energy that supports life on Earth.	El Sol es el objeto más grande del sistema solar y proporciona la energía que sustenta la vida en la Tierra									
5	The planets orbit the Sun in elliptical paths and vary greatly in size and composition.	los planetas orbitan el Sol en trayectorias elípticas y varían mucho en tamaño y composición.									
6	Earth is the third planet from the Sun and the only one known to support life.	La Tierra es el tercer planeta desde el Sol y el único que se sabe que alberga vida.									
7											
8											
9											
10											

< > Sheet1 +

 Copilot


of the original sentence.

2. Translation 2:





- English: The planets in our solar system are divided into two groups: terrestrial planets and gas giants.
- Spanish: Los planetas de nuestro sistema solar se dividen en dos grupos: planetas terrestres y gigantes gaseosos.
- Review: The translation is correct. It maintains proper grammar, syntax, punctuation, and readability.

Check the remaining translations

Provide more details on the error in Translation 5

Are there any other issues? 

Search for content, ask a question, or tell me what you'd like to do with A1:B6

Copilot in Excel – Hallucination alert!

	B	C	D	E
1	Spanish	Definition		
2	Cinturón de asteroides	Región entre Marte y Júpiter donde se encuentran muchos asteroides.		
3				
4	Cuerpos celestes	Objetos naturales en el espacio, como planetas, estrellas y cometas.		
5	Cometas	Objetos hechos de hielo, polvo y roca que orbitan el Sol y desarrollan una cola cuando se acercan.		
6	Órbitas elípticas	Caminos ovalados o alargados que los planetas siguen alrededor del Sol.		
7	Clasificación espectral G2V	Clasificación que describe la temperatura y el tipo de luz que emite el Sol.		
8				
9	Cinturón de Kuiper	Región más allá de Neptuno donde se encuentran muchos objetos helados, incluidos algunos cometas.		
10	Estrella de secuencia principal	Estrella que se encuentra en una etapa estable de su vida, como el Sol.		
11	Planetas menores	Objetos más pequeños que los planetas principales, como los planetas enanos.		
12		Proceso por el cual las estrellas producen energía al combinar átomos en sus núcleos.		
13	Nebulosa protoestelar	Nube de gas y polvo de la cual se forman las estrellas y sistemas solares.		
14	Sistemas de satélites	Conjunto de lunas que giran alrededor de algunos planetas.		
15	Sistema solar	Conjunto de cuerpos celestes que giran alrededor del Sol.		
16				
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20				
21				
22				
23				

Copilot
✕

Highlight blank cells in red

Copilot
AI-generated content may be incorrect

Sure! Looking at **A1:C15**, here's 1 conditional formatting rule to review and apply:

- Cell values that are blank:** Apply the following to cells in A2:C15
 - Fill color: red
 - Font color: black

AaBbCc

✓ Apply

👍

👎

Show data insights

Show a suggestion for a formula column

Suggest conditional formatting

C26

✕

✓

fx

	A	B	C
1	English	Spanish	Definition
2	Asteroid belt	Cinturón de asteroides	Región entre Marte y Júpiter donde se encuentran muchos asteroides.
3	Asteroids		
4	Celestial bodies	Cuerpos celestes	Objetos naturales en el espacio, como planetas, estrellas y cometas.
5	Comets	Cometas	Objetos hechos de hielo, polvo y roca que orbitan el Sol y desarrollan una cola cuando se acercan.
6	Elliptical orbits	Órbitas elípticas	Caminos ovalados o alargados que los planetas siguen alrededor del Sol.
7	G2V spectral classification	Clasificación espectral G2V	Clasificación que describe la temperatura y el tipo de luz que emite el Sol.
8	Gravitational domain		
9	Kuiper belt	Cinturón de Kuiper	Región más allá de Neptuno donde se encuentran muchos objetos helados, incluidos algunos cometas.
10	Main-sequence star	Estrella de secuencia principal	Estrella que se encuentra en una etapa estable de su vida, como el Sol.
11	Minor planets	Planetas menores	Objetos más pequeños que los planetas principales, como los planetas enanos.
12	Nuclear fusion		Proceso por el cual las estrellas producen energía al combinar átomos en sus núcleos.
13	Proto-stellar nebula	Nebulosa protoestelar	Nube de gas y polvo de la cual se forman las estrellas y sistemas solares.
14	Satellite systems	Sistemas de satélites	Conjunto de lunas que giran alrededor de algunos planetas.
15		Sistema solar	Conjunto de cuerpos celestes que giran alrededor del Sol.
16			
17			
18			
19			

Copilot

○ Fill color: red

○ Font color: black

AaBbCc

👍

👎

Apply

Copilot

AI-generated content may be incorrect



Done! I made the change.

