

## TentCardTemplate-DS-manual



### How To Use Digital Scrapper's Tent Card Templates

by Jen White

Prepare your greeting cards for sharing on the web using my tent card templates.

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For this tutorial you will need:

- A Tent Card Template by Digital Scrapper (provided)
- Photoshop or Photoshop Elements
- A finished greeting card document - 4x6 or 5x7 (or use the card provided)

This tutorial will teach you how to:

- Clip a card file to the template
- Save the template as a web file for sharing

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## Landscape Template Instructions

(see portrait template instructions below)

### Step One: Open One of the Card Templates

- Open the 6x4 or 7x5 TentCardTemplate-DS.psd file (File > Open) from the download.
- In the Layers panel, click on the top layer (Front) to activate it.



### Step Two: Copy a Card Image

- Open a 6x4 or 7x5 finished greeting card document. It can be flattened or layered. I've included a flattened 6x4 card in the downloads to practice with.  
NOTE: Make sure the size of your card matches the suggested size of the template.
- Press Ctrl A (Mac: Cmd A) to select the entire document.
- Press Ctrl C (Mac: Cmd C) to copy the selected pixels to your computer's clipboard.  
NOTE: If your card **document is layered**, press Shift Ctrl C (Mac: Shift Cmd C) to create a merged copy.



### Step Three: Paste & Clip the Card Image

- Click on the TentCardTemplate document to activate it.
- Press Ctrl V (Mac: Cmd V) to paste the pixels you just copied.
- In the Menu Bar, choose Layer > Create Clipping Mask.



#### **Step Four: Transform the Card Image**

- Press Ctrl T (Mac: Cmd T) to get the Transform options.
- Holding down the Ctrl key (Mac: Cmd key) click and drag the corner handles of the bounding box to be slightly larger than the front shape of the card.



Note: You should not be able to see any of the gray pixels that make up the front cover of the card template.

- Click the checkmark to commit.

### **Save the Template for Web Sharing**

- Press Shift Ctrl Alt S (Mac: Shift Cmd Opt S) to open the Save For Web dialog box.
- In the dialog box, set the Preset to JPEG High and the Width to 700. Click Save.
- In the dialog box, give the file a unique name, choose a location, and click Save.

Note: I usually save my web files with the same name and just add “-web” to the end.



#### Credits

Card: You Are Dear To Me by Jen White

Kit: Awakening by DRB Designs, Corrugated Heart from Digital Scrapbooking Mastery No2 class by Jen White

