[You’re Name]

**Address: [You’re Address]**

**Mobile No: [You’re Cell Number]**

**Date: \_\_/\_\_/\_\_\_\_**

**Objectives**

To achieve meaningful employment with a company as a System Administrator/IT Technician, which will allow me to address and solve your company’s technical needs, by applying my experience within the areas of system administration and accomplishing deadline driven projects.

**Strengths**

* Have Leadership Quality and Ambient Behavior.
* Goal Oriented.
* Good in Communication Skills and Presentation.
* Keen to Learning New Skills whichever help to move forward to achieve career goals

**Working Experience**

Company Name: [Company Name] (1st June 2015 – Present)

Working as a System Engineer in [Company Name]

* Virtual Machines / Servers
* Creating Virtual Machines and Manage Multiple VM’s
* Daily VM Monitoring’s
* Oracle Virtual Machine & VMware Workstation & Hyper-V
* Windows Server 2012 & Windows Server 2008
* Installation & Configuration
* Managing Server Roles (File and Print Server)
* Windows 7 & Windows 10
* Installing & Configuring Client Systems
* Joining Machines to the Domain
* Building Windows Domain / Domain Controller
* Taking Daily Data Backups of the Servers
* Active Directory Users and Computers
* Creating & Managing Users / Computer Accounts
* Managing Account Membership
* Resetting Passwords
* Managing AD OU Structure
* Group Policy Management
* Creating and Managing GPO’s
* Deploy Software/ Files VIA GPO

**Other Working Experience**

* Worked [Company Name].
* Worked [Company Name]

**OPERATING SYSTEMS**

|  |  |  |
| --- | --- | --- |
| * Windows 7 * Windows 10 * Windows Server 2008 * Windows Server 2012 | * Hyper-V | * If applicable write down computers you have worked on (removed / added parts…) |

**APPLICATIONS**

|  |  |
| --- | --- |
| * Oracle Virtual Box * VMware Workstation | * Microsoft Office * PowerShell |

Education

* [Enter Your Academic Qualification]

**Personal Details**

* Father’s Name:
* Gender :
* Marital Status :
* Professional Exp. :
* Passport No:
* Language Known:
* Date of Birth :
* Interests: Playing Chess and Cricket, Gathering Knowledge of New Gadgets and Technology, Internet Surfing

**Signature**