↶ Undo

👍


👎

Bold the first column

 Copilot 


To perform a QA check of the translations in column B against the original text in column A, I recommend the following steps:

- 1. Check for Missing Translations:**
Identify rows where column B is empty while column A has text. Use this formula in column C:

fx 

=IF(AND(A2<>"",B2=""), "Missing Translation", "")

- 2. Compare Text Lengths:** Check if the translation in column B is significantly shorter or longer than the original text in column A. Use this formula in column D:

fx 

=IF(ABS(LEN(A2)-LEN(B2))>50, "Length Mismatch", "")

- 3. Flag Identical Texts:** Identify rows where the text in column B is identical to column A (which might indicate

	A	B	C	D	E
	English	French	Missing Translation	Length Mismatch	Missing Punctuation.
1					
2	The solar system is made up of the Sun and everything that orbits around it.	Le système solaire est constitué du Soleil et de tout ce qui tourne autour de lui.			
3	This includes 8 planets, their moons, dwarf planets, comets, and asteroids.	Cela comprend 9 planètes, leurs lunes, planètes naines, comètes et astéroïdes.			
4	The Sun is the largest object in the solar system and provides the energy that supports life on Earth.	Le Soleil est le plus gros objet du système solaire et fournit l'énergie nécessaire à la vie sur Terre			Missing
5	The planets orbit the Sun in elliptical paths and vary greatly in size and composition.	les planètes gravitent autour du Soleil selon des trajectoires elliptiques et varient considérablement en taille et en composition.		Length Mismatch	
6	Earth is the third planet from the Sun and the only one known to support life.		Missing Translation	Length Mismatch	Missing

C26

fx

	A	B	C
	English	Spanish	Definition
1	Asteroid belt	Cinturón de asteroides	Región entre Marte y Júpiter donde se encuentran muchos asteroides.
2	Asteroids		
3	Celestial bodies	Cuerpos celestes	Objetos naturales en el espacio, como planetas, estrellas y cometas.
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Copilot

Change the first two columns to lowercase, except for acronyms and proper nouns

Copilot

AI-generated content may be incorrect

I wasn't able to make the changes to the first two columns. Please try again or provide more details.

Copilot

AI-generated content may be incorrect

To change the first two columns to lowercase, except for acronyms and proper

Apply the changes to the first two columns

Show me the updated columns

Provide the updated data

Search for content, ask a question, or tell me what you'd like to do with A1:C15

Get Copilot to help
with glossaries


C2

✕


✓

fx

	A	B	C
1	English	Spanish	Definition
2	Asteroid belt	Cinturón de asteroides	
3	Asteroids		
4	Celestial bodies	Cuerpos celestes	
5	Comets	Cometas	
6	Elliptical orbits	Órbitas elípticas	
7	G2V spectral classification	Clasificación espectral G2V	
8	Gravitational domain		
9	Kuiper belt	Cinturón de Kuiper	
10	Main-sequence star	Estrella de secuencia principal	

 Copilot

In column C, add definitions in English for the terms in column A

 Copilot AI-generated content may be incorrect

To add definitions in English for the terms in column A, you can use the following steps:

1. Select cell C2.
2. Enter the definition for the term in cell A2.
3. Repeat this process for each term in column A.

Copilot in Excel – Add definitions to glossaries? Not ready for this yet

Excel interface showing a search for "lowercase" in the worksheet. The search results are displayed in a "Find in Worksheet" dialog box, which includes a "Get Help" section. The "Get Help" section lists three options: "Change the case of text", "LOWER function", and "Get Help on 'lowercase'". The "Get Help on 'lowercase'" option is highlighted with a red box.

The Copilot sidebar is also visible, showing a message: "I can't help with this." Below this, a red box highlights a message from Copilot: "To convert the text in columns A and B to lowercase, except for acronyms and proper nouns, you can use the following steps:"

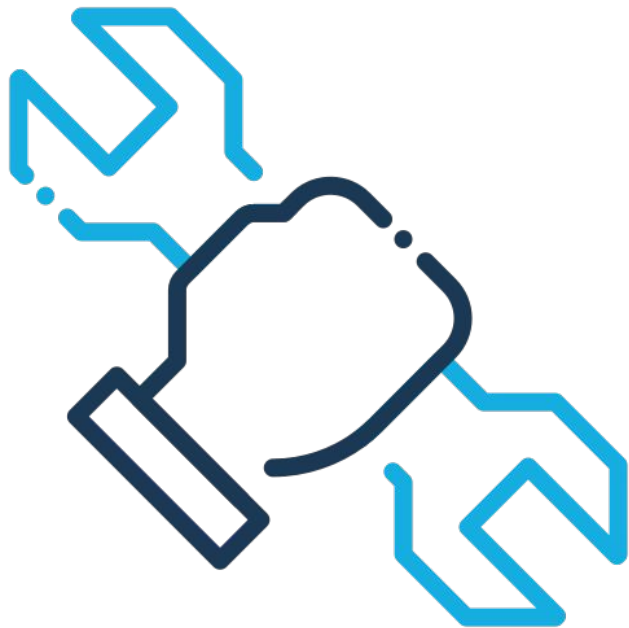
1. Create a helper column to identify proper nouns and acronyms.
2. Use a formula to convert the text to lowercase while preserving proper nouns and acronyms.

