**Present Perfect Simple Tense**

**Active & passive**

**Forms**

**1- Affirmative form**

Active

I / We / They /You + have + past participle

He / She / It + has + past participle

Examples:

Pupils have made noise.

Sandra has written a report.

Passive:

Object + has / have + been + past participle + ( by + subject ).

Notice that ( by + subject ) is optional.

Examples:

Noise has been made + ( by pupils ).

A report has been written ( by Sandra ).

**2- Negative form**

Active

I / We / They / You + haven’t + past participle

He / She / It hasn’t + past participle

Examples:

I haven’t sent emails.

She hasn’t read a magazine.

Passive

Object + haven’t / hasn’t + been + past participle

Examples

Emails haven’t been sent + ( by me ).

A magazine hasn’t been read ( by her ).

**3- Yes / No questions form**

Active

Have / Has + subject + past participle?

Examples:

Have Michael and Sandra done the laundry?

Has George written reports?

Passive

Have / Has + object + been + past participle?

Has the laundry done by Michael and Sandra?

Have reports been written by George?

**4- Wh questions form**

Active

Question word + has / have + subject + past participle?

Why has Sandra written a detailed report?

Why have John and Sandra sent short emails?

Passive

Question word + has / have + object + been + past participle?

Why has a detailed report been written ( by Sandra )?

Why have short emails been sent ( by John and Sandra )?