

# BEST CONSULTING PRACTICES



**If you wish to know where the Six Sigma methodology can be applied, you can follow below steps:**

- Identify if the business process meets all **process hygiene** factors
- To ensure the **process hygiene** factors are **met**, answers to ALL of the following questions must be **"Yes"**:
  - Are all policies and procedures being followed without extensive monitoring?
  - Are employees adhering to scheduled login/logout times, breaks, meeting, training time?
  - Is the process turnover (attrition) under control?
- Identify if the key metrics of the business process are Red, Amber OR Green
- Use the below table to evaluate whether a business process qualifies for executing Six Sigma projects

CATEGORY	PROCESS HYGIENE	METRICS	IMPROVEMENT METHOD
<b>A</b>	<b>MET</b>	<b>GREEN</b>	<b>SIX SIGMA</b>
<b>B</b>	<b>MET</b>	<b>AMBER / RED</b>	<b>SIX SIGMA / LEAN</b>
<b>C</b>	<b>NOT MET</b>	<b>RED</b>	<b>CHECKLIST / LEAN</b>