Event	Date
Goal	
Points to Share	
Questions to Ask	
To-Do Before	
Fill in the blanks above Gather Business Cards & promo m	paterials Practice Flevator Ditch
Determine if you have enough time to go AND follow-up (if not	
To-Do After	
Sort Cards & enter relevant ones in your system, include notes	about the person & where met
Make appts with some Send thank you emails or notecare	ds
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Event	Date
Goal	
Points to Share	
Questions to Ask	
To-Do Before	
Fill in the blanks above Gather Business Cards & promo m	
Determine if you have enough time to go AND follow-up (if not	t, just reach out to people)
To-Do After	
Sort Cards & enter relevant ones in your system, include notes a	ahout the person & where mot
Make appts with some Send thank you emails or notecare	•
Make apple with some Send thank you emails of notecan	43