

Employee Uniform/ Tools Distribution Agreement



Employee Name:		Employee I.D.#:	
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Item	Cost	Date Issued	(L) oan or (P) urchase	Employee's Signature	Date Returned/ Deducted	Mgr's Initials

I promise to return the above listed items that were loaned to me upon termination of my employment or if requested by management. I acknowledge that these loaned items have been issued to me for use during work related functions and not for personal use. It is my responsibility to care for and maintain these items in a responsible manner. I agree that I will be held financially responsible for the payment of the item(s) loaned to me in the event I fail to return them. I further agree that my employer, [your restaurant name here], has the right to deduct the cost of the item from my paycheck for items I am purchasing, or should I fail to return any of the above listed items that were loaned to me.

Employee's Signature:

Date: