

Calculate the Cost of your Chaos

Take some time to write down what disorganisation is costing you.
Make a commitment and promise to yourself to get your paper flowing.



Financial:



Time:



Emotional: Personal



Emotional: Professional

Make a Promise to Yourself

My biggest **organising challenge** is _____

It's **costing** me _____

I want to have **my paperwork organised** by (date) _____

Because (your reason) _____

I promise to do whatever is necessary to get my Paper Flowing!

Signed:

Date:

Witness: