



Wedding EVERYTHING

THE PLANNING CHECKLIST

This comprehensive checklist will serve as a step-by-step guide throughout your wedding planning journey by helping you stay organized and efficient. All of the tasks in this checklist have been broken down into chunks based on when they should be completed in reference to your wedding day. This way you can confidently tackle all your time-sensitive tasks within their respective deadlines. By following this guide, the overwhelming fear of missing important details or falling behind schedule simply fades away, allowing you to actually enjoy the wedding planning experience.



12-18 MONTHS

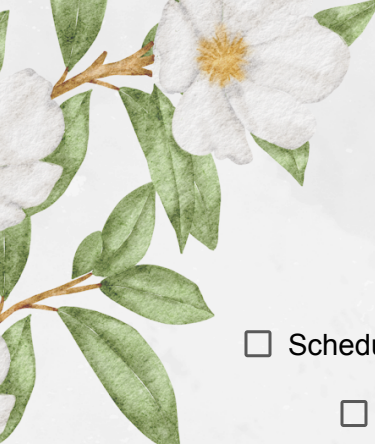
BEFORE THE WEDDING

- ☐ Announce your engagement!
- ☐ Decide on a budget for your wedding.
 - ☐ Check out our [Budget Calculator](#)
 - ☐ Consider signing up for a [Travel Rewards Card](#).

It can end up paying for your honeymoon flights!

- ☐ Pick a season or time of the year for your wedding.
- ☐ Research potential venue locations.
 - ☐ Check out the [WeddingWire](#) venue archive.
 - ☐ Request more information on your top 5 venues.
 - ☐ Gather a list of all available dates within your desired season for each option.
 - ☐ Narrow down this list to your top 3 favorite venues.
 - ☐ Schedule an in-person tour of each venue.
- ☐ Choose a favorite venue for your wedding, and book it!
 - ☐ Book your ceremony space.
 - ☐ Book your reception space.
 - ☐ Consider purchasing [Special Event Insurance](#).
- ☐ Review potential catering options and comprise a list of your favorites.
 - ☐ Get a price analysis of the **cost per plate** for each option.
 - ☐ Enter these details into the [Budget Calculator](#)'s **Catering** tab. (Sheet 2)
 - ☐ Compare these results to determine which option is best for your wedding.


(Do not book your caterer yet!)


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- ☐ Schedule a tasting with any competing catering options.
 - ☐ Decide on a menu and lock in that final cost-per-plate number.

Check out our [Top Wedding Menu Dishes](#)

- ☐ Using the results from the calculator, decide on a range for your total number of guests.
- ☐ Create your guest list.
 - ☐ Create a 1st draft version of this list.
 - ☐ Include anyone and everyone you would love to include in an ideal situation. And leave plenty of room to add to this list in case you remember someone down the line.
 - ☐ Create a 2nd version of this list.
 - ☐ Include only the most essential close friends and family.
 - ☐ Create a Final version of this list.
 - ☐ Using the second list as a starting point, start slowly adding people from the first list until you are at your guest count limit.
 - ☐ Be sure to factor in any potential vendors as members within this guest list, since they will be receiving a meal as well.
 - ☐ If needed, use the budget calculator to adjust your catering cost-per-plate to be more (or less) inclusive.

Check out our [Guest List Template](#)

- ☐ Book your caterer.
 - ☐ Begin researching potential vendor options. Using the Budget Calculator, expand the **vendors** section by clicking the + symbol on the left-side pane to see a more in-depth breakdown of each vendor's allocated budget.
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☐ Pick your wedding party.

☐ Maid of Honor

☐ Best Man

☐ Bridesmaids

☐ Groomsmen

☐ Flower Girl

☐ Ring Bearer Consider booking the following vendors:

(Most vendors book 1-2 years in advance!)

☐ Photographer

☐ Videographer

☐ Florist

☐ DJ / Band / Musician

☐ Officiant

☐ Hair & Make Up

☐ Cake / Desserts

☐ Wedding Planner / Day-of Coordinator

Check out our [Vendor Question Master Checklist](#)

☐ Book any essential vendors.

☐ Photographer

☐ Florist

☐ Officiant

☐ Schedule an engagement photo/video session.





10-12 MONTHS

BEFORE THE WEDDING

- ☐ Book all remaining vendors.
 - ☐ Update your budget calculator with those deposits!
- ☐ Research potential wedding styles/themes.
 - ☐ Check out the [WedEverything Pinterest Board](#).
 - ☐ Check out these [Popular Wedding Styles](#).
 - ☐ Check out this [Wedding Style Quiz](#).
- ☐ Decide on a wedding style and color scheme.
- ☐ Research Wedding Attire that fits your style and color scheme.
 - ☐ Wedding Dress
 - ☐ Bridesmaids Dresses
 - ☐ Groomsmen Suits
 - ☐ Accessories
- ☐ Browse Hair & Make Up Designs.
 - ☐ Check out the [WedEverything Pinterest Board](#).
- ☐ Consider creating a [Wedding Website](#) where guests can find any relevant information.
 - ☐ Create a QR code for this website to include on your wedding invitations.
- ☐ Research [Invitations](#) and other paper-products you'll need.


