

**Workshop One: Context of the Organisation for the ISO 20121:2012**

Clause Numbers	<p><b>4.1 Understanding the organisation and its context</b>  <b>4.2 Understanding the needs and expectations of interested parties</b>  <b>4.3 Determining the scope of the SEMS</b></p>
Objectives	<p>To understand how the organisation identifies its interested parties, and their needs and expectations and links to compliance.</p>
Task/Output	<ol style="list-style-type: none"> <li>1. In the group produce a list of current Interested Parties in regards to the SEMS. Divide them into “internal” interested parties and “external” interested parties.</li> <li>2. State if they have “needs” and “expectations”</li> <li>3. State if these needs are linked to compliance obligations</li> <li>4. In the group on paper, list the “internal” and “external” issues that affect the business – these can be environmental, cultural, social, legal, financial, or technological. Internal issues could be the activities, products, services, strategic direction of the business.</li> <li>5. The team to produce the scope of the SEMS and use Clause 4.3 to support this.</li> </ol>
Questions to consider	<p>What audit evidence would you produce to show that the organisation knows its current Interested Parties?</p>
	<p>How could you demonstrate that compliance obligations (legal requirements) are linked to the Interested Parties?</p>
	<p>How can you show the auditor that internal and external issues have been considered in the SEMS?</p>
Your Notes	