Here is an example of how you can do this:

1. In a new column (e.g., column D), use the following formula to identify

The background shows a worksheet with columns A (English), B (Spanish), and C (Description). The data includes terms like Asteroid belt, Asteroids, Celestial bodies, Comets, Elliptical orbits, G2V spectral classification, Gravitational domain, Kuiper belt, Main-sequence star, Minor planets, Nuclear fusion, Proto-stellar nebula, and Satellite systems.

Copilot in Excel – Don't use it for all Help queries

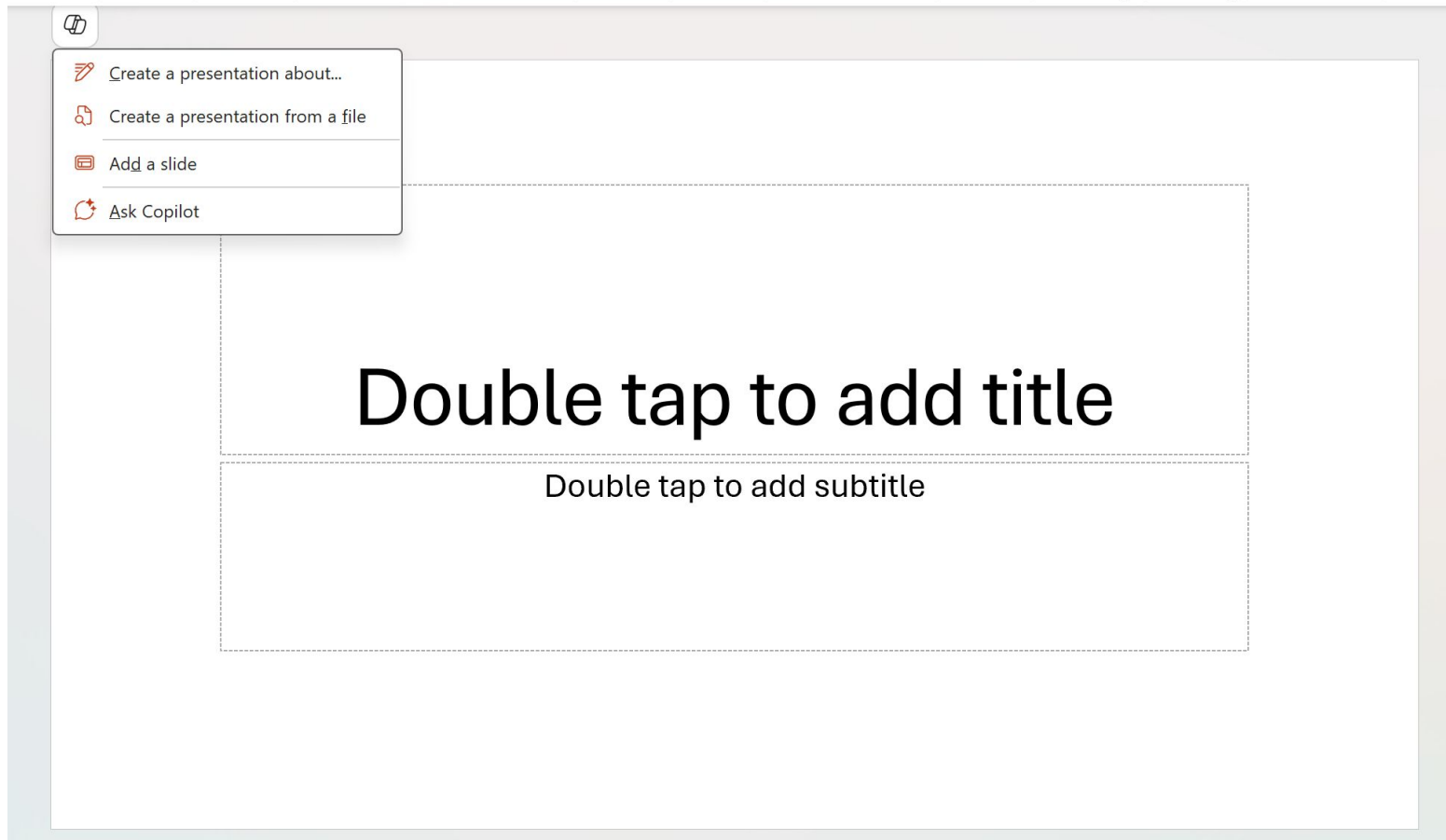


Test out Copilot features
in Excel





Copilot in Powerpoint



Create a presentation about the solar system. Use illustrations that seem to have been created by a child. Use fun, bright colors. The content should be at a second-grade level.

177 / 2000



Once you describe the presentation you'd like to create,
review Copilot's suggestions here.

AI can hallucinate 
(a bit less when we give it documents )

Use your *HUMAN* brain! 

Do a sanity check. 

The better option...



