Agenda

Finance

- Closing the Finance Fiscal Year

- Transfer Payrolls and Pay Liabilities

- Make all Record Types of Accounts Payable Entries Permanent

- Make all Cash Receipt Entries Permanent

- Make all Transactions Permanent

- Run Monthly Reports

- Complete Month End Balancing for June

- Run FY23 Reports in the General Reports Area

- Run FY23 Reports in the Financial Reports Area

- Change the Financial Month to July

- First Steps for FY24

- Move Purchase Orders to Current Year

- Move Next Year's Budget to Current Year

- Financial Reporting for the End of the Finance Fiscal Year

- Posting Audit Adjustments after Closing the Finance Fiscal Year

Payroll

- Creating New Contracts for the New Fiscal Year

- Modifying Newly Created Contracts

- Contract Payout Categories and Contract Type Codes

- Mass Changing Deductions and/or Benefits

- Changing the Description of a Deduction and/or Benefit

- Re-activating Deductions and/or Benefits

- Attendance

- Run Year-End Attendance Reports

- Awarding of Days for the New Fiscal Year

- Payroll Accrual

- Illinois Clients – Processing Summer Payrolls

Wrap up and Questions