



LIFE INTERNATIONAL SCHOOL

Group 10, Mondul 03, Sangkat 02, Sihanoukville, Cambodia
(+855) 078 517 754 lifeinternationalschool@gmail.com

LIS Online Student Policy for K-2

In response to COVID-19, Life International School will begin the 2020-2021 school year online. The administration of LIS has restructured our online program to meet the needs of both the teachers and the parents. This policy will be in effect for the duration of school closure until the Ministry of Education Youth and Sports grants permission for our school to reopen. This policy is subject to change.

1. Study Hours:

- a. Students are expected to utilize school hours (8am-4pm) as time for studying and completing videos/assignments and attending zoom sessions.
- b. Teachers will contact parents via telegram to report attendance for each class.
- c. Parents are responsible for checking Telegram to see whether their child attended class or not.
- d. If a parent is concerned about their child falling behind, they should contact the teacher and set up a meeting, if necessary.

2. Online Student Portal:

- a. On our school website: (www.life.edu.kh) please select the LOG IN button in the top right hand corner to access the student portal
- b. Here the student will see their class and all videos/assignments will be posted for that day.
- c. There will be a separate zoom schedule given to parents and students.

3. Google Drive:

- a. The teacher will create a folder on google drive for each student.
- b. The student will use this folder to upload all homework and assignments for that year.
- c. If a parent or student does not understand or has questions about how to use google drive, please contact the teacher.
- d. Every student must have a gmail account in order to access google drive.

4. MAP Growth Test:

- a. Measures of Academic Progress or the MAP Growth Test is an Achievement Test that will be administered twice a year, K-12 (Fall & Spring) to measure student progress in Reading, Language, and Mathematics, and to help guide school-wide Instruction
- b. Parents will be given sufficient notice as to when the MAP Growth Test will be administered. Efforts should be made to help students prepare for optimal testing by ensuring adequate sleep the night before and an adequate meal the morning of. Because of Covid-19, the Fall administration of MAP Growth Test will take place *remotely* from home.



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5. Instructions

a. Zoom sessions:

- i. Zoom links will be provided by teacher
- ii. Zoom Sessions will be every morning for one hour. The teacher will provide a schedule.
- iii. *All students MUST turn on their camera during zoom sessions so the teacher can see they are participating. If the camera is off, it will be assumed that the student is absent from class.*

b. Videos:

- i. Videos will be uploaded every day to the online student portal
- ii. Videos and assignments should be complete *after* the zoom session.

c. Homework:

- i. Homework assignments will be posted on the student portal.
- ii. On the last THURSDAY of every month, workbooks and assignments should be turned in to the teacher for grading.
- iii. On the last FRIDAY of every month, there will be no zoom. The teacher will take this day to grade all assignments. It will be available for parents to pick up again the following Monday.

d. Grading Scale:

Letter Grade	100 Point Scale	
A+	97-100	Outstanding
A	93-96	
A-	90 – 92	
B+	87 – 89	Very Satisfactory
B	83 – 86	
B-	80 – 82	
C+	76 – 79	



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C	73 – 76	Satisfactory
C-	70 – 72	
D +	67 – 69	Needs Improvement
D	63 – 66	
D -	60 -62	
F	0 – 59	Failed

e. School calendar:

- i. Please see the [LIS Google Calendar](#) for updates on holidays, events, testing, deadlines, etc.