**HowNowEntityName**

Minutes of Director Meeting

held at FullAddress

on HowNowTodaysDate

……………………………………………………………………………………………………………..

PRESENT: HowNowFullName\_1 (Chairperson)

HowNowDataField\_1

HowNowDataField\_2

MINUTES: The Chairperson reported that the minutes of the previous meeting had been signed as a true record.

SUBJECT: **I**t was hereby resolved

It was RESOLVED that

CLOSURE: There being no further business the meeting was closed.

Signed by the chairperson pursuant to the constitution.

 Dated:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signed:­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 HowNowFullName\_2

 Chairperson

Details

|Additional person attending;;M|TEXT1

|Additional person attending;;M|TEXT2

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