Terminology
extraction from
actual documents

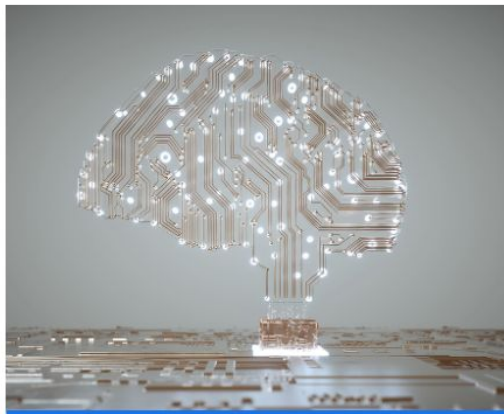


Copilot in Powerpoint – Term extraction



The Colorful History of Artificial Intelligence: Milestones, Pioneers, and Innovations

EXPLORING AI'S EVOLUTION AND KEY DEVELOPMENTS



AI-generated content may be incorrect.

Extract key dates from this presentation, and present them as a timeline.

Copilot AI-generated content may be incorrect

Sure, here is a timeline of key dates from your presentation:

- 1950: Alan Turing and the Turing Test ¹
- 1956: Dartmouth Conference - The Dawn of AI ²
- 1966: Shakey the Robot and ELIZA ³
- 1974-1980: The AI Winter ⁴
- 1980s: The Expert Systems Era ⁵
- 1997: IBM's Deep Blue Defeats Garry Kasparov ⁶
- 2000s: Emergence of Big Data and Cloud Computing ⁷
- 2010s: Breakthroughs in Deep Learning and AI Applications ⁸
- 2016: Google's AlphaGo ⁹
- 2020: Advancements in Natural Language Processing and GPT-3 ¹⁰

This timeline highlights the significant milestones in the history of artificial intelligence as presented in your slides. If you need further details or assistance, feel free to ask!

+10



+ Message Copilot



AutoSave AI-generated slides about the history of AI — Saved to my Mac Search (Cmd + Ctrl + U) Thu May 15 4:34 PM

Home Insert Draw Design Transitions Animations Slide Show Record Review View

Record Comments Share

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The Colorful History of Artificial Intelligence...

1 The Colorful History of Artificial Intelligence: Milestones, Pioneers, and Innovations

2 Agenda of the Presentation

Foundations of Artificial Intelligence

3 Foundations of Artificial Intelligence

4 Introduction to AI and Early Concepts

5 Key Pioneers: Alan Turing and the Turing Test

6 Milestones: AI as an

Agenda of the Presentation

- Foundations of Artificial Intelligence
- The Birth of AI Research
- The Rise and Fall of AI Hype
- AI Renaissance and Machine Learning
- Modern AI and Big Data
- Deep Learning and Beyond
- Ethics and the Future of AI

We will begin with the foundations of AI, discussing early concepts and key pioneers like Alan Turing. Next, we'll delve into the birth of AI research, highlighting the Dartmouth Conference and the naming of AI. After that, we'll explore the rise and fall of AI

Copilot

Extract all named entities from this presentation. Classify them into different categories. Spell out all abbreviations. Add definitions for each extracted named entity.

Copilot AI-generated content may be incorrect

Sure, I can help with that. Here are the named entities extracted from your presentation, classified into different categories, with abbreviations spelled out and definitions added:

People

- Alan Turing:** Recognized as the pioneer of artificial intelligence, known for the Turing Test which evaluates a machine's ability to exhibit intelligent behavior indistinguishable from a human ¹.
- John McCarthy:** Coined the term "Artificial Intelligence" at the Dartmouth Conference, significantly influencing the direction of AI research ².
- Geoffrey Hinton:** Made significant contributions to neural networks, laying the groundwork for deep learning techniques ³.
- Timnit Gebru:** Advocate for ethical AI research, focusing on addressing bias and ensuring fairness in AI systems ⁴.

Organizations and Conferences

- Dartmouth Conference:** Held in 1956, where the term "Artificial Intelligence" was first coined, marking a significant milestone in AI history ⁵.
- IBM:** Known for its AI system Deep Blue, which defeated Garry Kasparov in a historic chess match in 1997 ⁶.

Message Copilot

Slide 2 of 32 English (United States) Accessibility: Investigate

AutoSave Off Presentation1 - PowerPoint Search

File Home Insert Draw Design Transitions Animations Slide Show Record Review View Help Acrobat

Paste Slides Font Paragraph Drawing Slido Editing Create PDF Create PDF and Share link Share via Outlook Dictate Add-ins Designer Copilot Pickit Images Ghostwriter Autopilot AI Perfect Assistant

Clipboard

Exploring Our S...

1

2

What Is the Sola...

3

4

5

6

The Sun: The Ce...

7

8

Exploring Our Solar System: A Fun Journey Through Space

AN ENGAGING EXPLORATION OF OUR COSMIC NEIGHBORHOOD

AI-generated content may be incorrect.

Join us as we embark on an exciting journey through our solar system! We will explore our cosmic neighborhood, learning about the Sun, the planets, and all the fascinating objects that inhabit space.

