**CHARACTERS**

1. Age, gender, race, name, status/wealth, family?

2. Likes/dislikes?

3. Appearance?

4. Attitude/traits/behaviors?

5. Family, friends?

6. Childhood/early adult experiences?

7. Failures?

8. Successes?

9. Occupation/wealth?

10. Hobbies?

11. Dreams?

12. Hopes?

13. Fears?

14. Secret thoughts?

15. Inner-conflict?

16. Motivation?

17. Development?

**PLOT**

1. Episodes (diagram)?

2. Summary of episodes?

3. Extended dialogue?

4. Irony?

5. Suspense?

6. Which characters in each episode?

7. Growth/development of characters?

8. Obstacles/limitations? Conflicts?

9. Goals of character(s)?

10. Outcome/resolution/ending/ambiguities?

**SETTING**

1. Buildings or spaces?

2. Descriptions?

3. Time (year)?

4. Location (city, state, country)?

5. Cultural factors/elements (national, international, local)?

6. Weather/seasons?

7. Geography?

**TIME**

1. Back story?

2. Flashbacks (block or scattered)?

3. Flash forwards?

4. Length of narrative/writing space for each episode?

5. Actual amount of time that passes within and between each episode?

**STYLE/NARRATIVE MODE**

1. Point of view? Narrative voice?

2. Letters/calls?

3. Monologues?

4. Perspectives – internal and external world of characters (how do they react and how do others react to them)?

5. Title?

6. Tone of characters?

7. Tone of narrator?

**THEME**

1. Main message/purpose?

2. Ideas?

3. Topics/essential questions?

4. Symbols/motifs?

5. Conflict/tension between characters/ideas?

6. Satire?

7. Thematic/topical development?