

5 Top Tips on Being a Great Interviewee by Punam Verma

- 1) As the interviewee it's ok to be nervous. You don't have to be perfect that will come with practice.
- 2) If you know who will be interviewing you do some research before hand and see how they interview people. It will give you an idea of their style and how you can prepare your answers.
- 3) Interviews are dependent on time. So make sure you can answer the same question if you were given 30 secs to talk or 3 mins to talk. Be flexible as every interview is different.
- 4) It is the interviewers job to get the best interview out of you. Not your job. So relax and enjoy it and make the most of it.
- 5) listen back or watch your interviews. You will learn alot about how you sound and come across. And then you will know how to improve various aspects for the next time.