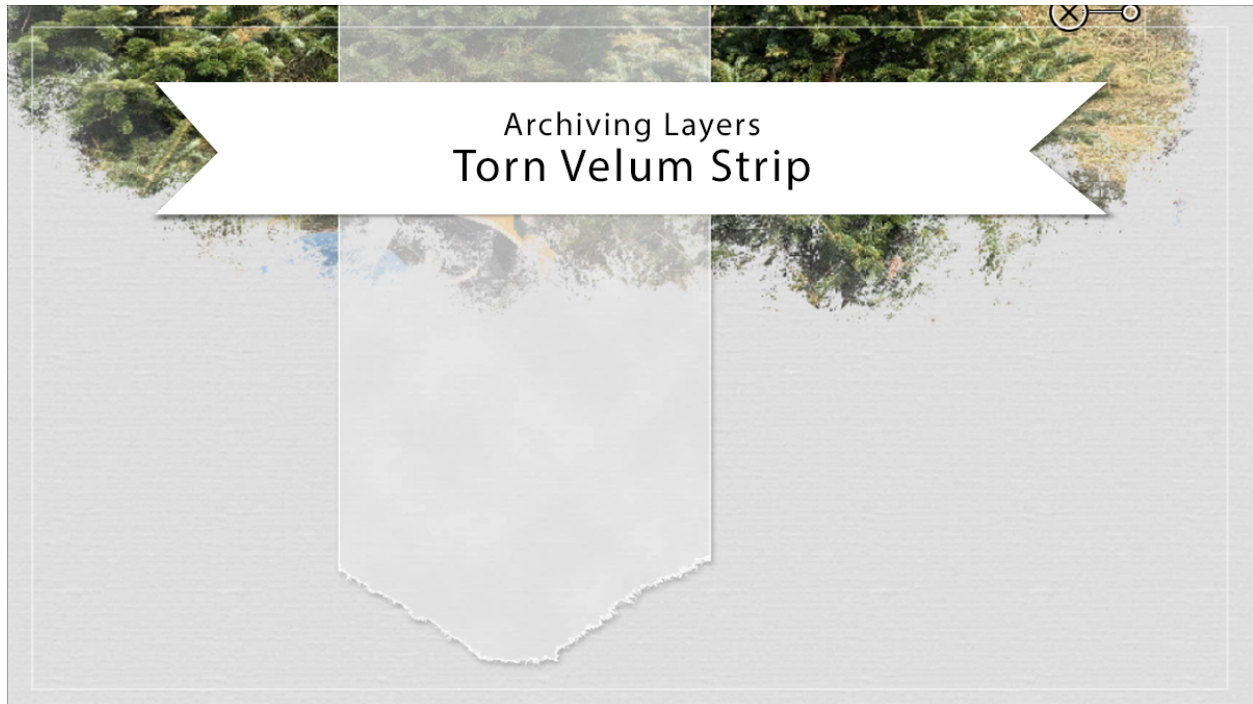# Mastery1-04-Archived-Torn-Velum-Strip-manual

Digital Scrapbooking Mastery, No. 1
Archiving Lesson 4: Torn Velum Strip
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For Photoshop Elements

Archive the Torn Velum Strip

- Begin in Expert Mode of Photoshop Elements.
- Open the scrapbook page (File > Open) that you ended with in Lesson 4.
- In the Layers panel, Right click (Mac: Ctrl click) on the Torn Velum Strip group and choose Duplicate Group.
- In the dialog box, set the Destination Document to New and click OK.
- In the Layers panel of the new document, Right click (Mac: Cmd click) on the group and choose Ungroup Layers.
- Save the new document (File > Save) as a layered PSD document named Torn Velum Strip in an easy to find location.

Use the Archive

- Open the archive document torn velum strip.
- In the Layers panel, click on the top layer to activate it.

- Holding down the Shift key, click on the bottom layer. Now all layers should be active.
- Get the Move tool.
- On the document, click and drag the layers onto another document.

Revert to a Rectangular Velum Strip

- In the Layers panel, Right click (Mac: Ctrl click) on the layer mask of the shape layer and choose Disabled Layer Mask.
- Click on the Visibility icon of the shape layer to hide it.
- Ctrl click (Mac: Cmd click) on the thumbnail of the shape layer to get a selection outline.
- Click on the Create a New Layer icon.
- In the Menu Bar, choose Edit > Stroke (Outline) Selection.
- In the dialog box, set the Stroke to 3px and the Location to Inside. Click on the Color Chip, choose a color from the Color Picker, and click OK to close the Color Picker. Click OK to close the Stroke dialog box.
- Press Ctrl D (Mac: Cmd D) to deselect.

NOTE: If you change the shape or the tear of the velum strip, delete the stroke layer and redo the stroke using the instruction provided in Mastery 1 - Lesson 4.

For Adobe Photoshop

Archive the Torn Velum Strip

- Begin in Adobe Photoshop.
- Open the scrapbook page (File > Open) that you ended with in Lesson 4.
- In the Layers panel, Right click (Mac: Ctrl click) on the Torn Velum Strip group and choose Duplicate Group.
- In the dialog box, set the Destination Document to New and click OK.
- In the Layers panel of the new document, Right click (Mac: Cmd click) on the group and choose Ungroup Layers.
- Save the new document (File > Save) as a layered PSD document named Torn Velum Strip in an easy to find location.

Change the Velum Strip Shape

- To revert to a rectangular strip, in the Layers panel Right click (Mac: Ctrl click) on the layer mask of the shape layer and choose Disabled Layer Mask.
- To change the tear, enable and activate the layer mask of the shape layer and use the Brush tool to make edits.