**Operator's Daily Checklist - Internal Combustion Engine Industrial Truck - Gas/LPG/Diesel Truck
Record of Fuel Added**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date |   | Operator |   | Fuel |   |
| Truck# |   | Model# |   | Engine Oil |   |
| Department |   | Serial# |   | Radiator Coolant |   |
| Shift |   | Hour Meter |   | Hydraulic Oil |   |

**SAFETY AND OPERATIONAL CHECKS (PRIOR TO EACH SHIFT)**
Have a **qualified** mechanic correct all problems.

|  |  |  |
| --- | --- | --- |
| **Engine Off Checks** | OK | Maintenance |
| Leaks – Fuel, Hydraulic Oil, Engine Oil or Radiator Coolant |   |   |
| Tires – Condition and Pressure |   |   |
| Forks, Top Clip Retaining Pin and Heel – Check Condition |   |   |
| Load Backrest – Securely Attached |   |   |
| Hydraulic Hoses, Mast Chains, Cables and Stops – Check Visually |   |   |
| Overhead Guard – Attached |   |   |
| Finger Guards – Attached |   |   |
| Propane Tank (LP Gas Truck) – Rust Corrosion, Damage |   |   |
| Safety Warnings – Attached (Refer to Parts Manual for Location) |   |   |
| Battery – Check Water/Electrolyte Level and Charge |   |   |
| All Engine Belts – Check Visually |   |   |
| Hydraulic Fluid Level – Check Level |   |   |
| Engine Oil Level – Dipstick |   |   |
| Transmission Fluid Level – Dipstick |   |   |
| Engine Air Cleaner – Squeeze Rubber Dirt Trap or Check the Restriction Alarm (if equipped) |   |   |
| Fuel Sedimentor (Diesel) |   |   |
| Radiator Coolant – Check Level |   |   |
| Operator's Manual – In Container |   |   |
| Nameplate – Attached and Information Matches Model, Serial Number and Attachments |   |   |
| Seat Belt – Functioning Smoothly |   |   |
| Hood Latch – Adjusted and Securely Fastened |   |   |
| Brake Fluid – Check Level |   |   |
| **Engine On Checks – Unusual Noises Must Be Investigated Immediately** | OK | Maintenance |
| Accelerator or Direction Control Pedal – Functioning Smoothly |   |   |
| Service Brake – Functioning Smoothly |   |   |
| Parking Brake – Functioning Smoothly |   |   |
| Steering Operation – Functioning Smoothly |   |   |
| Drive Control – Forward/Reverse – Functioning Smoothly |   |   |
| Tilt Control – Forward and Back – Functioning Smoothly |   |   |
| Hoist and Lowering Control – Functioning Smoothly |   |   |
| Attachment Control – Operation |   |   |
| Horn and Lights – Functioning |   |   |
| Cab (if equipped) – Heater, Defroster, Wipers – Functioning |   |   |
| Gauges: Ammeter, Engine Oil Pressure, Hour Meter, Fuel Level, Temperature, Instrument Monitors – Functioning |   |   |