Copilot

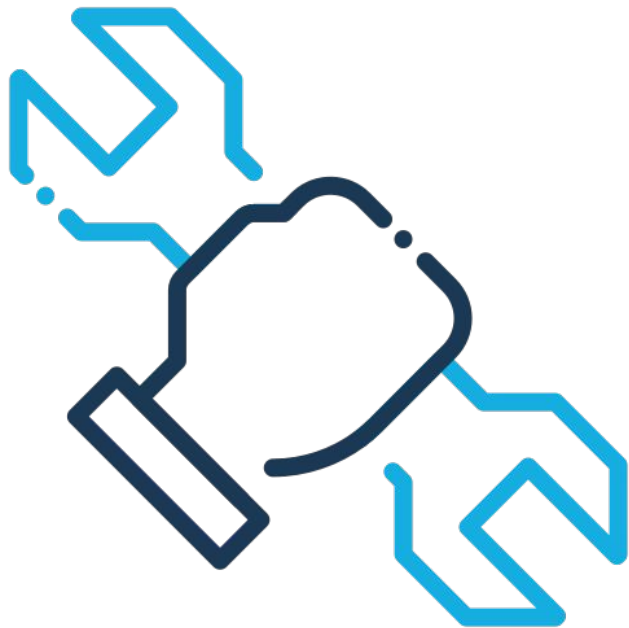
Summarize this presentation

Copilot AI-generated content may be incorrect

Here's a summary of the deck:

- **Exploring Our Solar System:** An engaging exploration of our cosmic neighborhood, including the Sun, planets, moons, asteroids, and comets, all bound by gravity. 1 2
- › **The Sun: Our Star:** The Sun is the central star of our solar system, providing essential heat and light for life on Earth. It is primarily composed of hydrogen and helium, forming a massive ball of gas that fuels nuclear fusion. The Sun's gravitational force keeps all the planets in their respective orbits. 3 4 5 6
- › **Planets and Other Space Objects:** Our solar system hosts eight major planets, each with unique characteristics and orbits around

+ Message Copilot

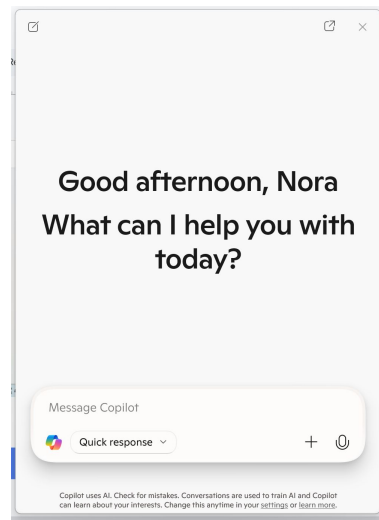
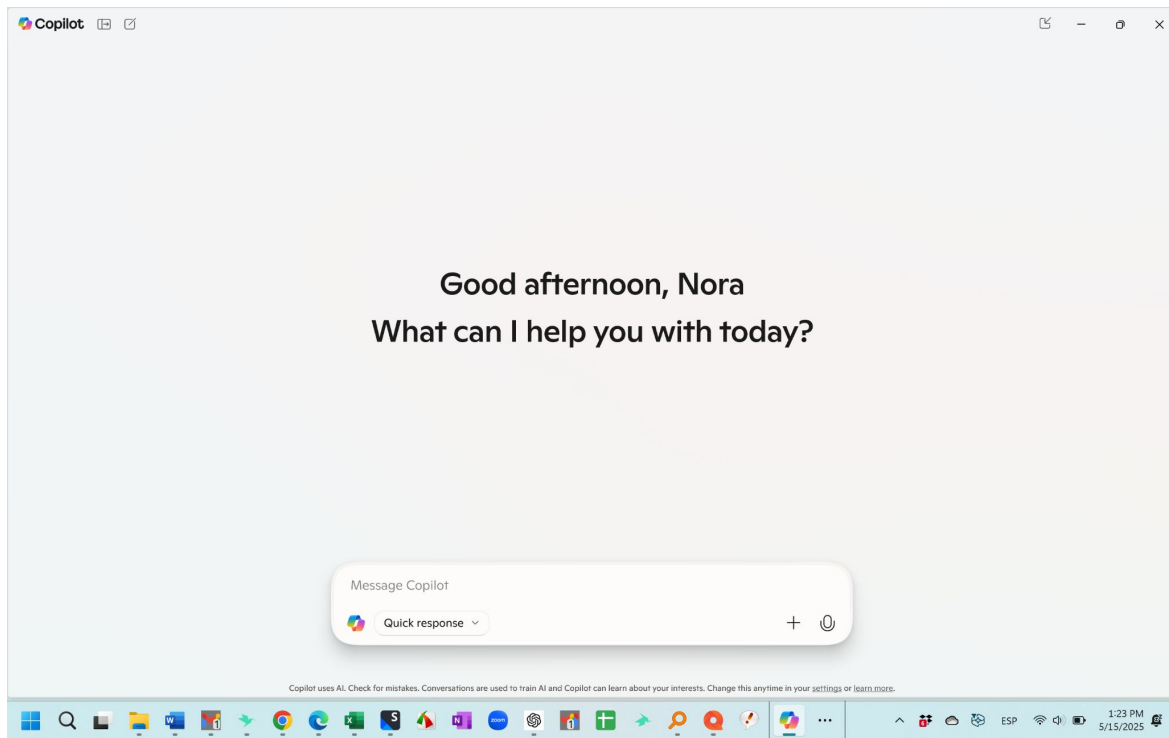


