

Essential Business English Verbs



Agree with

I agree with the proposal to expand our operations in Asia.

YOUR EXAMPLE

Apply for

She decided to apply for the position of project manager.

YOUR EXAMPLE

Approve of

The board needs to approve of the new marketing strategy.

YOUR EXAMPLE

Attend to

Please attend to the clients' needs promptly.

YOUR EXAMPLE

Benefit from

We can benefit from this partnership with the European firm.

YOUR EXAMPLE

Blame for

He was blamed for the delay in the project delivery.

YOUR EXAMPLE

Collaborate with

We need to collaborate with the IT department on this project.

YOUR EXAMPLE

Comment on

Could you comment on the latest sales report?

YOUR EXAMPLE

Compare with

Compare it with your competitor's product, let's see what can be done.

YOUR EXAMPLE

Compete with

Our company competes with leading brands in the industry.

YOUR EXAMPLE

Comply with

All employees must comply with the company's safety regulations.

YOUR EXAMPLE

Consist of

The committee consists of five senior managers.

YOUR EXAMPLE

Contribute to

Everyone in the team contributed to the success of the project.

YOUR EXAMPLE

Cooperate with

We should cooperate with local businesses to gain market insights.

YOUR EXAMPLE

Deal with

She has to deal with customer complaints on a daily basis.

YOUR EXAMPLE

Decide on

We need to decide on the new office location by next week.

YOUR EXAMPLE

Depend on

Our success depends on the performance of our sales team.

YOUR EXAMPLE

Focus on

Let's focus on improving our customer service.

YOUR EXAMPLE

Include in

Make sure to include this information in the final report.

YOUR EXAMPLE

Invest in

The company plans to invest in new technology next year.

YOUR EXAMPLE

Invite to

We should invite our partners to the annual conference.

YOUR EXAMPLE

Involve in

She is involved in multiple international projects.

YOUR EXAMPLE

Lead to

Better management can lead to increased productivity.

YOUR EXAMPLE

Listen to

It's important to listen to the feedback from our clients.

YOUR EXAMPLE

Look at

Let's look at the figures from the last quarter.

YOUR EXAMPLE

Object to

He objected to the proposed changes in the contract.

YOUR EXAMPLE

Participate in

We encourage everyone to participate in the training sessions.

YOUR EXAMPLE

Plan for

We need to plan for the upcoming merger.

YOUR EXAMPLE

Prepare for

The team is preparing for the product launch.

YOUR EXAMPLE

Present to

She will present the findings to the board tomorrow.

YOUR EXAMPLE

Prevent from

Strict guidelines prevent us from making errors.

YOUR EXAMPLE

Provide for

The new policy provides for better employee benefits.

YOUR EXAMPLE

React to

How did the market react to our new product?

YOUR EXAMPLE

Refer to

Please refer to the attached document for more details.

YOUR EXAMPLE

Relate to

The report relates to our performance over the last year.

YOUR EXAMPLE

Respond to

We need to respond to the client's email immediately.

YOUR EXAMPLE

Result in

The new strategy resulted in higher sales.

YOUR EXAMPLE

Specialize in

Our firm specializes in international trade law.

YOUR EXAMPLE

Succeed in

They succeeded in closing the deal with the Japanese company.

YOUR EXAMPLE

Subscribe to

We subscribe to several industry magazines.

YOUR EXAMPLE

Subscribe to

We subscribe to several industry magazines.

YOUR EXAMPLE

Supply with

Our supplier provides us with high-quality materials.

YOUR EXAMPLE

Thank for

I want to thank you for your hard work.

YOUR EXAMPLE

Trust with

We trust her with managing our key accounts.

YOUR EXAMPLE

Wait for

We are waiting for the client's approval.

YOUR EXAMPLE

Work on

He is working on the new marketing campaign.

YOUR EXAMPLE

Worry about

There's no need to worry about the minor issues.

YOUR EXAMPLE

Write to

I will write to the supplier to confirm the order.

YOUR EXAMPLE