

**Data Analysis for Business Analysts:
Requirement Red Flags Template**

Sample Requirement Red Flags	Data Management Functional Area	SME	Current State
<i>Requirements that would indicate a significant change in current state requiring SME participation. Samples below are only a beginning for your list!</i>	<i>Name of function from DAMA-DMBOK</i>	<i>Names of Subject Matter Experts in <u>your</u> company, your "go to" people.</i>	<i>Description of the current state of that functional area's existing constraints.</i>
<ul style="list-style-type: none"> ● Data used by multiple systems. ● ● 	Data Governance		
<ul style="list-style-type: none"> ● Data Architecture requires new approach to storing and displaying non-standard data types. ● ● 	Data Architecture		
<ul style="list-style-type: none"> ● New primary subject area. ● ● 	Data Development		
<ul style="list-style-type: none"> ● Database platform not part of existing architecture. ● ● 	Database Management		
<ul style="list-style-type: none"> ● Non-Public Information (NPI) special security requirements. ● ● 	Data Security		
<ul style="list-style-type: none"> ● New source of information that currently exists. ● ● 	Reference & Master Data		
<ul style="list-style-type: none"> ● New requirement for drill-down to detailed information from dashboard. ● ● 	Data Warehouse & Business Intelligence		
<ul style="list-style-type: none"> ● New regulations requiring eDiscovery compliance. ● ● 	Document, Record & Content		
<ul style="list-style-type: none"> ● Self-servicing requirements and user documentation on business meaning and business rules associated to reporting. ● ● 	Meta Data		
<ul style="list-style-type: none"> ● Data errors must be corrected in source systems. ● ● 	Data Quality		