Font: Amatic SC

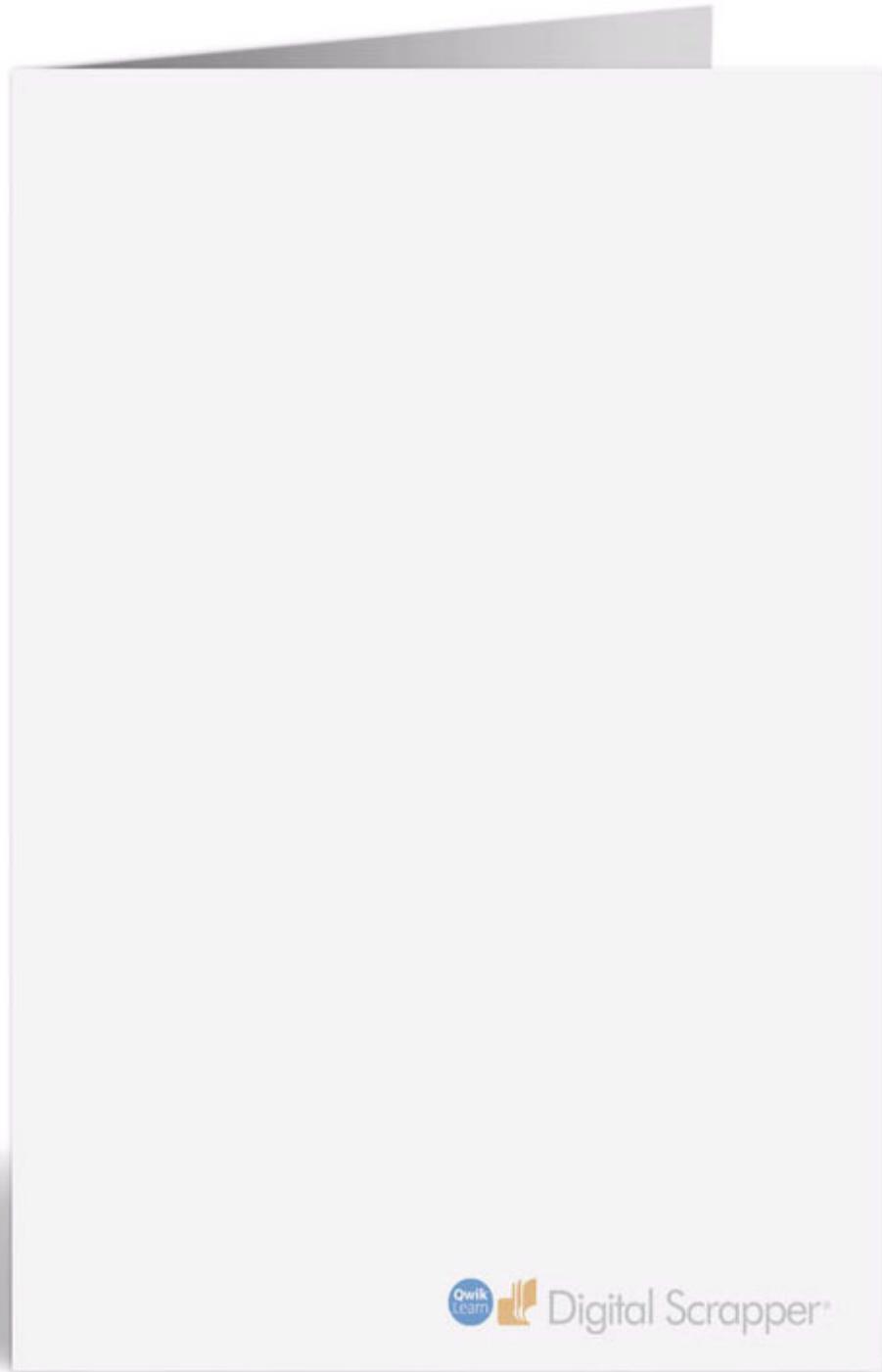
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## Portrait Template Instructions

(see landscape template instructions above)

### Step One: Open One of the Card Templates

- Open the 4x6 or 5x7 TentCardTemplate-DS.psd file (File > Open) from the download.
- In the Layers panel, click on the top layer (Front) to activate it.



**Step Two: Copy a Card Image**

- Open a 4x6 or 5x7 finished greeting card document. It can be flattened or layered.  
NOTE: Make sure the size of your card matches the suggested size of the template.
- Press Ctrl A (Mac: Cmd A) to select the entire document.
- Press Ctrl C (Mac: Cmd C) to copy the selected pixels to your computer's clipboard.  
NOTE: If your card **document is layered**, press Shift Ctrl C (Mac: Shift Cmd C) to create a merged copy.



### Step Three: Paste & Clip the Card Image

- Click on the TentCardTemplate document to activate it.

- Press Ctrl V (Mac: Cmd V) to paste the pixels you just copied.
- In the Menu Bar, choose Layer > Create Clipping Mask.



**Step Four: Transform the Card Image**

- Press Ctrl T (Mac: Cmd T) to get the Transform options.
- Click and drag inside the bounding box until the card complete fills the front shape of the card.
- Use your Arrow keys to fine-tune if needed.



Note: You should not be able to see any of the gray pixels that make up the front cover of the card template.

- Click the checkmark to commit.

### **Save the Template for Web Sharing**

- Press Shift Ctrl Alt S (Mac: Shift Cmd Opt S) to open the Save For Web dialog box.
- In the dialog box, set the Preset to JPEG High and the Height to 700. Click Save.
- In the dialog box, give the file a unique name, choose a location, and click Save.

Note: I usually save my web files with the same name and just add “-web” to the end.



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Website: [www.DigitalScrapper.com](http://www.DigitalScrapper.com)

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Facebook Community Group: <https://www.facebook.com/groups/DigitalScrapper/>

YouTube Channel: <https://www.youtube.com/channel/UCRv0U5W8Aif6kQW6MrDayow>

Instagram: <https://www.instagram.com/digitalscrapper/>

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