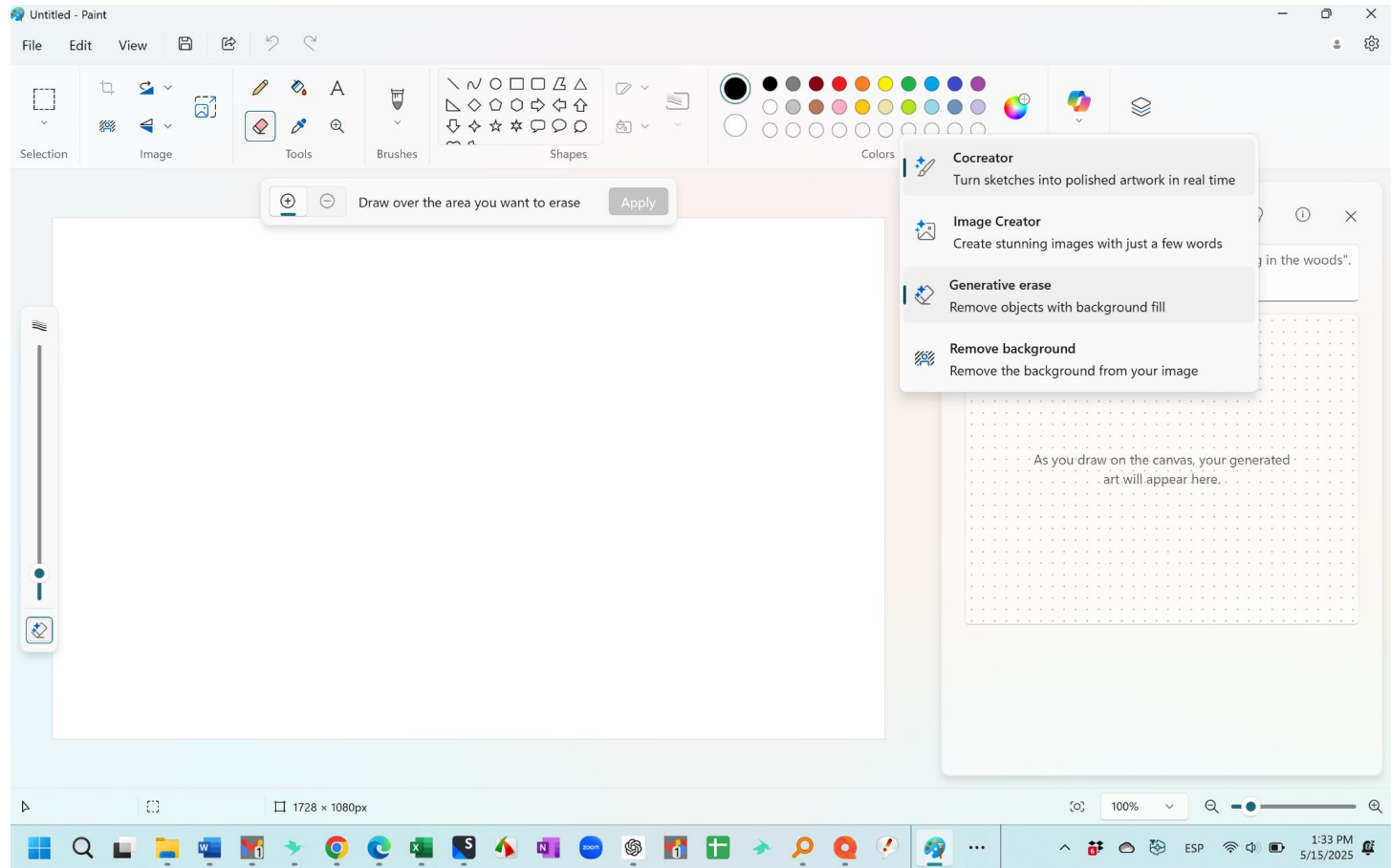
Test Copilot in Powerpoint

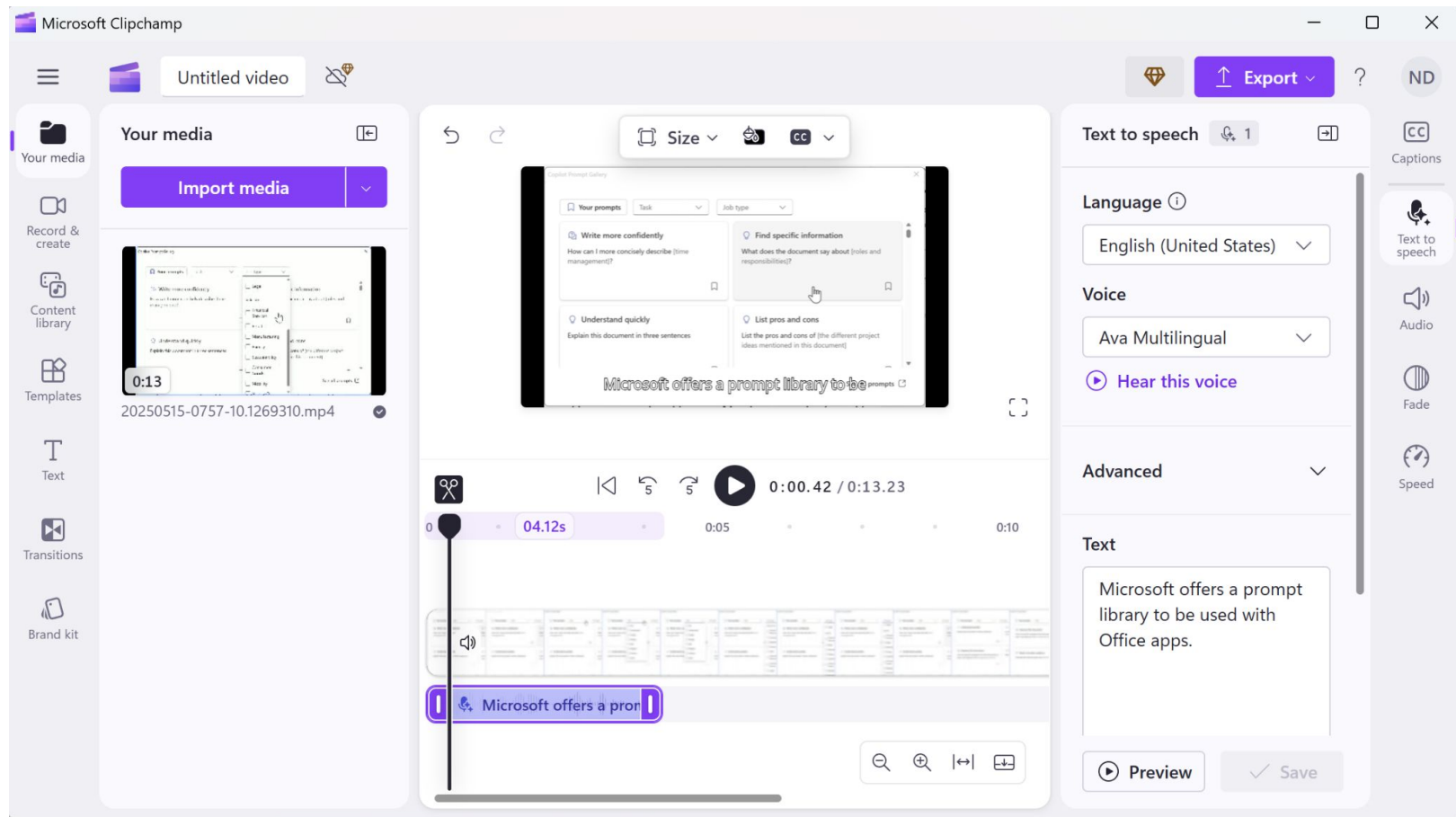


Microsoft is
