

INSPIRED AUTHOR PROGRAM ONBOARDING CHECKLIST

WELCOME TO THE JOURNEY OF BECOMING A PUBLISHED AUTHOR! THIS CHECKLIST WILL GUIDE YOU THROUGH YOUR FIRST STEPS IN THE PROGRAM. SAVE THIS DOCUMENT AND MARK OFF YOUR PROGRESS AS YOU GO!

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✓ STEP 1: WATCH YOUR WELCOME VIDEO

GET GROUNDED IN YOUR JOURNEY AND HEAR FROM LESLIE DIRECTLY. YOU WILL BE RECEIVING A LINK FOR THE INSPIRED AUTHOR PROGRAM VIA TEACHABLE. YOU WILL HAVE ACCESS TO THE WELCOME VIDEO AND MATERIALS WITHIN THE PLATFORM. WE WILL WALK THROUGH THIS TOGETHER IF YOU HAVE PURCHASED THE FULL VIP PACKAGE.

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✓ STEP 2: JOIN THE PRIVATE FACEBOOK GROUP

THIS IS YOUR SACRED SPACE TO CONNECT, SHARE, AND SUPPORT ONE ANOTHER THROUGH YOUR WRITING JOURNEY.

👉 [THE INSPIRED AUTHOR SISTERHOOD](#)

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✓ STEP 3: SET UP YOUR DRIVE FOLDER

YOUR PERSONALIZED WRITING FOLDER IS WHERE YOU'LL KEEP YOUR MANUSCRIPT DRAFTS, WORKSHEETS, AND OTHER PROGRAM RESOURCES.

👉 CREATE YOUR OWN FOLDER TO COLLECT AND SAVE ANY DOWNLOADS. PLEASE MAKE A COPY OF YOUR MANUSCRIPT AND SHARE IT WITH ME BEFORE EACH SESSION SO THAT WE CAN WORK THROUGH THE BOOK TOGETHER.

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✓ STEP 4: FILL OUT YOUR ONBOARDING FORM

TELL US MORE ABOUT YOU, YOUR VISION FOR YOUR BOOK, AND HOW WE CAN BEST SUPPORT YOUR JOURNEY. YOU SHOULD RECEIVE A LINK TO FILL OUT A GOOGLE FORM. PLEASE FILL THAT OUT BEFORE BOOKING THE FIRST ONBOARDING CALL. YOU CAN ACCESS THAT HERE: [IAP ONBOARDING FORM](#)

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✓ STEP 5: SCHEDULE YOUR 1:1 KICKOFF SESSION

LET'S GET CLEAR ON YOUR VISION, CHALLENGES, AND TIMELINE. THIS SESSION SETS THE TONE FOR YOUR SUCCESS. PLEASE MAKE SURE TO FILL OUT YOUR ONBOARDING PAPERWORK AND SEND IT TO LESLIE BEFORE THIS CALL SO THAT SHE CAN BE PREPARED TO GO OVER YOUR WORKING OUTLINE AND HOMEWORK ASSIGNMENTS!

YOUR 1ST SESSION WILL BE 90 MINUTES. IF YOU HAVE BOUGHT THE VIP 1:1 COACHING PACKAGE, YOU WILL GET A BOOKING LINK FOR THIS CALL.

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✓ STEP 6: BLOCK OUT YOUR WRITING TIME

USE YOUR WRITING SPRINT CALENDAR TO CARVE OUT SACRED, NON-NEGOTIABLE WRITING TIME. TREAT THIS AS YOUR PERSONAL SOUL APPOINTMENT. AVAILABLE FOR DOWNLOAD IN THE TEACHABLE PLATFORM.

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✓ STEP 7: CHECK YOUR MAILBOX 📬

A SPECIAL SURPRISE IS HEADED YOUR WAY! WE'VE SENT YOU SOMETHING TO HONOR YOUR SACRED "YES." PLEASE DO NOT OPEN IT UNTIL YOUR FIRST WRITING SESSION. INSTRUCTIONS WILL COME IN WEEK 1.

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✓ STEP 8: SCHEDULE YOUR TWO GIFTED SESSIONS FOR VIP 1:1 COACHING STUDENTS

YOU ARE RECEIVING TWO POWERFUL BONUS SESSIONS AS PART OF THIS PROGRAM THESE ARE FREE SESSIONS THAT ARE HIGHLY SUGGESTED AT THE BEGINNING OF THE PROGRAM:

HUMAN DESIGN READING WITH JAHNAN

* GAIN DEEP INSIGHT INTO YOUR UNIQUE ENERGY, CREATIVE EXPRESSION, AND DECISION-MAKING STYLE.

👉 [FREE CALL WITH JAHNAN](#)

QUANTUM ENERGY HEALING SESSION WITH MICHELLE

EXPERIENCE A GENTLE, ENERGETIC RECALIBRATION THAT HELPS YOU RELEASE STUCK PATTERNS AND TAP INTO YOUR SOUL'S CLARITY.

👉 CONTACT MICHELLE: HEALINGGROUND@YAHOO.COM

WE RECOMMEND SCHEDULING BOTH SESSIONS WITHIN THE FIRST 30 DAYS FOR MAXIMUM MOMENTUM.

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✓ STEP 9: ADD THE PROGRAM TIMELINE TO YOUR CALENDAR

THIS WILL HELP YOU STAY ALIGNED WITH WEEKLY CONTENT, CALLS, AND CHECK-INS.

👉 GROUP Q & A CALLS ARE EVERY THURSDAY @1500 HST VIA ZOOM. PLEASE SAVE THIS LINK: [INSPIRED AUTHOR INNER CIRCLE](#)

IF YOU BOUGHT THE 1:1 COACHING PACKAGE YOU WILL GET A DEDICATED BOOKING LINK OR A REGULAR DAY AND TIME EACH WEEK TO MEET. THIS WILL BE DISCUSSED AS PART OF YOUR ONBOARDING. IT IS HIGHLY SUGGESTED TO CREATE A REGULAR DAY AND TIME TO MEET DURING THE PROGRAM SO THAT YOU STAY THE COURSE.

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✓ STEP 10: CELEBRATE YOURSELF 🎉

YOU SAID YES TO YOUR STORY, YOUR HEALING, AND YOUR LEGACY. THIS IS A POWERFUL BEGINNING. TAKE A MOMENT TO ACKNOWLEDGE YOURSELF. TAKE A DEEP BREATH AND LET'S BEGIN!