<input type="checkbox"/> Invitations	<input type="checkbox"/> Place Cards
<input type="checkbox"/> Save The Dates	<input type="checkbox"/> Programs
<input type="checkbox"/> Thank You Cards	<input type="checkbox"/> Menu Cards
<input type="checkbox"/> Enclosure Cards	<input type="checkbox"/> Consider using a Matching Suite

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- ☐ Order your [Save The Dates](#).
 - ☐ Research potential honeymoon ideas and destinations.
 - ☐ Check out these [Top 50 Honeymoon Destinations](#).
 - ☐ Research potential bachelor/bachelorette party ideas.
 - ☐ Check out these [Top 50 Honeymoon Destinations](#).
 - ☐ Create Wedding Timeline Rough Draft.
 - ☐ Check out our guide on [Creating Your Wedding Timeline](#).



8-10 MONTHS

BEFORE THE WEDDING




- ☐ Mail out your **save the dates**.
 - ☐ Find 2-3 hotel options (at different price points) near your venue to recommend for any guests who may be traveling from out of town.
 - ☐ Add these to the **Guest Accommodations** section on your wedding website.
 - ☐ Create a [Wedding Gift Registry](#).
 - ☐ Link the registry to your wedding website.
 - ☐ Browse wedding ring options.
 - ☐ Order each of your rings.
 - ☐ Plan your honeymoon agenda.
 - ☐ Use the **Honeymoon** tab in the **Budget Calculator** to create an outline.
 - ☐ Select the date(s) and location.
 - ☐ Research any accommodations options you might need.
 - ☐ Flights
 - ☐ Transportation
 - ☐ Hotels
 - ☐ Excursions
 - ☐ Food & Beverages
 - ☐ Plan your bachelor/bachelorette party agenda.
 - ☐ Use the **Party** tab in the **Budget Calculator** to create an outline.
 - ☐ Select the date(s) and location.
 - ☐ Research any accommodations options you might need.
 - ☐ Flights
 - ☐ Transportation
 - ☐ Hotels
 - ☐ Excursions
 - ☐ Food & Beverages
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6-8 MONTHS

BEFORE THE WEDDING

- ☐ Book your honeymoon.
 - ☐ Flights – *Use your [Travel Rewards Card](#) points*
 - ☐ Transportation
 - ☐ Hotels
 - ☐ Excursions
 - ☐ Food & Beverages
 - ☐ Book your bachelor/bachelorette party.
 - ☐ Flights
 - ☐ Transportation
 - ☐ Hotels
 - ☐ Excursions
 - ☐ Food & Beverages
 - ☐ Book Transportation Services (If needed)
 - ☐ Transportation for Bridal Party
 - ☐ Transportation for Guests
 - ☐ Order any remaining **Wedding Invitation Designs**.
 - ☐ Invitations
 - ☐ Thank You Cards
 - ☐ Enclosure Cards
 - ☐ Programs
 - ☐ Menu Cards
 - ☐ Purchase Wedding Rings
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- ☐ Begin Designing The Layout of Your Venue
 - ☐ Ceremony Location
 - ☐ Cocktail Hour
 - ☐ Reception
 - ☐ Create a Shopping List of Items for Your Venue
 - ☐ Make a list of items to Purchase
 - ☐ Make a list of items to Rent
 - ☐ Browse Floral Designs Options
 - ☐ Bride's Bouquet
 - ☐ Bridesmaids Bouquets
 - ☐ Groomsmen Boutineers
 - ☐ Sweetheart Table
 - ☐ Venue Decor
 - ☐ Cake Decor
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4-6 MONTHS

BEFORE THE WEDDING

- ☐ Finalize Dinner Menu
 - ☐ Add menu options to your wedding website for guests to select when they RSVP.
- ☐ Schedule Your Cake Tasting
 - ☐ Tasting for the wedding cake
 - ☐ Tasting for other desserts
- ☐ Finalize Cake and Dessert Design
 - ☐ Choose your preferred flavors
 - ☐ Create your final wedding cake design
 - ☐ Create your finalized dessert menu
- ☐ Meet With Your DJ/Band to Review Details
 - ☐ Check out our [Pre-Wedding DJ Outline](#)
- ☐ Meet With Your Photo/Video Team
 - ☐ Review your overall vision and any expectations
 - ☐ Create a Photography Shot List
 - ☐ Check out our [Photography Shot List Bundle](#)
 - ☐ Share your **Group Portraits** shot list with your photographer
- ☐ Order any wedding attire and accessories.
 - ☐ Bridal party orders their attire as well.



☐ Reserve any rentals you might need.

☐ Utilities

☐ Chairs

☐ Linens

☐ Lighting

☐ Decor

☐ Finalize and Order Your Floral Design

☐ Bride's Bouquet

☐ Bridesmaids Bouquets

☐ Groomsmen Boutineers

☐ Sweetheart Table

☐ Venue Decor

☐ Cake Decor

☐ Book a Hair & Make Up Trial Run

☐ Book Your Wedding-Day Accommodations

☐ Hotel Room(s) for the night before the wedding

☐ Hotel Room(s) for the wedding night (optional)

☐ Plan Your Rehearsal Dinner

☐ Select a rehearsal date with your venue.

