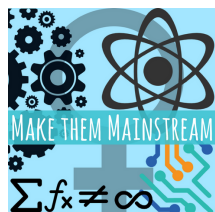


Course Check List / Action Items

INTRODUCTION

How to be a Tutor



MODULE 1: COURSE INTRODUCTION

- I joined the Facebook group & introduced myself



MODULE 2: TUTORING 101

- I learned about the benefits of being a tutor
- I learned the difference between a tutor and a teacher
- I learned the main goals of a tutor
- I learned what not to do as a tutor



MODULE 3: WHERE TO BEGIN

- I picked my tutoring subject
- I defined my ideal client
- I figured out some pieces of my teaching style
- I know what supplies I need to obtain
- I set my tutoring goals



MODULE 4: LANDING TUTORING JOBS

- I figured out where I want to work/
whom I want to work for
- I figured out how I want to market
(if I am a freelance tutor)
- I figured out what I want to charge
my students
- I learned how to pick a location to
tutor (if I am a freelance or an
online tutor)

MODULE 5: GETTING TO KNOW YOUR STUDENTS

- Learned about the 7 types of
learners
- Learned about different students
- Learned about the four main
desires of your students
- Learned skills on how to deal with
students who don't want your
help

MODULE 6: SITUATIONAL MANAGEMENT

- Learned skills on how to get through the tough days
- Learned skills to figure out my strengths
- Learned about the common mistakes tutors make
- Learned how to keep track of my future students

MODULE 7: COMMUNICATING WITH CLIENTS

- Figured out my first email and text message
- Learned how to talk with parents/guardians of my clients
- Learned what to have in place for tutoring minors

MODULE 8: PREPARING FOR YOUR FIRST SESSION

- Created my elevator pitch
- Created a cancellation policy
- Decided on my set of ground rules

MODULE 9: SUBSEQUENT SESSIONS

- Learned how to prepare for my tutoring sessions
- Learned how to create lesson plans

MODULE 10: COLLECTING PAYMENT

- Learned how to discuss money
- Customized and saved my invoice
- Saved my tutoring payment tracker

BONUSES

- Tutoring Companies Roundup
- Tutoring Resources Roundup
- Lifetime Access
- Facebook group
- I posted and asked questions in the MtM How to be a Tutor Facebook group



"Be the best tutor you can be."



"Educate with love and empathy."



LESSON COMPLETE!

