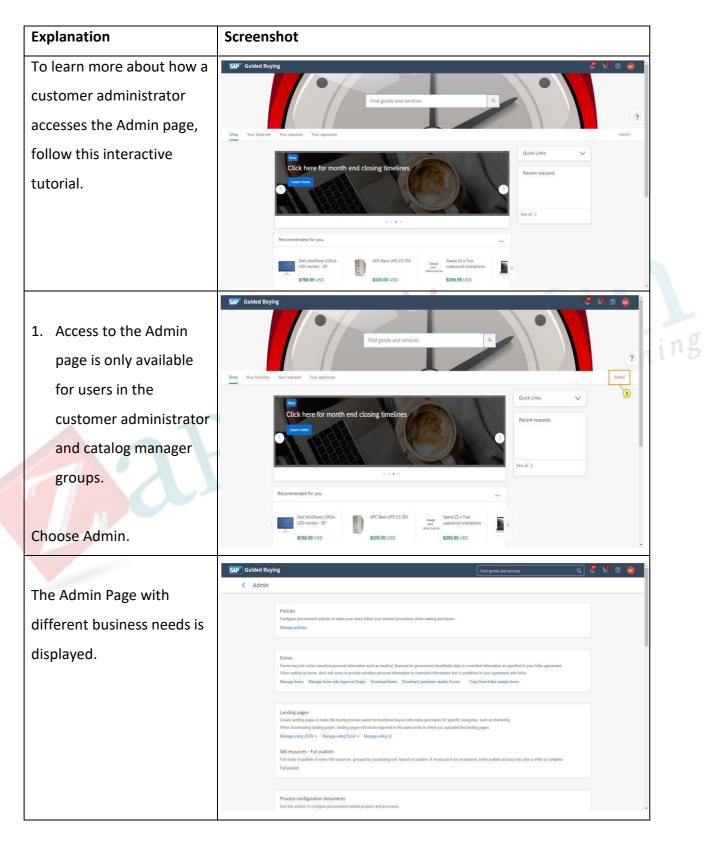


## **Exercise – Accessing the Admin Page**



## LAB ACTIVITY SAP ARIBA UPSTREAM AND DOWNSTREAM



	Supp Guided Buying Find goods and services Q 🖉 👷 🕐 🤬
2. To view additional	< Admin
business needs, click	Policies Configure procurement policies to make sure users follow your internal procedures when making purchases. Manages policies
here to scroll down.	
	Forms Forms may not collect sensitive personal information such as medical, financial for government identifiable data or controlled information as specified in your Arba agreement. When setting up forms, don't adv users to provide sensitive personal information or controlled information that is prohibited in your agreement with Arba. Manage forms Manage forms with Approval Graph Downlead forms Downlead (extension studio) Forms. Copy from Arba sample forms
	Landing pages Create landing pages to make the keying process easier for functional boyers who make purchases for specific categories, such as marketing. When develoading landing pages. Londing pages will not be experise for the same order in which you splasaded the landing pages. Manage uning 350N + Manage uning Excel + Manage uning UI
	GB resources - Full publish Full mode re publish dedle GB resources, grouped by purchasing unit. Based on number of resources to be re-indexed, entire publish process may take a white to complete. Full publish
	Process configuration documents Use this section to configure processment existed projects and processes.
	🖅 Guided Buying 🛛 Find goods and services 🔍 🖉 😫 🔞
You have successfully	<   Admin
You have successfully accessed the Admin page.	
	Admin Usage reports Deveload reports or sport searching and buying activity.
accessed the Admin page.	Admin Usage reports Download reports Download resports Useful Links Useful Links
accessed the Admin page. This concludes the	Admin Usage reports Develoads reports Develoads reports Develoads reports Useful links Guided Buyley Admin Guide Manage teams Create teams and configure relationweet, contributor, and viewer) for team regulations, RFQs and receiving.