



HAVE YOU EVER WORKED IN A SITUATION WHERE THE SYSTEMS, PROCESSES OR INFORMATION NECESSARY TO COMPLETE A TASK WERE NOT ENTIRELY CLEAR? HOW DID YOU HANDLE THIS SITUATION?





HOW WOULD YOU HANDLE A SITUATION WHERE YOU HAVE AN IDEA THAT YOU THINK WOULD GREATLY BENEFIT THE BUSINESS BUT WHEN YOU BRING THE IDEA TO YOUR MANAGER THEY TELL YOU IT IS NOT RELEVANT?





WHAT HAVE YOU ATTAINED
MASTERY OF? WHAT ARE YOUR
PLANS OVER THE NEXT 6MO - 1 YR.
WHAT ARE YOU WORKING TOWARDS
MASTERING? WHERE DO YOU SEE
YOURSELF IN 5 YEARS? WHAT ARE
YOUR PROFESSIONAL GOALS?





WHAT IS AN EXAMPLE OF A DIFFICULT CUSTOMER/PARTNER/CLIENT THAT YOU HAVE WORKED WITH. WHY WAS IT DIFFICULT AND HOW DID YOU HANDLE IT?





TELL ME ABOUT A PROJECT OR
ACCOMPLISHMENT THAT YOU
CONSIDER TO BE THE MOST
SIGNIFICANT IN YOUR CAREER.





IN A RANGE FROM COMPLETE
DECISION-MAKING AUTHORITY TO
ALWAYS RECEIVING DIRECTION,
HOW MUCH AUTONOMY DO
YOU PREFER?





DESCRIBE THE BUSIEST AND MOST STRESSFUL DAY YOU RECALL HAVING IN ANY JOB. TELL ME ABOUT THE SITUATION, HOW YOU HANDLED IT, AND WHETHER YOU WERE ABLE TO ACCOMPLISH WHAT NEEDED TO BE DONE.





IF I GATHERED SOME OF YOUR
CLOSEST COLLEAGUES FROM
PREVIOUS JOBS, WHAT THREE
WORDS DO THEY USE TO DESCRIBE
YOU (POSITIVE AND NEGATIVE).





WHAT IS AN EXAMPLE OF AN
AWESOME CUSTOMER/ PARTNER/
CLIENT THAT YOU HAVE WORKED
WITH. WHY WAS THAT A
SUCCESSFUL PARTNERSHIP?





DESCRIBE YOUR APPROACH TO
HANDLING MULTIPLE DUTIES. DO
YOU PREFER TO TACKLE THINGS
ONE AT A TIME OR MULTITASK?



TELL ME ABOUT A TIME
THAT YOU HAD TO BEND
THE RULES. WHAT WAS THE
SITUATION AND THE
ACTION YOU TOOK?



HOW WOULD YOUR
PREVIOUS EMPLOYER
DESCRIBE YOU? WHAT DID
YOU LEARN FROM YOUR
PREVIOUS GIGS?



IN YOUR (A) PREVIOUS JOB,
WHAT WAS THE EXPERIENCE
LIKE AND WHAT WERE THE
MOST IMPORTANT
LESSONS LEARNED?



WHAT HAVE YOU ATTAINED
MASTERY OF? WHAT ARE
YOU WORKING
TOWARDS MASTERING?



DESCRIBE A CONFLICT THAT
YOU HAD IN A PREVIOUS
WORKPLACE AND HOW YOU
HANDLED IT.





SHARE AN EXPERIENCE
WHERE YOU'VE HAD
TO DEAL WITH
CONFIDENTIAL DATA.



**TELL ME ABOUT
YOUR CURRENT
POSITION.**



**DESCRIBE A
SITUATION AT
WORK WHERE
YOU FELT YOU
WERE IN OVER
YOUR HEAD.**



WHAT IS YOUR APPROACH TO TRAINING?



WHY DID YOU APPLY FOR THIS POSITION?



**WHAT ARE YOU
LOOKING FOR IN
YOUR NEXT
POSITION?**



**DESCRIBE YOUR
EXPERIENCE IN
MANAGING
FINANCES.**



**WHAT
QUESTIONS DO
YOU HAVE
FOR ME?**



**ON A SCALE 1-
10, HOW
WEIRD ARE
YOU? WHY?**



**WHAT COMES
NEXT? WHERE DO
YOU WANT TO BE
IN A YEAR?
WHAT ABOUT 5
OR 10 YEARS?**



**WHAT DO YOU
THINK THE DAILY
CHALLENGES
MIGHT BE IN
THIS JOB?**





**IN YOUR CURRENT
JOB OR PREVIOUS
JOBS, DO YOU
COORDINATE
OPERATIONS?**





WHAT TOOLS DO YOU USE TO ORGANIZE YOURSELF?





**TAKE A LOOK AT
THE FOLLOWING
MATERIALS, HOW
WOULD YOU
MAKE IT BETTER:**





**TELL ME ABOUT
YOURSELF.**





**WHAT ABOUT THE
JOB DESCRIPTION
REALLY JUMPED
OUT AT YOU AS
EXCITING? DID
ANYTHING
CONCERN YOU?**





**WHAT DO YOU
BRING TO THIS
ROLE THAT IS
TRULY, TRULY
UNIQUE IN
COMPARISON TO
OTHER
CANDIDATES?**



**DESCRIBE WHY
YOU THINK THIS
JOB IS
IMPORTANT TO
THE COMPANY
AND TO OUR
MISSION?**





**WHO IS THE BEST
MANAGER YOU
HAVE EVER HAD?
WHY?**





**DESCRIBE A
CONFLICT THAT YOU
MANAGED BETWEEN
TWO EMPLOYEES.**





**WHAT DO YOU
FIND TO BE THE
BEST WAY TO
LEARN?**





**DESCRIBE A SYSTEM
THAT YOU HAVE
IMPLEMENTED AT
WORK.**





**WHAT'S A FUN,
RANDOM BIT OF
TRIVIA ABOUT
YOURSELF?**





WHAT IS YOUR COMMUNICATION STYLE?





**DESCRIBE YOUR
PERFECT JOB.**





**DESCRIBE A
PROJECT THAT
YOU INITIATED ON
YOUR OWN.**



**WHAT IS YOUR
APPROACH TO
TRAINING?**



**WHAT ARE YOUR
PLANS OVER THE
NEXT 6 MONTHS
TO ONE YEAR?**



**WHAT IS SOMETHING
YOU LEARNED
RECENTLY AND HOW
DID YOU LEARN IT?**



**WHAT DOES
COMMUNITY
MEAN TO YOU?**



**WHEN CAN YOU
START?**



**WHAT
COMPENSATION ARE
YOU LOOKING FOR?**



**ARE YOU
INTERVIEWING
ANYWHERE ELSE?**