

ProTrainings Guide





What is **ProTrainings**?





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ProTrainings is the host platform Au Pair USA uses to virtually train our participants in CPR, AED, and First Aid.





Do I make my own account?





Do I make my own account?

No, please do not make your own account in ProTrainings. Au Pair USA will make your account for you using our credits so you do not need to pay for the certificate. Your username is your email address and your password if your au pair ID.





How do I log in to my ProTrainings account?





How do I log in to my ProTrainings account?

You will receive an email from ProTrainings. In the email, you will find your username and password.

To log in for the first time, click the "Login URL" link.



Amber,

A new ProTrainings e-learning account has been created for you through Au Pair USA.

Below is important registration information that we recommend you print out and save:

Your username is:	@gmail.com
Your password is:	
Login URL: www.protrainings.com/login	

To log in, please proceed to www.protrainings.com/corporate/aupairusa

When you log in, you may begin training immediately.

Once your training is completed, you will be able to print out a completion card immediately.

We hope that you enjoy your training! If you have any problems, please <u>visit the ProTrainings</u> <u>Helpdesk</u>, chat online for assistance, or contact your company administrator.

Thank you for the opportunity to serve you.

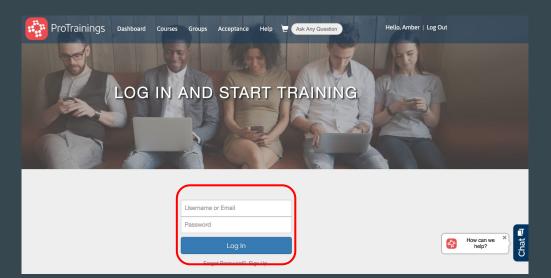
Sincerely, The ProTrainings Team





How do I log in to my ProTrainings account?

Type in your username (your email address) and password (your au pair ID).







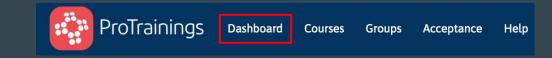
Where can I find my courses?





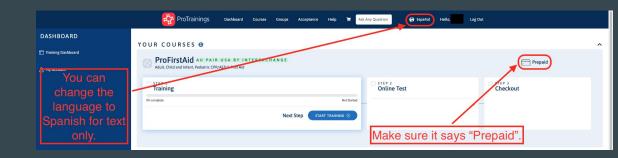
Where can I find my courses?

In the top menu bar, click on the Dashboard tab.



Once on your dashboard, you will see the class you are currently enrolled in:

• ProFirstAid







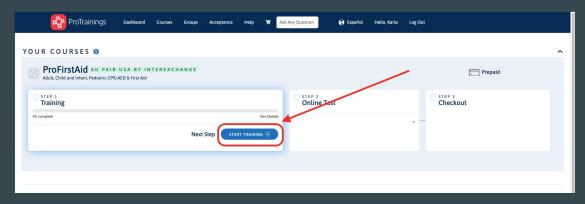
How do I start my training?





How do I start my training?

From the Dashboard, you can select "Start Training" for the ProFirstAid course.







Hello, Karla | Log Out

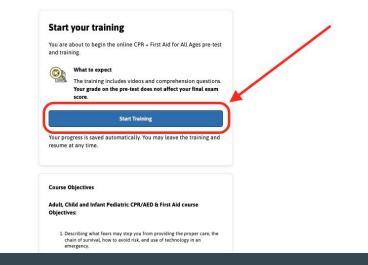
ProFirstAid Training

When you are ready to begin the training, click the "Start Training" button.



)inings Dashboard CPR Courses 🗸 More Courses 🗸 Groups

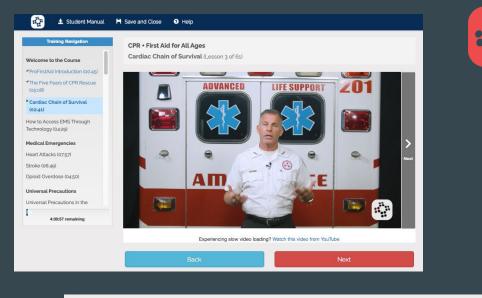
Acceptance 📜





ProFirstAid Training

From here, you will watch all of the videos and answer pre-test questions between videos.



Being uncertain of having the skills to perform CPR is one of the five fears we discussed. Which fear listed was not one of the fears we discussed?	
A Might hurt or kill the patient	
B Lawsuits	
C Lack of preparation	
D The scone is unsafe	

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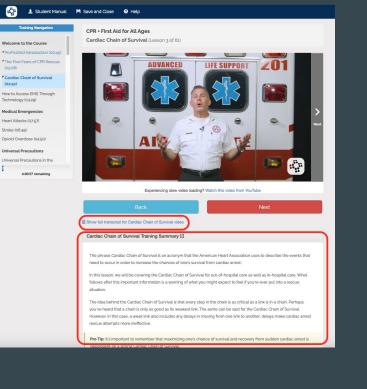
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ProFirstAid Training

You can also see a summary of the video down below or even click on the blue link to see the full transcript of the video.

If you select Spanish from the dashboard, the transcript will also be in Spanish.



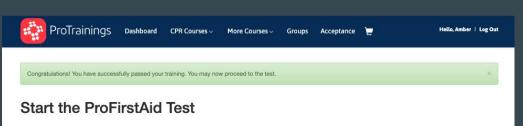






ProFirstAid Training

Once completed, you can start the 40-question quiz by clicking the "Begin Test" button. You must score at least an 80%, or get at least 32 questions correct. You have unlimited attempts to pass the test.



You are about to begin the online ProTrainings CPR + First Aid for All Ages test. Your test results are **automatically saved** online as you take the test. You may leave the exam at any point and you will **resume where you left off** as long as you do so within 7 days.

A score of 80% or better AND mastery of every essential skill category are required to pass the exam. You may retry if you do not pass.







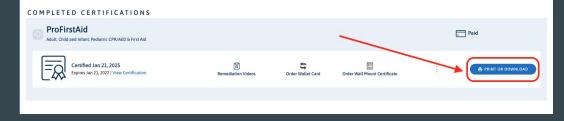
Do I have to pay for my certificate?





Do I have to pay for my certificate?

No, you do not need to pay for your certificate. Au Pair USA has already paid for you. After you pass the test, you can download your certificate by clicking the "Print" button, though it is not required.



You can always reprint your certificate from the Dashboard.





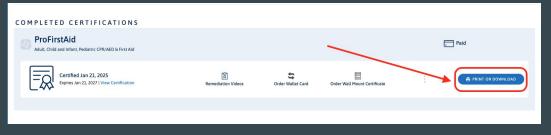
Can I rewatch the videos after I complete the course?





Can I rewatch the videos after I complete the course?

Yes, you will have access to all of these videos throughout your program if you would like to revisit them. Just log in to ProTrainings and click







Still Have Questions? Email Your Academy Instructor!

aguarente@interexchange.org