☐ Create a guest list for your dinner

☐ Place any reservations

☐ Send out invitations

☐ Bridal Party

☐ Officiant

☐ Coordinator

☐ Parents/Grandparents (optional)



3 MONTHS

BEFORE THE WEDDING

- ☐ Mail out your wedding invitations and RSVPs.
- ☐ Finalize hair & make up design.
- ☐ Get fitted for wedding attire.
 - ☐ Bride and bridesmaids get fitted for dresses.
 - ☐ Groom and groomsmen get fitted for suits.
 - ☐ Order any alterations if needed.

Consider signing up for a [Travel Rewards Card](#) before placing the following orders.

- ☐ Purchase all wedding decor.
 - ☐ Check out our [Wedding Decor List](#)
- ☐ Purchase any wedding favors/gifts/bags.
 - ☐ Wedding Favors
 - ☐ Bridal Party Gifts
 - ☐ Parent Gifts
 - ☐ Spouse Gifts
 - ☐ Welcome Bags (For Traveling Guests)
- ☐ Research wedding songs.
 - ☐ Check out our [Wedding Song Selection](#) list!
 - ☐ Send the final playlist to your DJ/Band/Musician.
- ☐ Research content for the ceremony.
 - ☐ Readings
 - ☐ Speeches



2 MONTHS

BEFORE THE WEDDING

- ☐ Confirm total number of RSVPs.
- ☐ Create an updated guest list.
- ☐ Create your reception seating chart.
 - ☐ Check out our [Seating Chart Template](#).
- ☐ Meet with your officiant to create a ceremony plan.
 - ☐ Check out our video covering **The Officiant's Outline**.
- ☐ Begin Writing Your Vows.
 - ☐ Check out our video covering **Writing Your Vows**.



1 MONTH



BEFORE THE WEDDING

- ☐ Finalize attire fittings.
 - ☐ Bride and Groom
 - ☐ Wedding Party
 - ☐ Parents
- ☐ Finalize your **Wedding Itinerary**.
 - ☐ Link the Itinerary to your wedding website.
- ☐ Finalize your seating chart.
- ☐ Confirm wedding details with all vendors.
- ☐ Make final vendor payments.
 - ☐ Update your budget calculator!
- ☐ Apply for your marriage license.
 - ☐ Check out [this list](#) to see how much it will cost in your state.
 - ☐ Check your state's requirements on **when** to apply for this. They do expire!
- ☐ Attend the bachelor/bachelorette party.



2 WEEKS


BEFORE THE WEDDING

- ☐ Confirm your final guest count.
 - ☐ Follow up with guests who have not RSVP'd.
 - ☐ Gather your finalized menu orders.
 - ☐ Send menu orders to your caterer.
 - ☐ Include your vendors in the total count!
 - ☐ Delegate wedding day set-up duties.
 - ☐ Gift Table
 - ☐ Guestbook
 - ☐ Games
 - ☐ Etc.
 - ☐ Delegate someone to handle returns.
 - ☐ Tuxes
 - ☐ Dresses
 - ☐ Rentals
 - ☐ Wedding Dress
 - ☐ Assign a Point Of Contact individual (for emergencies)
 - ☐ Give POC to all vendors.
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1 WEEK

BEFORE THE WEDDING

- ☐ Finalize wedding details with all vendors.
 - ☐ Check out our [Wedding Details Template](#).
 - ☐ Prepare vendor cash tips.
 - ☐ Pack for the wedding day.
 - ☐ Pack for the honeymoon.
 - ☐ Prepare a Wedding Day Emergency Kit
 - ☐ Check out our [Emergency Kit Master Checklist](#).
 - ☐ Send thank you cards for received gifts.
 - ☐ Enjoy some personal time!
 - ☐ Get a final haircut and color.
 - ☐ Consider a spa treatment.
 - ☐ Break in those wedding shoes.
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THE DAY BEFORE

- ☐ Deliver any welcome baskets.
- ☐ Attend the wedding rehearsal.
 - ☐ Check out our [Wedding Rehearsal Checklist](#)

THE WEDDING DAY

- ☐ Eat a good breakfast!
- ☐ Allow plenty of time to get ready.
- ☐ Give wedding rings and officiant fee to the best man.
- ☐ Give vendor thank you cards and tips to your coordinator.
- ☐ Live in the moment!
 - ☐ Relax, smile, and take some mental snapshots! The day will go by so fast.

THE POST-WEDDING CHECKLIST

- ☐ Assign someone to return any rental items.
 - ☐ Get your wedding dress to the cleaners.
 - ☐ Consider having it preserved!
 - ☐ Purchase any remaining items on your registry
 - ☐ Some places do some big discounts on any remaining items!
 - ☐ Mail out thank you cards to your guests.
 - ☐ Change your name! (If you want to)
 - ☐ Update your social media and email with your new name.
 - ☐ Post/Share your photos and videos!
 - ☐ Leave any vendor reviews
 - ☐ Tell everyone about **WeddingEverything** ;)
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