integrating AI across
all its products...

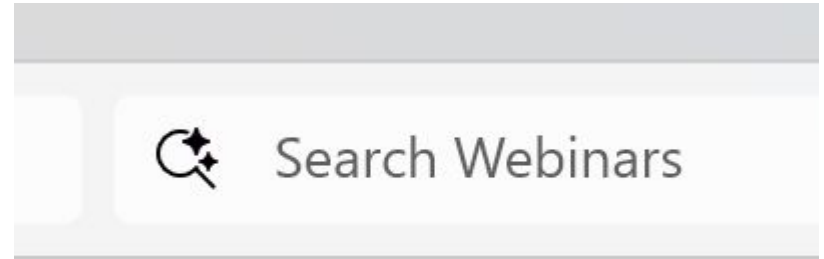
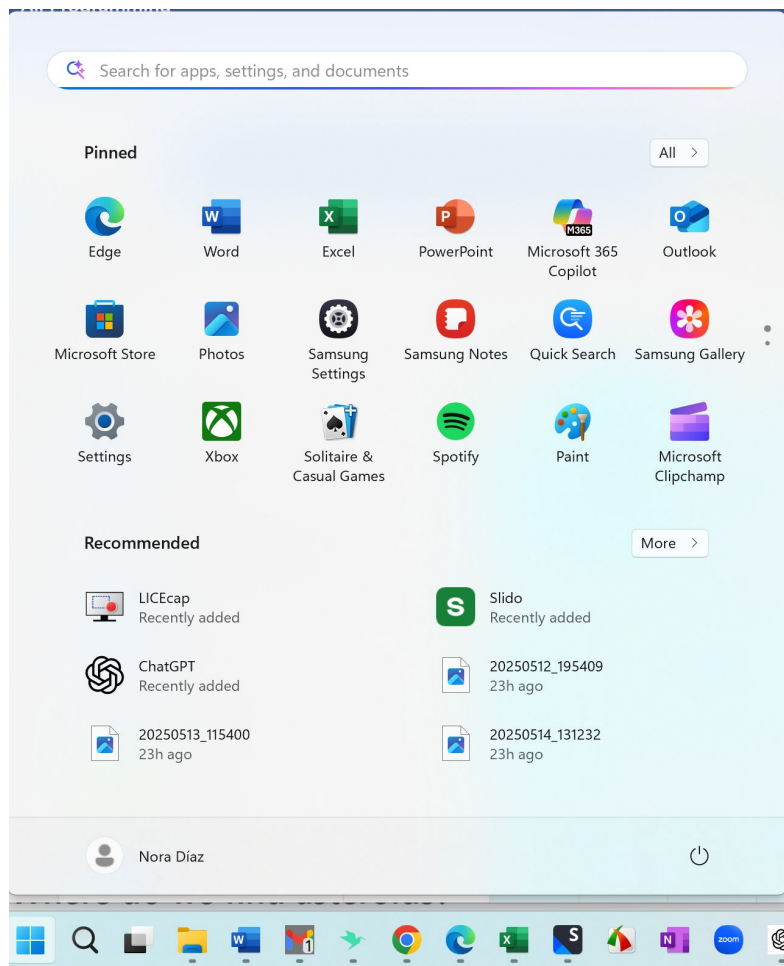








Clipchamp (video editor)



The “Recall” snafu

Privacy Concerns: Microsoft's Recall feature captures periodic screenshots to aid user recall

Security Vulnerabilities: Early versions of Recall stored data in unencrypted formats


Adjustments Implemented: Microsoft made Recall an opt-in feature, introduced encryption, and required biometric authentication to enhance user data protection.



Gradual Rollout: After revisions, Recall began a phased release to Copilot+ PCs.

Privacy & security > Recall & snapshots

Recall (preview) helps you search your snapshots to find things you've seen on your PC—documents, email, images, websites, and more.

 Your filter list is empty. Prevent apps and websites in supported browsers from being saved as snapshots by adding them to the filter list.

Snapshots



Save snapshots

Take snapshots of your screen and save them on your PC. [Learn more](#)

On 



Storage

Snapshots are stored on your PC to help keep them secure

2.03 GB 

Maximum storage for snapshots

When you reach this limit, your oldest snapshots will be deleted to make room for new ones

75 GB 

View system storage

See how snapshot storage compares to other data categories



Maximum storage duration for snapshots

Snapshots that are older than the limit will be deleted

Unlimited 



Delete snapshots

You can delete snapshots within a time range or delete all snapshots



Filter lists



Filter sensitive information

Snapshots where potentially sensitive info is detected (like passwords, credit cards, and more) will not be saved. [Learn more](#)

On 

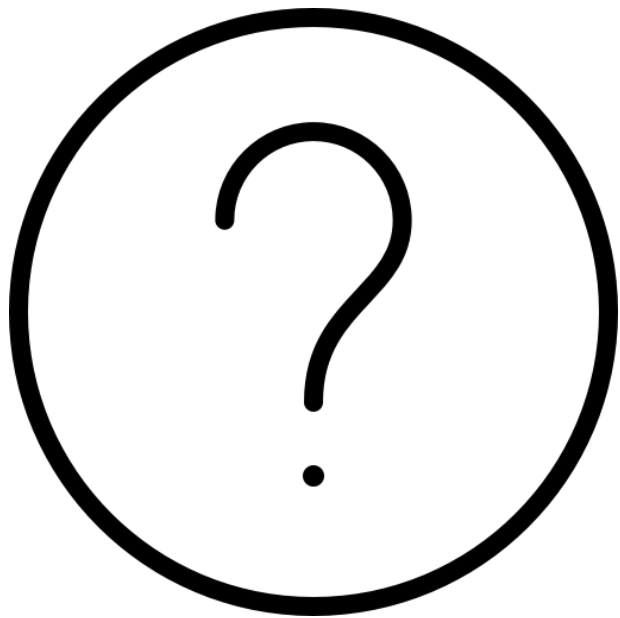


Apps to filter

Add or remove apps to filter out of your snapshots

Add app 

Websites to filter



Questions?

What's next?

May 19, 5 PM CEST – Learning Styles Live Workshop

June 6 - 8 – AI in Interpreting Summit

June 20 (*TBC*) – Quarterly Planning Session (for insiders)

June 25, 6 PM CEST: Intro to SEO for small business (guest training for insiders members)

June 30 - July 2 – AI in Interpreting Bootcamp



FREE TRAINING



Learning Styles LIVE!

Because finding your unique learning style(s) will help you to learn a language faster and more successfully... while having fun!





AI in Interpreting BOOTCAMP



LIVE June 30 – July 2

Say hi on social!

Say hi on social!

We're @techforward on...

- [X/Twitter,](#)
- [Facebook](#)
- [Instagram](#)
- [LinkedIn](#)
- [YouTube](#)





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INSIDERS

Thank you!

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